


MACKENZIE COUNTY

REGULAR COUNCIL MEETING

**JANUARY 29, 2020
10:00 AM**

**FORT VERMILION COUNCIL
CHAMBERS**

 780.927.3718

 www.mackenziecounty.com

 4511-46 Avenue, Fort Vermilion

 office@mackenziecounty.com



Mackenzie County

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Wednesday, January 29, 2020
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

AGENDA

			Page
CALL TO ORDER:	1.	a) Call to Order	
AGENDA:	2.	a) Adoption of Agenda	
ADOPTION OF PREVIOUS MINUTES:	3.	a) Minutes of the January 14, 2020 Regular Council Meeting	7
		b) Business Arising out of the Minutes	
DELEGATIONS:	4.	a) Fort Vermilion RCMP – Crime Statistics for Fort Vermilion and Mackenzie County (11:45 a.m.)	25
		b)	
TENDERS:	5.	a) None	
PUBLIC HEARINGS:	6.	a) None	
GENERAL REPORTS:	7.	a)	
		b)	
AGRICULTURE SERVICES:	8.	a)	
		b)	
COMMUNITY SERVICES:	9.	a) Bylaw 1166-20 Dog Control	53
		b) Bistcho Lake – Cabins (Recreational Lease)	67
		c)	
FINANCE:	10.	a) Bylaw 1167-20 Fee Schedule Amendment	69
		b) Financial Reports – January 1, 2019 to November 30, 2019	77

		c)	MasterCard Statements	87
		d)		
OPERATIONS:	11.	a)	Ladder Truck (HANDOUT)	
		b)		
UTILITIES:	12.	a)		
		b)		
PLANNING & DEVELOPMENT:	13.	a)	Bylaw 1168-20 Land Use Bylaw Amendment to Rezone Plan 052 4647, Block 24, Lot 14 from Hamlet Residential 1A "H-R1A" to Hamlet Residential 1B "H-R1B" (La Crete)	113
		b)	Policy PW042 Road Allowance Use	121
		c)		
ADMINISTRATION:	14.	a)	Policy ADM010 Adverse Weather	189
		b)	Appointment of Members at Large – Subdivision & Development Appeal Board	193
		c)	Canada Post Services (Hamlet of Zama)	195
		d)	Caribou Update (standing item)	
		e)		
COUNCIL COMMITTEE REPORTS:	15.	a)	Council Committee Reports (verbal)	
		b)	Municipal Planning Commission Meeting Minutes	197
		c)	Subdivision & Development Appeal Board	209
		d)		
INFORMATION / CORRESPONDENCE:	16.	a)	Information/Correspondence	213
CLOSED MEETING:			<i>Freedom of Information and Protection of Privacy Act Division 2, Part 1 Exceptions to Disclosure</i>	
	17.	a)		

b)

NOTICE OF MOTION: 18. a)

NEXT MEETING DATES: 19. a) Regular Council Meeting
February 10, 2020
10:00 a.m.
Fort Vermilion Council Chambers

b) Committee of the Whole Meeting
February 25, 2020
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: 20. a) Adjournment



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 29, 2020
Presented By:	Carol Gabriel, Deputy Chief Administrative Officer (Legislative & Support Services)
Title:	Minutes of the January 14, 2020 Regular Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the January 14, 2020, Regular Council Meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

Approved Council Meeting minutes are posted on the County website.

POLICY REFERENCES:

Author: J. Emmerson Reviewed by: CG CAO: _____

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the minutes of the January 14, 2020 Regular Council Meeting be adopted as presented.

Author: J. Emmerson Reviewed by: CG CAO: _____

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**January 14, 2020
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

- PRESENT:** Josh Knelsen Reeve
Walter Sarapuk Deputy Reeve
Jacquie Bateman Councillor
Peter F. Braun Councillor
Cameron Cardinal Councillor
David Driedger Councillor
Eric Jorgensen Councillor (arrived at 10:05 a.m.)
Anthony Peters Councillor
- REGRETS:** Ernest Peters Councillor
Lisa Wardley Councillor
- ADMINISTRATION:** Len Racher Chief Administrative Officer
Carol Gabriel Deputy Chief Administrative Officer/
Recording Secretary
Byron Peters Director of Planning and Development
Fred Wiebe Director of Utilities
Don Roberts Director of Community Services/
Zama Site Manager
Jennifer Batt Interim Director of Finance
Dave Fehr Director of Operations
Grant Smith Agricultural Fieldman
- ALSO PRESENT:** Willie Wieler, La Crete Chamber of Commerce
S/Sgt. Jesse Gilbert, Fort Vermilion RCMP
Cpl. Mike Brown, Fort Vermilion RCMP
Greg Newman, Chair, Mackenzie Applied Research Association
Members of the public

Minutes of the Regular Council meeting for Mackenzie County held on January 14, 2020 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) Call to Order

Reeve Knelsen called the meeting to order at 10:03 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 20-01-001 **MOVED** by Councillor Braun

That the agenda be approved with the following additions:

- 4. c) Greg Newman, Chair – Mackenzie Applied Research Association
- 9. a) Fort Vermilion Skate Shack

CARRIED

**MINUTES FROM
PREVIOUS
MEETING:**

3. a) Minutes of the December 10, 2019 Regular Council Meeting

MOTION 20-01-002

MOVED by Councillor Bateman

That the minutes of the December 10, 2019 Regular Council Meeting be adopted as presented.

CARRIED

**MINUTES FROM
PREVIOUS
MEETING:**

3. b) Minutes of the December 18, 2019 Budget Council Meeting

MOTION 20-01-003

MOVED by Councillor Bateman

That the minutes of the December 18, 2019 Budget Council Meeting be adopted as presented.

CARRIED

Councillor Jorgensen arrived at 10:05 a.m.

3. c) Business Arising out of the Minutes

None

TENDERS:

5. a) None

**GENERAL
REPORTS:**

7. a) CAO & Director Reports for December 2019

MOTION 20-01-004

MOVED by Councillor Bateman

That the CAO & Director reports for December 2019 be received

for information.

CARRIED

**GENERAL
REPORTS:**

**7. b) Disaster Recovery Program (DRP) Updates
(Standing Item)**

MOTION 20-01-005

MOVED by Councillor Driedger

That the disaster recovery program update be received for information.

CARRIED

**AGRICULTURE
SERVICES:**

8. a) Policy ASB021 Weed Control

MOTION 20-01-006

MOVED by Councillor Braun

That Policy ASB021 Weed Control be amended as presented.

CARRIED

**COMMUNITY
SERVICES:**

9. a) Fort Vermilion Skate Shack (ADDITION)

MOTION 20-01-007
Requires Unanimous

MOVED by Councillor Bateman

That the Fort Vermilion Skate Shack located at Mackenzie Housing be advertised for sale.

CARRIED UNANIMOUSLY

FINANCE:

10. a) Bylaw 1165-20 Fee Schedule Amendments

MOTION 20-01-008
Requires 2/3

MOVED by Councillor A. Peters

That first reading be given to Bylaw 1165-20 being the Fee Schedule Bylaw amendment for Mackenzie County as AMENDED.

CARRIED

MOTION 20-01-009
Requires 2/3

MOVED by Deputy Reeve Sarapuk

That second reading be given to Bylaw 1165-20 being the Fee

Schedule Bylaw amendment for Mackenzie County.

CARRIED

MOTION 20-01-010
Requires Unanimous

MOVED by Councillor Braun

That consideration be given to go to third reading of Bylaw 1165-20 being the Fee Schedule Bylaw amendment for Mackenzie County at this meeting.

CARRIED

MOTION 20-01-011
Requires 2/3

MOVED by Councillor Cardinal

That third reading be given to Bylaw 1165-20 being the Fee Schedule Bylaw amendment for Mackenzie County.

CARRIED

FINANCE:

10. b) Forest Resource Improvement Association of Alberta (FRIAA) – Grant Approval

MOTION 20-01-012
Requires 2/3

MOVED by Councillor Bateman

That the 2020 budget be amended to include the Forest Resource Improvement Association of Alberta grant funding projects for:

- FRIAA Mitigation Study - West La Crete & Machesis Lake in the amount of \$60,000;
- FRIAA Vegetation Management - Zama Community Initiatives in the amount of \$142,170.

CARRIED

FINANCE:

10. c) Expense Claims – Councillors

MOTION 20-01-013

MOVED by Councillor Driedger

That the Councillor expense claims be received for information.

CARRIED

FINANCE:

10. d) Expense Claims – Members at Large

MOTION 20-01-014

MOVED by Councillor Jorgensen

That the Member at Large Expense Claims be received for

information.

CARRIED

OPERATIONS: 11. a) None

UTILITIES: 12. a) None

PLANNING AND DEVELOPMENT: 13. a) **Bylaw 1164-20 Land Use Bylaw Amendment to Rezone Plan 982 5937, Block 23, Lots 28 from Manufactured Home Subdivision "MHS" to Hamlet Residential 2 "HR-2" (La Crete)**

MOTION 20-01-015 **MOVED** by Councillor Braun

That first reading be given to Bylaw 1164-20 being a Land Use Bylaw Amendment to rezone Plan 982 5937, Block 23, Lot 28 from Manufactured Home Subdivision "MHS" to Hamlet Residential 2 "HR-2", subject to public hearing input.

CARRIED

PLANNING AND DEVELOPMENT: 13. b) **South of High Level Land Acquirement – FNC 201802106**

MOTION 20-01-016 **MOVED** by Councillor Bateman

That the land acquirement south of High Level be received for information.

CARRIED

PLANNING AND DEVELOPMENT: 13. c) **Isaac Dyck Subdivision Drainage Ditch (Part of NE 3-106-15-W5M) (La Crete)**

MOTION 20-01-017 **MOVED** by Councillor Driedger

That administration negotiate with the landowner for acquisition of the drainage ditch located at Part of NE 3-106-15-W5M in the Hamlet of La Crete.

CARRIED

PLANNING AND DEVELOPMENT: 13. d) **Development Statistics Report – January to December 2019**

MOTION 20-01-018 **MOVED** by Councillor Cardinal

That the development statistics report for January to December 2019 be received for information.

CARRIED

Reeve Knelsen recessed the meeting at 10:48 a.m. and reconvened the meeting at 11:05 a.m.

DELEGATIONS: **4. a) La Crete Chamber of Commerce – Winter Road Conditions**

MOTION 20-01-019 **MOVED** by Deputy Reeve Sarapuk

That the winter road conditions discussion be received for information.

CARRIED

ADMINISTRATION: **14. a) Policy HR003 Workplace Violence and Harassment**

MOTION 20-01-020 **MOVED** by Councillor Braun

That Policy HR003 Workplace Violence and Harassment be approved as presented.

CARRIED

ADMINISTRATION: **14. d) Northern Alberta Elected Leaders (NAEL)**

MOTION 20-01-021 **MOVED** by Councillor Driedger
Requires 2/3

That the Northern Alberta Elected Leaders (NAEL) update be received for information.

CARRIED

ADMINISTRATION: **14. e) Council Meeting Dates**

MOTION 20-01-022 **MOVED** by Councillor Jorgensen
Requires Unanimous

That the following Council meetings be rescheduled as follows:

- Cancel the January 28, 2020 Committee of the Whole Meeting
- Change the February 11, 2020 Regular Council Meeting to

February 10, 2020

CARRIED UNANIMOUSLY

**ADMINISTRATION: 14. f) Federation of Canadian Municipalities (FCM)
Conference**

MOTION 20-01-023 MOVED by Councillor Braun

That the following Councillors be authorized to attend the Federation of Canadian Municipalities (FCM) Conference on June 4 – 7, 2020 in Toronto, Ontario:

1. Reeve Knelsen
2. Councillor Braun
3. Councillor Jorgensen
4. Councillor Wardley
5. Councillor Driedger

CARRIED

**ADMINISTRATION: 14. g) Alberta Environment and Parks Fisheries Management
Engagement Session**

MOTION 20-01-024 MOVED by Councillor Cardinal

That the Reeve and Councillor Driedger be authorized to claim honorariums and expenses for attendance at the Alberta Environment and Parks Fisheries Management Engagement Session on January 13, 2020 in Grande Prairie.

CARRIED

**ADMINISTRATION: 14. h) Alberta Agriculture & Forestry – Farmer-led Research
Engagement**

MOTION 20-01-025 MOVED by Councillor Braun

That Councillor Jorgensen be authorized to attend the Alberta Agriculture & Forestry – Farmer-led Research Engagement session on January 17, 2020 in Grande Prairie.

CARRIED

DELEGATIONS: 4. b) Royal Canadian Mounted Police (RCMP) (11:30 a.m.)

S/Sgt. Gilbert and Cpl. Brown were in attendance to participate in

the discussion regarding the public cannabis consumption and the enhanced policing memorandum of understanding.

Reeve Knelsen recessed the meeting at 11:58 a.m. and reconvened the meeting at 12:45 p.m.

Councillor Driedger stepped out of the meeting at 12:45 p.m.

ADMINISTRATION: 14. b) Public Consumption of Cannabis Survey

MOTION 20-01-026 MOVED by Councillor Jorgensen

That the public consumption of cannabis survey results be received for information and that Mackenzie County follow the federal and provincial regulations regarding cannabis.

CARRIED

ADMINISTRATION: 14. c) Enhanced Policing Agreement – Memorandum of Understanding

MOTION 20-01-027 MOVED by Councillor Bateman

That the Memorandum of Understanding between Mackenzie County and the Royal Canadian Mounted Police (RCMP) for enhanced policing services be approved as distributed.

CARRIED

ADMINISTRATION: 14. i) La Crete Agricultural Society – Request for Letter of Support

MOTION 20-01-028 MOVED by Councillor Bateman

That a letter of support be provided to the La Crete Agricultural Society for their Community Facility Enhancement Program Grant for various La Crete Mennonite Heritage Village upgrades.

CARRIED

Councillor Driedger rejoined the meeting at 12:47 p.m.

ADMINISTRATION: 14. j) La Crete Recreation Society – Request for Letter of Support

MOTION 20-01-029 MOVED by Councillor Braun

That a letter of support be provided to the La Crete Recreation Society for the La Crete Outdoor Multi-Court Project (under the Community Facility Enhancement Program Grant) and the Wheel Chair Lift project.

CARRIED

ADMINISTRATION: 14. k) Kraft Hockeyville 2020

MOTION 20-01-030 MOVED by Councillor Jorgensen

That Mackenzie County support the La Crete Kraft Hockeyville 2020 initiative and provide a donation in the amount of \$2,000.00 with funding coming from the operating budget.

CARRIED

ADMINISTRATION: 14. l) Caribou Update (Standing Item)

MOTION 20-01-031 MOVED by Councillor Jorgensen

That the Caribou Update be received for information.

CARRIED

COUNCIL COMMITTEE REPORTS: 15. a) Council Committee Reports (verbal)

MOTION 20-01-032 MOVED by Deputy Reeve Sarapuk

That the Council Committee reports be received for information.

CARRIED

PUBLIC HEARINGS: 6. a) Bylaw 1156-19 Land Use Bylaw Amendment to Rezone Part of SE 02-106-15-W5M from Agricultural "A" to Rural Industrial – General "RIG" (La Crete Rural)

Reeve Knelsen called the public hearing for Bylaw 1156-19 to order at 1:18 p.m.

Reeve Knelsen asked if the public hearing for proposed Bylaw 1156-19 was properly advertised. Byron Peters, Director of Planning and Development, answered that the bylaw was

advertised in accordance with the Municipal Government Act.

Reeve Knelsen asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Byron Peters, Director of Planning and Development, presented the following:

Mackenzie County has received a request to rezone Part of SE 02-106-15-W5M from Agricultural "A" to Rural Industrial – General "RIG" in order to accommodate an industrial subdivision.

The first step for the proposed development is to apply for a Land Use Bylaw Amendment prior to submitting a subdivision application due to this being the third subdivision off the quarter section. The Mackenzie County Land Use Bylaw (Bylaw 1066-17) permits two 10-acre subdivisions off a quarter section within an Agricultural "A" land use district. In order for the developer to subdivide this parcel off the quarter section, a Land Use Amendment application is required.

The applicant would like to rezone this 10-acre parcel to Rural Industrial - General "RIG" in order to accommodate a crop input distribution center. The crop input distribution center will consist of an office building, high-speed fertilizer blender and an AWSA seed and chemical storage warehouse.

The proposed development site is half a mile from the La Crete Airport. The Airport Vicinity Protection Area (AVPA) permits this type of development to be in close proximity to the La Crete airport. Within the AVPA, this development site is within the Outer Surface Area (OSA), which restricts height in the area. The proposed developments tallest point must be no greater than 362 meters. The proposed buildings will fit within this height restriction, as the blender will only measure 31.7 meters tall.

The proposed development site would not impede on the approach or take off area height restrictions that are set out in the La Crete Airport Development Plan. The area is half a mile to the south of the Obstacle Limitation Surfaces (OLS) transitional surface.

First reading was given on October 8, 2019.

Reeve Knelsen asked if Council has any questions of the proposed Land Use Bylaw Amendment. Council had the following questions/comments:

- Why do they only propose 66 meters and not to the end of the lot? Will it be a through road? This is what is required for sufficient access to the current proposed lot, it might become a through road in the future.
- In the Henry Enns subdivision there is a piece that no one wants to take responsibility for. They should be required to take it to the end of the lot.
- It won't affect the rezoning, however can be addressed a the subdivision approval.

Reeve Knelsen asked if any submissions were received in regards to proposed Bylaw 1156-19. No submissions were received.

Reeve Knelsen asked if there was anyone present who would like to speak in regards to the proposed Bylaw 1156-19. There was no one present to speak to the proposed bylaw.

Reeve Knelsen closed the public hearing for Bylaw 1156-19 at 1:23 p.m.

MOTION 20-01-033 **MOVED** by Councillor Braun

That second reading be given to Bylaw 1156-19 being a Land Use Bylaw Amendment to rezone Part of SE 02-106-15-W5M from Agricultural "A" to Rural Industrial General "RIG".

CARRIED

MOTION 20-01-034 **MOVED** by Councillor Driedger

That third reading be given to Bylaw 1156-19 being a Land Use Bylaw Amendment to rezone Part of SE 02-106-15-W5M from Agricultural "A" to Rural Industrial General "RIG".

CARRIED

PUBLIC HEARINGS: **6. b) Bylaw 1160-19 Land Use Bylaw Amendment to add the Hamlet Residential 2A (H-R2A) Zoning District to Section 9 of the Land Use Bylaw**

Reeve Knelsen called the public hearing for Bylaw 1160-19 to order at 1:23 p.m.

Reeve Knelsen asked if the public hearing for proposed Bylaw 1160-19 was properly advertised. Byron Peters, Director of Planning and Development, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Knelsen asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Byron Peters, Director of Planning and Development, presented the following:

Administration has been approached by different developers in Mackenzie County to look into options for a zoning that would accommodate smaller, more affordable starter homes. Currently within the land use bylaw there is no zoning district that allows for smaller lots or setbacks that would accommodate such development.

The intention of Hamlet Residential 2A zoning district is to provide for a mix of medium and high-density residential forms to accommodate small lots within Hamlets.

First reading was given on November 27, 2019.

Reeve Knelsen asked if Council has any questions of the proposed Land Use Bylaw Amendment. There were no questions.

Reeve Knelsen asked if any submissions were received in regards to proposed Bylaw 1160-19. No submissions were received.

Reeve Knelsen asked if there was anyone present who would like to speak in regards to the proposed Bylaw 1160-19. There was no one present to speak to the proposed bylaw.

Reeve Knelsen closed the public hearing for Bylaw 1160-19 at 1:25 p.m.

MOTION 20-01-035

MOVED by Councillor Braun

That second reading be given to Bylaw 1160-19 being a Land Use Bylaw Amendment to add the Hamlet Residential 2A zoning district to Section 9 of the Land Use Bylaw 1066-17.

CARRIED

MOTION 20-01-036 **MOVED** by Deputy Reeve Sarapuk

That third reading be given to Bylaw 1160-19 being a Land Use Bylaw Amendment to add the Hamlet Residential 2A zoning district to Section 9 of the Land Use Bylaw 1066-17.

CARRIED

PUBLIC HEARINGS: **6. c) Bylaw 1163-19 Lane Closure Plan 142 0594, Block 34, Lot 8 and Lot 9 (La Crete)**

Reeve Knelsen called the public hearing for Bylaw 1163-19 to order at 1:25 p.m.

Reeve Knelsen asked if the public hearing for proposed Bylaw 1163-19 was properly advertised. Byron Peters, Director of Planning and Development, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Knelsen asked the Development Authority to outline the proposed Lane Closure. Byron Peters, Director of Planning and Development, presented the following:

Administration has received a request from a developer to purchase 4 meters of the public utility lane that is between Plan 142 0594, Block 34, Lot 8 and Lot 9. The Developer wishes to purchase this piece of land to amalgamate with Lot 8 to create a larger lot.

Administration would like to keep the northern 2 meters of the Lane in order to allow access to the future proposed park and to act as the utility right of way and as a drainage right of way.

The applicant must purchase the public lane from the County at market value and is responsible for all surveying costs. The market value of the land will be requested if Council, decides they are willing to sell the lane to the applicant.

As this is a "Lane" attached to the public roads and not a "Lot", this Bylaw requires the Minister of Transportation's approval.

The survey is a requirement for approval from Alberta Transportation. The surveyor requested that the wording in

the bylaw be changed to match the prepared plan to ensure the land titles office would register the lane closure.

First reading was given on December 10, 2019.

Reeve Knelsen asked if Council has any questions of the proposed Lane Closure. There were no questions.

Reeve Knelsen asked if any submissions were received in regards to proposed Bylaw 1163-19. No submissions were received.

Reeve Knelsen asked if there was anyone present who would like to speak in regards to the proposed Bylaw 1163-19. There was no one present to speak to the proposed bylaw.

Reeve Knelsen closed the public hearing for Bylaw 1163-19 at 1:26 p.m.

MOTION 20-01-037

MOVED by Councillor Braun

That Bylaw 1163-19, being a Lane Closure Bylaw to close the land between Plan 142 0594, Block 34, Lot 8 and Lot 9 for the purpose of consolidation, subject to a ten foot fenced walkway, be forwarded to the Minister of Transportation for approval.

CARRIED

DELEGATIONS:

4. c) Greg Newman, Chair – Mackenzie Applied Research Association (MARA) (ADDITION)

MOTION 20-01-038

Requires Unanimous

MOVED by Councillor Driedger

That Mackenzie County submit an application (if eligible) to the Western Grains Research Foundation (as the partnering body to receive the grant funding) in partnership with the Mackenzie Applied Research Association for the construction of an Agronomy Building.

CARRIED UNANIMOUSLY

Reeve Knelsen recessed the meeting at 1:41 p.m. and reconvened the meeting at 1:56 p.m.

**COUNCIL
COMMITTEE**

15. b) Municipal Planning Commission Meeting Minutes

REPORTS:

MOTION 20-01-039 **MOVED** by Deputy Reeve Sarapuk

That the Municipal Planning Commission meeting minutes of December 12, 2019 be received for information.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

15. c) Agricultural Service Board Meeting Minutes

MOTION 20-01-040 **MOVED** by Councillor A. Peters

That the Agricultural Service Board meeting minutes of December 17, 2019 be received for information.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

15. d) Community Services Committee Meeting Minutes

MOTION 20-01-041 **MOVED** by Deputy Reeve Sarapuk

That the Community Services Committee meeting minutes of November 6, 2019 and December 4, 2019 be received for information.

CARRIED

INFORMATION / **16. a) Information/Correspondence**
CORRESPONDENCE:

MOTION 20-01-042 **MOVED** by Deputy Reeve Sarapuk

That the information/correspondence items be accepted for information purposes.

CARRIED

CLOSED MEETING: **17. None**

NOTICE OF MOTION: **18. a) None**

**NEXT MEETING
DATE:**

19. a) Next Meeting Dates

Regular Council Meeting
January 29, 2020
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT:

20. a) Adjournment

MOTION 20-01-043

MOVED by Councillor Jorgensen

That the Council meeting be adjourned at 2:27 p.m.

CARRIED

These minutes will be presented to Council for approval on January 29, 2020.

Joshua Knelsen
Reeve

Lenard Racher
Chief Administrative Officer

UNAPPROVED



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 29, 2020
Presented By:	Len Racher, Chief Administrative Officer
Title:	DELEGATION Fort Vermilion RCMP – Crime Statistics for Fort Vermilion and Mackenzie County

BACKGROUND / PROPOSAL:

Members of the Fort Vermilion RCMP will be present to discuss crime statistics for Fort Vermilion January - December 2019 and the Western Alberta District report for Mackenzie Country January – December 2016 - 2019.

A copy of the crime statistics are attached for information.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

POLICY REFERENCES:

Author: J. Emmerson Reviewed by: CG CAO: _____

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the RCMP crime statistic reports be received for information.

Author: J. Emmerson Reviewed by: CG CAO: _____

Fort Vermilion Detachment

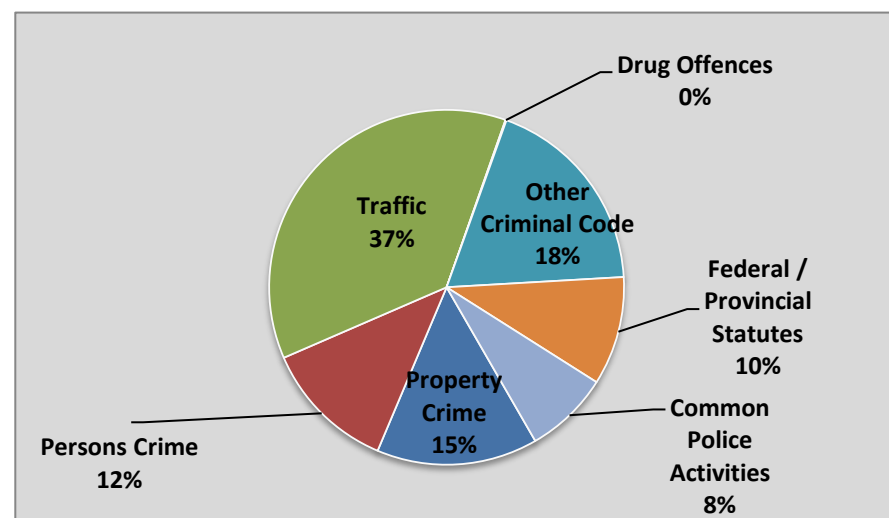
Crime Data - January to December 2019

CATEGORY	Reported	Actual	ClrChg	ClrOth	Total Clr	% Clr
Homicides & Offences Related to Death	3	2	2	0	2	100.0%
Robbery	0	0	0	0	0	0.0%
Sexual Assaults	25	20	14	1	15	75.0%
Other Sexual Offences	14	14	8	1	9	64.3%
Assault	466	384	233	67	300	78.1%
Kidnapping/Hostage/Abduction	13	13	11	1	12	92.3%
Extortion	1	1	0	0	0	0.0%
Criminal Harassment	28	18	5	2	7	38.9%
Uttering Threats	103	85	41	17	58	68.2%
TOTAL PERSONS	653	537	314	89	403	75.0%
Break & Enter	28	24	6	1	7	29.2%
Theft of Motor Vehicle	74	52	6	7	13	25.0%
Theft Over \$5,000	4	2	1	0	1	50.0%
Theft Under \$5,000	66	51	10	6	16	31.4%
Possn Stn Goods	16	15	8	1	9	60.0%
Fraud	23	22	2	1	3	13.6%
Arson	17	14	3	0	3	21.4%
Mischief To Property	522	470	61	157	218	46.4%
TOTAL PROPERTY	750	650	97	173	270	41.5%
Offensive Weapons	70	66	61	7	68	103.0%
Disturbing the Peace	156	143	10	61	71	49.7%
Fail to Comply & Breaches	544	535	505	17	522	97.6%
OTHER CRIMINAL CODE	56	52	37	7	44	84.6%
TOTAL OTHER CRIMINAL CODE	826	796	613	92	705	88.6%
TOTAL CRIMINAL CODE	2,229	1,983	1,024	354	1,378	69.5%
Drug Enforcement - Production	0	0	0	0	0	0.0%
Drug Enforcement - Possession	2	2	1	0	1	50.0%
Drug Enforcement - Trafficking	2	2	0	0	0	0.0%
Drug Enforcement - Other	0	0	0	0	0	0.0%
Total Drugs	4	4	1	0	1	25.0%
Cannabis Enforcement	0	0	0	0	0	0.0%
Federal - General	19	18	17	0	17	94.4%
TOTAL FEDERAL	23	22	18	0	18	81.8%
Liquor Act	68	68	49	11	60	88.2%
Cannabis Act	3	3	2	0	2	66.7%
Mental Health Act	124	121	3	9	12	9.9%
Other Provincial Stats	233	228	26	15	41	18.0%
Total Provincial Stats	428	420	80	35	115	27.4%
Municipal By-laws Traffic	4	4	0	0	0	0.0%
Municipal By-laws	23	23	0	2	2	8.7%
Total Municipal	27	27	0	2	2	7.4%
Fatals	1	1	0	0	0	0.0%
Injury MVAS	40	40	5	5	10	25.0%
Property Damage MVAS (Reportable)	167	167	6	6	12	7.2%
Property Damage MVAS (Non Reportable)	28	28	0	3	3	10.7%
TOTAL MVAS	236	236	11	14	25	10.6%
Provincial Traffic	1,037	1,035	692	75	767	74.1%
Other Traffic	80	80	67	1	68	85.0%
Criminal Code Traffic	292	281	149	9	158	56.2%
Common Police Activities						
False Alarms	46	Suspicious Person/Vehicle		32		
False/Abandoned 911 Call and 911 Act	162	VSU Accepted		108		
Persons Reported Missing	30	VSU Declined		585		
Request to Locate	55	VSU Offered - Not Available		4		
Abandoned Vehicles	15	VSU Proactive Referral		87		

Fort Vermilion Detachment

Crime Data - January to December 2019

Property Crime	Break & Enter	24	Federal / Provincial Statutes	Liquor Act	68
	Theft of Motor Vehicle	52		Cannabis Act & Enforcement	3
	Theft Over \$5,000	2		Mental Health Act	121
	Theft Under \$5,000	51		Coroner's Act - Sudden Death	15
	Possn Stn Goods	15		Child Welfare Act	2
	Fraud	22		Other Provincial Statute	211
	Arson	14		Other Federal Statute	18
	Mischief To Property	470		Total	438
	Total	650			
Persons Crime	Assault	384	Common Police Activities	False Alarms	46
	Robbery/Extortion/Harassment/Threats	104		False/Abandoned 911 Call	162
	Sexual Offences	34		Abandoned Vehicles	15
	Kidnapping/Hostage/Abduction	13		Persons Reported Missing	30
	Homicides & Offences Related to Death	2		Request to Locate	55
	Total	537		Suspicious Person/Vehicle/Property	32
		Total	340		
Traffic	Motor Vehicle Collisions	236			
	Impaired Related Offences	219			
	Provincial Traffic Offences	1,035			
	Other Traffic Related Offences	142			
	Total	1,632			
Drug Offences	Drug Enforcement - Production	0			
	Drug Enforcement - Possession	2			
	Drug Enforcement - Trafficking	2			
	Drug Enforcement - Other	0			
	Total	4			
Other Criminal Code Offence	Breach of Peace	27			
	Disturbing the Peace	143			
	Fail to Comply & Breaches	535			
	Offensive Weapons	66			
	Other Offence	52			
	Total	823			



Beaver First Nation - Fort Vermilion Detachment

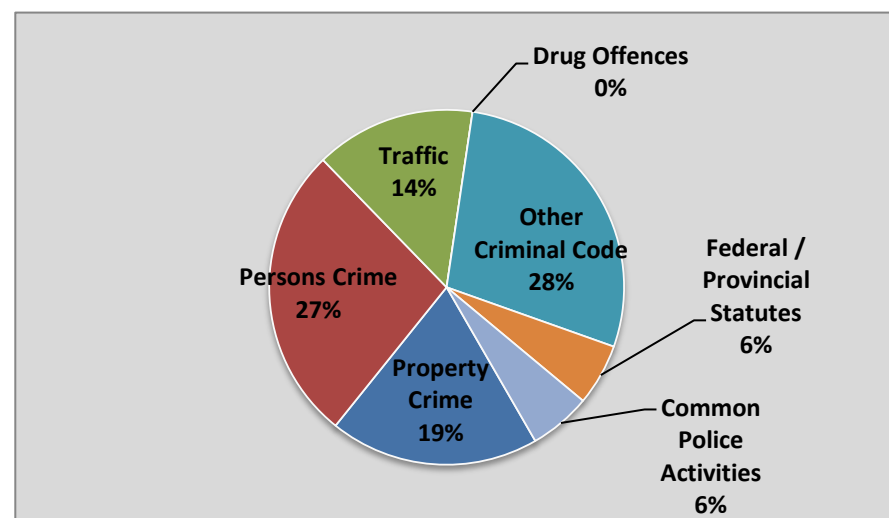
Crime Data - January to December 2019

CATEGORY	Reported	Actual	ClrChg	ClrOth	Total Clr	% Clr
Homicides & Offences Related to Death	0	0	0	0	0	0.0%
Robbery	0	0	0	0	0	0.0%
Sexual Assaults	3	2	1	0	1	50.0%
Other Sexual Offences	0	0	0	0	0	0.0%
Assault	18	17	13	2	15	88.2%
Kidnapping/Hostage/Abduction	2	2	2	0	2	100.0%
Extortion	0	0	0	0	0	0.0%
Criminal Harassment	2	1	0	0	0	0.0%
Uttering Threats	3	2	1	1	2	100.0%
TOTAL PERSONS	28	24	17	3	20	83.3%
Break & Enter	2	2	2	0	2	100.0%
Theft of Motor Vehicle	1	1	0	0	0	0.0%
Theft Over \$5,000	0	0	0	0	0	0.0%
Theft Under \$5,000	2	2	0	0	0	0.0%
Possn Stn Goods	0	0	0	0	0	0.0%
Fraud	0	0	0	0	0	0.0%
Arson	0	0	0	0	0	0.0%
Mischief To Property	14	12	1	7	8	66.7%
TOTAL PROPERTY	19	17	3	7	10	58.8%
Offensive Weapons	1	1	4	0	4	400.0%
Disturbing the Peace	7	6	0	3	3	50.0%
Fail to Comply & Breaches	15	15	12	0	12	80.0%
OTHER CRIMINAL CODE	2	2	2	0	2	100.0%
TOTAL OTHER CRIMINAL CODE	25	24	18	3	21	87.5%
TOTAL CRIMINAL CODE	72	65	38	13	51	78.5%
Drug Enforcement - Production	0	0	0	0	0	0.0%
Drug Enforcement - Possession	0	0	0	0	0	0.0%
Drug Enforcement - Trafficking	0	0	0	0	0	0.0%
Drug Enforcement - Other	0	0	0	0	0	0.0%
Total Drugs	0	0	0	0	0	0.0%
Cannabis Enforcement	0	0	0	0	0	0.0%
Federal - General	1	1	0	0	0	0.0%
TOTAL FEDERAL	1	1	0	0	0	0.0%
Liquor Act	1	1	0	0	0	0.0%
Cannabis Act	0	0	0	0	0	0.0%
Mental Health Act	2	2	0	0	0	0.0%
Other Provincial Stats	1	1	0	0	0	0.0%
Total Provincial Stats	4	4	0	0	0	0.0%
Municipal By-laws Traffic	0	0	0	0	0	0.0%
Municipal By-laws	3	3	0	0	0	0.0%
Total Municipal	3	3	0	0	0	0.0%
Fatals	0	0	0	0	0	0.0%
Injury MVAS	1	1	0	0	0	0.0%
Property Damage MVAS (Reportable)	1	1	0	0	0	0.0%
Property Damage MVAS (Non Reportable)	0	0	0	0	0	0.0%
TOTAL MVAS	2	2	0	0	0	0.0%
Provincial Traffic	7	7	1	1	2	28.6%
Other Traffic	0	0	0	0	0	0.0%
Criminal Code Traffic	4	4	0	1	1	25.0%
Common Police Activities						
False Alarms	0	Suspicious Person/Vehicle		0		
False/Abandoned 911 Call and 911 Act	4	VSU Accepted		6		
Persons Reported Missing	0	VSU Declined		14		
Request to Locate	0	VSU Offered - Not Available		0		
Abandoned Vehicles	1	VSU Proactive Referral		4		

Beaver First Nation - Fort Vermilion Detachment

Crime Data - January to December 2019

Property Crime	Break & Enter	2	Federal / Provincial Statutes	Liquor Act	1
	Theft of Motor Vehicle	1		Cannabis Act & Enforcement	0
	Theft Over \$5,000	0		Mental Health Act	2
	Theft Under \$5,000	2		Coroner's Act - Sudden Death	0
	Possn Stn Goods	0		Child Welfare Act	0
	Fraud	0		Other Provincial Statute	1
	Arson	0		Other Federal Statute	1
	Mischief To Property	12		Total	5
	Total	17			
Persons Crime	Assault	17	Common Police Activities	False Alarms	0
	Robbery/Extortion/Harassment/Threats	3		False/Abandoned 911 Call	4
	Sexual Offences	2		Abandoned Vehicles	1
	Kidnapping/Hostage/Abduction	2		Persons Reported Missing	0
	Homicides & Offences Related to Death	0		Request to Locate	0
	Total	24		Suspicious Person/Vehicle/Property	0
		Total	5		
Traffic	Motor Vehicle Collisions	2			
	Impaired Related Offences	3			
	Provincial Traffic Offences	7			
	Other Traffic Related Offences	1			
	Total	13			
Drug Offences	Drug Enforcement - Production	0			
	Drug Enforcement - Possession	0			
	Drug Enforcement - Trafficking	0			
	Drug Enforcement - Other	0			
	Total	0			
Other Criminal Code Offence	Breach of Peace	1			
	Disturbing the Peace	6			
	Fail to Comply & Breaches	15			
	Offensive Weapons	1			
	Other Offence	2			
	Total	25			



Little Red River Cree Nation - Fort Vermilion Detachment

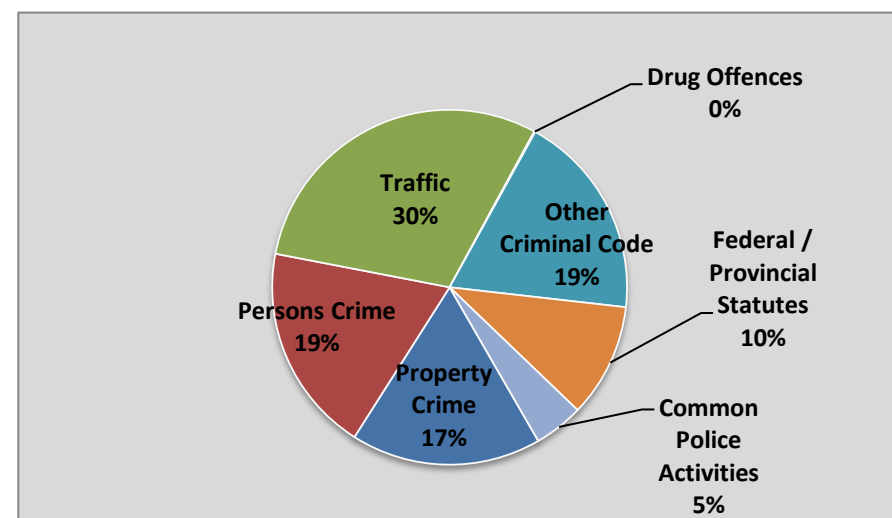
Crime Data - January to December 2019

CATEGORY	Reported	Actual	ClrChg	ClrOth	Total Clr	% Clr
Homicides & Offences Related to Death	2	1	1	0	1	100.0%
Robbery	0	0	0	0	0	0.0%
Sexual Assaults	13	10	6	1	7	70.0%
Other Sexual Offences	8	8	6	0	6	75.0%
Assault	353	296	192	47	239	80.7%
Kidnapping/Hostage/Abduction	7	7	7	0	7	100.0%
Extortion	0	0	0	0	0	0.0%
Criminal Harassment	6	3	0	0	0	0.0%
Uttering Threats	69	60	34	10	44	73.3%
TOTAL PERSONS	458	385	246	58	304	79.0%
Break & Enter	14	10	3	1	4	40.0%
Theft of Motor Vehicle	47	29	5	4	9	31.0%
Theft Over \$5,000	0	0	0	0	0	0.0%
Theft Under \$5,000	21	15	3	2	5	33.3%
Possn Stn Goods	1	1	1	0	1	100.0%
Fraud	3	3	0	0	0	0.0%
Arson	15	12	3	0	3	25.0%
Mischief To Property	318	281	46	69	115	40.9%
TOTAL PROPERTY	419	351	61	76	137	39.0%
Offensive Weapons	47	43	40	4	44	102.3%
Disturbing the Peace	60	51	2	13	15	29.4%
Fail to Comply & Breaches	244	239	230	4	234	97.9%
OTHER CRIMINAL CODE	41	37	28	6	34	91.9%
TOTAL OTHER CRIMINAL CODE	392	370	300	27	327	88.4%
TOTAL CRIMINAL CODE	1,269	1,106	607	161	768	69.4%
Drug Enforcement - Production	0	0	0	0	0	0.0%
Drug Enforcement - Possession	0	0	0	0	0	0.0%
Drug Enforcement - Trafficking	2	2	0	0	0	0.0%
Drug Enforcement - Other	0	0	0	0	0	0.0%
Total Drugs	2	2	0	0	0	0.0%
Cannabis Enforcement	0	0	0	0	0	0.0%
Federal - General	16	16	17	0	17	106.3%
TOTAL FEDERAL	18	18	17	0	17	94.4%
Liquor Act	30	30	27	0	27	90.0%
Cannabis Act	1	1	1	0	1	100.0%
Mental Health Act	55	52	1	3	4	7.7%
Other Provincial Stats	116	111	13	7	20	18.0%
Total Provincial Stats	202	194	42	10	52	26.8%
Municipal By-laws Traffic	0	0	0	0	0	0.0%
Municipal By-laws	2	2	0	0	0	0.0%
Total Municipal	2	2	0	0	0	0.0%
Fatals	1	1	0	0	0	0.0%
Injury MVAS	18	18	3	5	8	44.4%
Property Damage MVAS (Reportable)	13	13	2	1	3	23.1%
Property Damage MVAS (Non Reportable)	9	9	0	1	1	11.1%
TOTAL MVAS	41	41	5	7	12	29.3%
Provincial Traffic	320	319	214	8	222	69.6%
Other Traffic	52	52	45	0	45	86.5%
Criminal Code Traffic	199	193	107	5	112	58.0%
Common Police Activities						
False Alarms	3	Suspicious Person/Vehicle		9		
False/Abandoned 911 Call and 911 Act	33	VSU Accepted		72		
Persons Reported Missing	17	VSU Declined		298		
Request to Locate	27	VSU Offered - Not Available		0		
Abandoned Vehicles	2	VSU Proactive Referral		46		

Little Red River Cree Nation - Fort Vermilion Detachment

Crime Data - January to December 2019

Property Crime	Break & Enter	10	Federal / Provincial Statutes	Liquor Act	30
	Theft of Motor Vehicle	29		Cannabis Act & Enforcement	1
	Theft Over \$5,000	0		Mental Health Act	52
	Theft Under \$5,000	15		Coroner's Act - Sudden Death	6
	Possn Stn Goods	1		Child Welfare Act	0
	Fraud	3		Other Provincial Statute	105
	Arson	12		Other Federal Statute	16
	Mischief To Property	281		Total	210
	Total	351			
Persons Crime	Assault	296	Common Police Activities	False Alarms	3
	Robbery/Extortion/Harassment/Threats	63		False/Abandoned 911 Call	33
	Sexual Offences	18		Abandoned Vehicles	2
	Kidnapping/Hostage/Abduction	7		Persons Reported Missing	17
	Homicides & Offences Related to Death	1		Request to Locate	27
	Total	385		Suspicious Person/Vehicle/Property	9
		Total	91		
Traffic	Motor Vehicle Collisions	41			
	Impaired Related Offences	149			
	Provincial Traffic Offences	319			
	Other Traffic Related Offences	96			
	Total	605			
Drug Offences	Drug Enforcement - Production	0			
	Drug Enforcement - Possession	0			
	Drug Enforcement - Trafficking	2			
	Drug Enforcement - Other	0			
	Total	2			
Other Criminal Code Offence	Breach of Peace	10			
	Disturbing the Peace	51			
	Fail to Comply & Breaches	239			
	Offensive Weapons	43			
	Other Offence	37			
	Total	380			



Mackenzie County - Fort Vermilion Detachment

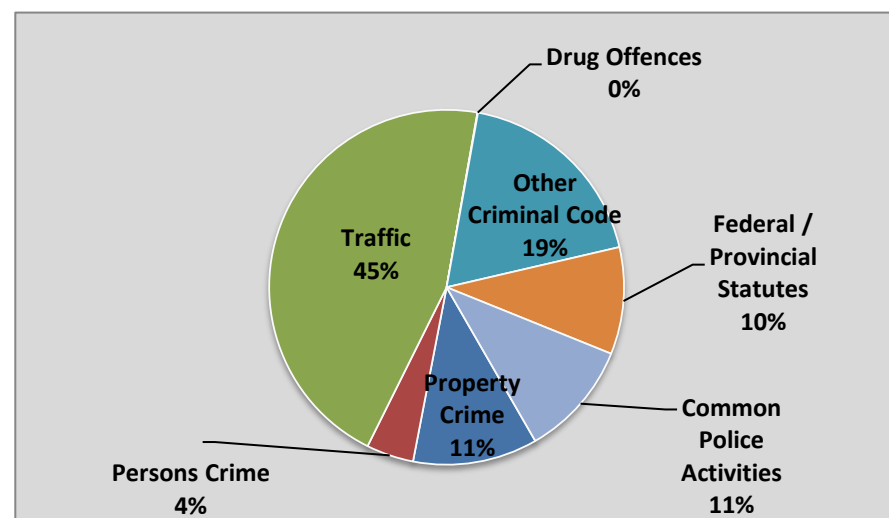
Crime Data - January to December 2019

CATEGORY	Reported	Actual	ClrChg	ClrOth	Total Clr	% Clr
Homicides & Offences Related to Death	1	1	1	0	1	100.0%
Robbery	0	0	0	0	0	0.0%
Sexual Assaults	8	8	7	0	7	87.5%
Other Sexual Offences	3	3	2	1	3	100.0%
Assault	61	46	19	11	30	65.2%
Kidnapping/Hostage/Abduction	3	3	2	1	3	100.0%
Extortion	0	0	0	0	0	0.0%
Criminal Harassment	11	9	2	2	4	44.4%
Uttering Threats	21	15	6	5	11	73.3%
TOTAL PERSONS	108	85	39	20	59	69.4%
Break & Enter	7	7	0	0	0	0.0%
Theft of Motor Vehicle	20	17	1	2	3	17.6%
Theft Over \$5,000	4	2	1	0	1	50.0%
Theft Under \$5,000	34	27	6	3	9	33.3%
Possn Stn Goods	13	12	7	1	8	66.7%
Fraud	20	19	2	1	3	15.8%
Arson	1	1	0	0	0	0.0%
Mischief To Property	149	139	9	70	79	56.8%
TOTAL PROPERTY	248	224	26	77	103	46.0%
Offensive Weapons	18	18	14	2	16	88.9%
Disturbing the Peace	78	75	6	44	50	66.7%
Fail to Comply & Breaches	255	251	236	11	247	98.4%
OTHER CRIMINAL CODE	11	11	7	0	7	63.6%
TOTAL OTHER CRIMINAL CODE	362	355	263	57	320	90.1%
TOTAL CRIMINAL CODE	718	664	328	154	482	72.6%
Drug Enforcement - Production	0	0	0	0	0	0.0%
Drug Enforcement - Possession	1	1	1	0	1	100.0%
Drug Enforcement - Trafficking	0	0	0	0	0	0.0%
Drug Enforcement - Other	0	0	0	0	0	0.0%
Total Drugs	1	1	1	0	1	100.0%
Cannabis Enforcement	0	0	0	0	0	0.0%
Federal - General	1	0	0	0	0	0.0%
TOTAL FEDERAL	2	1	1	0	1	100.0%
Liquor Act	35	35	21	10	31	88.6%
Cannabis Act	2	2	1	0	1	50.0%
Mental Health Act	52	52	2	5	7	13.5%
Other Provincial Stats	103	103	12	6	18	17.5%
Total Provincial Stats	192	192	36	21	57	29.7%
Municipal By-laws Traffic	4	4	0	0	0	0.0%
Municipal By-laws	13	13	0	1	1	7.7%
Total Municipal	17	17	0	1	1	5.9%
Fatals	0	0	0	0	0	0.0%
Injury MVAS	18	18	2	0	2	11.1%
Property Damage MVAS (Reportable)	136	136	4	4	8	5.9%
Property Damage MVAS (Non Reportable)	17	17	0	0	0	0.0%
TOTAL MVAS	171	171	6	4	10	5.8%
Provincial Traffic	622	622	413	59	472	75.9%
Other Traffic	25	25	19	1	20	80.0%
Criminal Code Traffic	81	77	35	3	38	49.4%
Common Police Activities						
False Alarms	41	Suspicious Person/Vehicle		17		
False/Abandoned 911 Call and 911 Act	108	VSU Accepted		21		
Persons Reported Missing	11	VSU Declined		213		
Request to Locate	21	VSU Offered - Not Available		4		
Abandoned Vehicles	10	VSU Proactive Referral		25		

Mackenzie County - Fort Vermilion Detachment

Crime Data - January to December 2019

Property Crime	Break & Enter	7	Federal / Provincial Statutes	Liquor Act	35
	Theft of Motor Vehicle	17		Cannabis Act & Enforcement	2
	Theft Over \$5,000	2		Mental Health Act	52
	Theft Under \$5,000	27		Coroner's Act - Sudden Death	7
	Possn Stn Goods	12		Child Welfare Act	2
	Fraud	19		Other Provincial Statute	94
	Arson	1		Other Federal Statute	0
	Mischief To Property	139		Total	192
	Total	224			
Persons Crime	Assault	46	Common Police Activities	False Alarms	41
	Robbery/Extortion/Harassment/Threats	24		False/Abandoned 911 Call	108
	Sexual Offences	11		Abandoned Vehicles	10
	Kidnapping/Hostage/Abduction	3		Persons Reported Missing	11
	Homicides & Offences Related to Death	1		Request to Locate	21
	Total	85		Suspicious Person/Vehicle/Property	17
		Total	208		
Traffic	Motor Vehicle Collisions	171			
	Impaired Related Offences	62			
	Provincial Traffic Offences	622			
	Other Traffic Related Offences	40			
	Total	895			
Drug Offences	Drug Enforcement - Production	0			
	Drug Enforcement - Possession	1			
	Drug Enforcement - Trafficking	0			
	Drug Enforcement - Other	0			
	Total	1			
Other Criminal Code Offence	Breach of Peace	10			
	Disturbing the Peace	75			
	Fail to Comply & Breaches	251			
	Offensive Weapons	18			
	Other Offence	11			
	Total	365			



Tallcree First Nation - Fort Vermilion Detachment

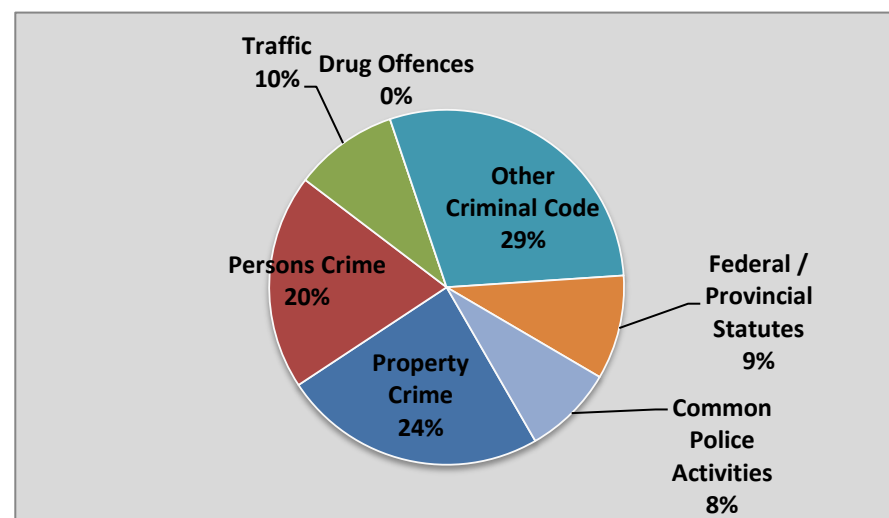
Crime Data - January to December 2019

CATEGORY	Reported	Actual	ClrChg	ClrOth	Total Clr	% Clr
Homicides & Offences Related to Death	0	0	0	0	0	0.0%
Robbery	0	0	0	0	0	0.0%
Sexual Assaults	0	0	0	0	0	0.0%
Other Sexual Offences	0	0	0	0	0	0.0%
Assault	31	23	10	4	14	60.9%
Kidnapping/Hostage/Abduction	0	0	0	0	0	0.0%
Extortion	0	0	0	0	0	0.0%
Criminal Harassment	7	3	3	0	3	100.0%
Uttering Threats	7	5	0	1	1	20.0%
TOTAL PERSONS	45	31	13	5	18	58.1%
Break & Enter	5	5	1	0	1	20.0%
Theft of Motor Vehicle	3	3	0	0	0	0.0%
Theft Over \$5,000	0	0	0	0	0	0.0%
Theft Under \$5,000	6	5	1	1	2	40.0%
Possn Stn Goods	0	0	0	0	0	0.0%
Fraud	0	0	0	0	0	0.0%
Arson	1	1	0	0	0	0.0%
Mischief To Property	26	24	5	9	14	58.3%
TOTAL PROPERTY	41	38	7	10	17	44.7%
Offensive Weapons	3	3	3	0	3	100.0%
Disturbing the Peace	7	7	0	1	1	14.3%
Fail to Comply & Breaches	28	28	25	2	27	96.4%
OTHER CRIMINAL CODE	2	2	0	1	1	50.0%
TOTAL OTHER CRIMINAL CODE	40	40	28	4	32	80.0%
TOTAL CRIMINAL CODE	126	109	48	19	67	61.5%
Drug Enforcement - Production	0	0	0	0	0	0.0%
Drug Enforcement - Possession	0	0	0	0	0	0.0%
Drug Enforcement - Trafficking	0	0	0	0	0	0.0%
Drug Enforcement - Other	0	0	0	0	0	0.0%
Total Drugs	0	0	0	0	0	0.0%
Cannabis Enforcement	0	0	0	0	0	0.0%
Federal - General	0	0	0	0	0	0.0%
TOTAL FEDERAL	0	0	0	0	0	0.0%
Liquor Act	0	0	0	0	0	0.0%
Cannabis Act	0	0	0	0	0	0.0%
Mental Health Act	9	9	0	0	0	0.0%
Other Provincial Stats	6	6	0	0	0	0.0%
Total Provincial Stats	15	15	0	0	0	0.0%
Municipal By-laws Traffic	0	0	0	0	0	0.0%
Municipal By-laws	3	3	0	1	1	33.3%
Total Municipal	3	3	0	1	1	33.3%
Fatals	0	0	0	0	0	0.0%
Injury MVAS	1	1	0	0	0	0.0%
Property Damage MVAS (Reportable)	4	4	0	0	0	0.0%
Property Damage MVAS (Non Reportable)	0	0	0	0	0	0.0%
TOTAL MVAS	5	5	0	0	0	0.0%
Provincial Traffic	5	5	2	1	3	60.0%
Other Traffic	1	1	1	0	1	100.0%
Criminal Code Traffic	5	4	3	0	3	75.0%
Common Police Activities						
False Alarms	2	Suspicious Person/Vehicle		2		
False/Abandoned 911 Call and 911 Act	2	VSU Accepted		6		
Persons Reported Missing	1	VSU Declined		42		
Request to Locate	6	VSU Offered - Not Available		0		
Abandoned Vehicles	0	VSU Proactive Referral		7		

Tallcree First Nation - Fort Vermilion Detachment

Crime Data - January to December 2019

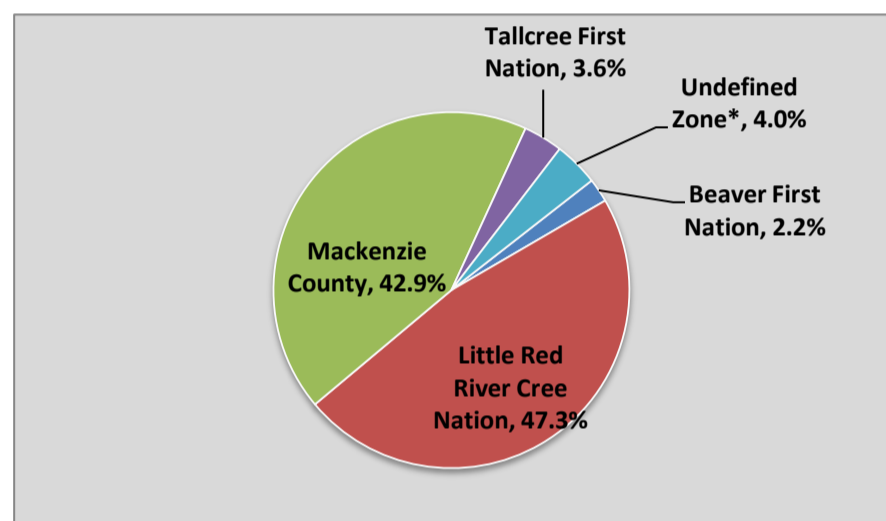
Property Crime	Break & Enter	5	Federal / Provincial Statutes	Liquor Act	0
	Theft of Motor Vehicle	3		Cannabis Act & Enforcement	0
	Theft Over \$5,000	0		Mental Health Act	9
	Theft Under \$5,000	5		Coroner's Act - Sudden Death	1
	Possn Stn Goods	0		Child Welfare Act	0
	Fraud	0		Other Provincial Statute	5
	Arson	1		Other Federal Statute	0
	Mischief To Property	24		Total	15
	Total	38			
Persons Crime	Assault	23	Common Police Activities	False Alarms	2
	Robbery/Extortion/Harassment/Threats	8		False/Abandoned 911 Call	2
	Sexual Offences	0		Abandoned Vehicles	0
	Kidnapping/Hostage/Abduction	0		Persons Reported Missing	1
	Homicides & Offences Related to Death	0		Request to Locate	6
	Total	31		Suspicious Person/Vehicle/Property	2
		Total	13		
Traffic	Motor Vehicle Collisions	5			
	Impaired Related Offences	4			
	Provincial Traffic Offences	5			
	Other Traffic Related Offences	1			
	Total	15			
Drug Offences	Drug Enforcement - Production	0			
	Drug Enforcement - Possession	0			
	Drug Enforcement - Trafficking	0			
	Drug Enforcement - Other	0			
	Total	0			
Other Criminal Code Offence	Breach of Peace	6			
	Disturbing the Peace	7			
	Fail to Comply & Breaches	28			
	Offensive Weapons	3			
	Other Offence	2			
	Total	46			

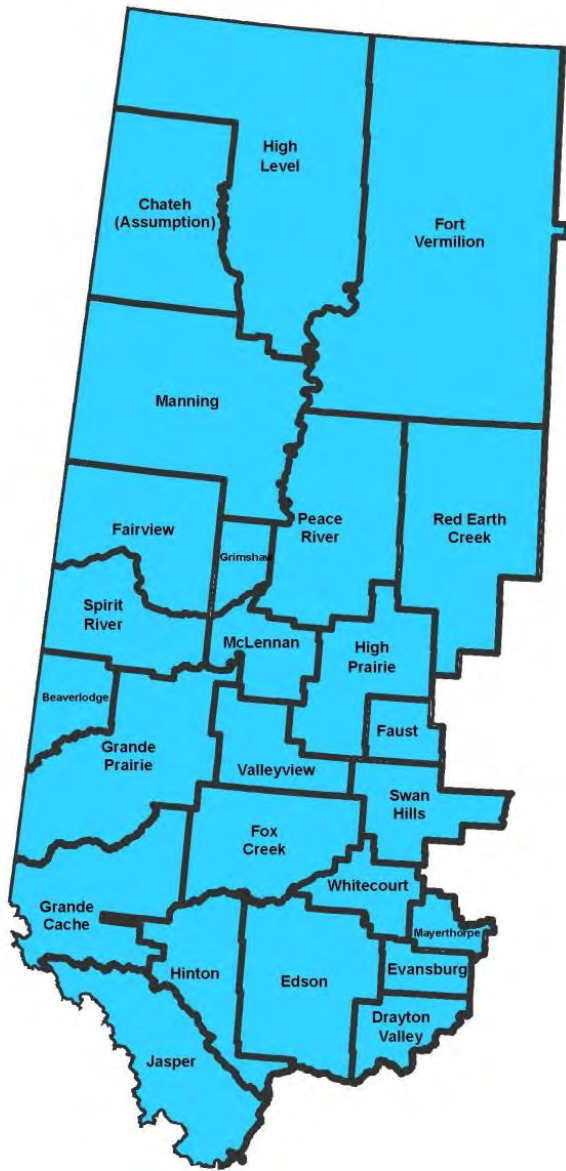


Stakeholder Breakdowns as % of Total - Fort Vermilion Detachment Crime Data - January to December 2019

Property Crime	Beaver First Nation	2.6%	Federal / Provincial Statutes	Beaver First Nation	1.1%
	Little Red River Cree Nation	54.0%		Little Red River Cree Nation	47.9%
	Mackenzie County	34.5%		Mackenzie County	43.8%
	Tallcree First Nation	5.8%		Tallcree First Nation	3.4%
	Undefined Zone*	3.1%		Undefined Zone*	3.7%
Persons Crime	Beaver First Nation	4.5%	Common Police Activities	Beaver First Nation	1.5%
	Little Red River Cree Nation	71.7%		Little Red River Cree Nation	26.8%
	Mackenzie County	15.8%		Mackenzie County	61.2%
	Tallcree First Nation	5.8%		Tallcree First Nation	3.8%
	Undefined Zone*	2.2%		Undefined Zone*	6.8%
Traffic	Beaver First Nation	0.8%	TOTALS	Beaver First Nation	2.2%
	Little Red River Cree Nation	37.1%		Little Red River Cree Nation	47.3%
	Mackenzie County	54.8%		Mackenzie County	42.9%
	Tallcree First Nation	0.9%		Tallcree First Nation	3.6%
	Undefined Zone*	6.4%		Undefined Zone*	4.0%
Drug Offences	Beaver First Nation	-			
	Little Red River Cree Nation	-			
	Mackenzie County	-			
	Tallcree First Nation	-			
	Undefined Zone*	-			
Other Criminal Code Offence	Beaver First Nation	3.0%			
	Little Red River Cree Nation	46.2%			
	Mackenzie County	44.3%			
	Tallcree First Nation	5.6%			
	Undefined Zone*	0.0%			

*Denotes where no zone or an incorrect zone was entered in PROS.





Western Alberta District

Mackenzie County
January – December
Crime Statistics
2016 - 2019

January 15, 2020

Prepared for: Mackenzie County





Table of Contents

Detachment Narratives..... 3

Mackenzie County – All Detachments..... 7

Mackenzie County – Chateh Detachment 9

Mackenzie County – Fort Vermilion Detachment..... 11

Mackenzie County – High Level Detachment13

Statistics have been compiled using data pulled from the RCMP Police Reporting and Occurrence System (PROS). The accuracy of the data is dependent upon the accuracy of data entry. As PROS is a live database, it is possible for the statistics to adjust slightly over time.

Boxes with a “N/A” indicate that files in this category have been “purged” from the PROS database and are not reliable for comparison purposes.



Detachment Narratives

Chateh Detachment

Sgt. Sue HARVEY promoted to the position as Detachment Commander for Chateh RCMP Detachment in October 2019. Sgt. HARVEY spent 3 years posted in High Level and is now residing in the community of Rainbow Lake with her family. Cpl. Nicole VIERGUTZ was formally promoted to the position of Corporal for Chateh RCMP and has spent the last year in the Acting Role of Operations NCO. During the change over in staff and leave provisions Cpl. VIERGUTZ has spent operational time in the Acting Role as The Detachment Commander. Both Sgt. HARVEY and Cpl VIERGUTZ have experience working in Northern Isolated Posts and Indigenous communities.

Our Victim Services Unit has a new Part-time assistant Junice CELSO who began back in September 2019. Junice brings knowledge and training in the area of Community Support and addictions.

Councillor Shane Providence had been volunteering to help get the Outdoor Ice Rink at the Detachment up and running. Some local residents and children had been using the rink when the weather was pleasant. Hopefully, after this current cold spell we can see it being utilized further into this new year.

2019 ended with a total of 1245 prisoners and this quarter the RCMP Chateh had received 692 files, with 488 of them being violations.

There were two Sudden Death calls for service during this quarter. These were deemed as a result from natural causes and not suspicious in nature to RCMP, therefore no further investigation was required from the police.

There were 80 calls involving the Liquor Act Offences. The abuse of alcohol and other intoxicating substances continues to be a significant concern for the residents of the community and RCMP. Members have been conducting traffic stops as well as community checks, which can reflect an increase in the number of documented Liquor Act offences. As the consumption of alcohol has a strong link to family disputes as well as other crime, police are working to make a change with a direction in Criminal Code Charges and Crime and attempt to deal with the illegal consumption of alcohol in a public place as well as illegal distribution (bootlegging) and lodging persons until sober for their well being and the safety of other family members.

There were 5 impaired operation of motor vehicle investigations in which 4 of these had charges laid and are before the courts.



There were a large number of calls from the community that are classified as Mischief – Damage to Property calls. However, these types of calls often do not always result in charges being laid for various reasons; such as the subject of the complaint may have already left the area or residence and the complainant does not wish to pursue charges. Often police attend and assist with deescalating a situation as well as providing alternative solutions for the persons involved in the occurrence. Proceeding with charges is not always necessary, if all parties involved can reach an agreement and any issues can be resolved with police assisting in a positive manner is a better relationship builder and outcome.

There were 20 Calls for occurrence type: Disturbing the Peace, Police responded and attended the dispatch address, on a positive note there were no charges laid as result of these calls from community.

There were 4 calls for Domestic Dispute during this reporting period, these matters are still under investigation. Furthermore, there were 12 calls involving spousal abuse that are still open and under investigation and included charges, there were 6 spousal files that have been concluded with no charges involved. This is %50 lower than the previous reporting period. There were 19 calls that fell under the “Spousal Abuse as defined by Family Violence Report.” This number is also down from the previous quarter where there were 35 calls under this category.

RCMP members also attended calls for well being checks no further issues arose and all had positive outcomes.

Chateh members continue to make checks on persons released with conditions, as well as attend community events for both Rainbow Lake and Chateh. During November and December members were active in making patrols and being visible during the holiday season as well as conducting several traffic stops and checkstops. We have members making school visits to help build a positive connection with adolescents in both communities.

Prepared by:
CPL. Nicole VIERGUTZ RCMP CHATEH

Fort Vermilion Detachment

School resource officer

Oct 1 – Obtained Bike helmets and Hockey gear to provide students and children of Mackenzie County safe gear to play hockey and ride bikes.

Oct 3 – Attended La Crete Public School to partake in Travelling Circus presentation

Oct 7 – Attended Rocky Lane School classes for the day and presented to students about bullying and cyber bullying.



Oct 29 – Fort Vermilion RCMP and Sports Central Edmonton worked together to provide donated Hockey Equipment to any child in the community. Successfully providing over 200 sets of full equipment to children in the Fort Vermilion and surrounding area's.

Nov 8-11 – Attended and participated in every school (9) and both community Remembrance day ceremony's

Nov 16 – Fort Vermilion RCMP Regimental Charity Ball raised money for the community complex and youth initiatives.

Nov 19 – Fort Vermilion RCMP and Fort Vermilion Fire participated in community hockey fun game against La Crete Pee Wee hockey team.

Nov 27 – Fort Vermilion RCMP, Fort Vermilion Fire and Fort Vermilion EMS conducted candy cane check stops in the Mackenzie county area stopping hundreds of cars and endorsing safe holidays.

Dec 6 – Fort Vermilion RCMP members attended the annual Mackenzie County awards banquet

Dec 7 – Fort Vermilion RCMP members volunteered their time and refereed for Local Youth Charity Hockey tournament

Dec 8 – Fort Vermilion RCMP were invited by the community members and Tallcree First Nations Band to participate in an appreciation outdoor hockey game with all the children whom the RCMP provided Hockey Equipment to in the community.

Dec 9 – Fort Vermilion RCMP Detachment Commander and members attended a Mackenzie County meeting regarding the Chuckegg Creek Wildfire response and improvements for the future.

Dec 13 – Fort Vermilion RCMP members volunteered their time to attend the St. Mary's Elementary School in Fort Vermilion. Members read stories, played games and participated in recess. This provided the opportunity for all teachers and staff to enjoy a Christmas meal together.

Jan 11 – Fort Vermilion RCMP members attended the Mackenzie County Fireman's ball, were awarded and acknowledged for their work during the Chuckegg Creek Fire and participated in the evenings events.

Enhanced Position from September to Current Day

64 Speeding Tickets Issued between Fort Vermilion and Blue Hills on Highway 88 and 697 (some of these tickets were part of a traffic Blitz in collaboration with the Northern Alberta Traffic Services)

22 of those tickets were issued directly in area of La Crete

11 separate Traffic Vehicle checkpoints set up with over 25 Cars stopped each one

15 Separate police files resulting in charges where the Enhanced position member was Lead investigator

6 Interviews conducted to assist Fort Vermilion general duty members in the course of their investigations.

Cst. WHITE was involved in several serious investigations in month of Oct (Murder, attempted Murder)

2 Child exploitation files involving student in Fort Vermilion School division



High Level Detachment

1. The High Level RCMP Detachment noted a 6% total overall decrease over from 2018 to 2019 relative to Criminal Code Investigations for the entire High Level RCMP policing region, investigating a total of 2717 Criminal Code investigations in 2019.(3025 in 2015, 2838 in 2016, 3087 in 2017 and 2898 in 2018.)
2. Although there was an overall decrease in 2019, reports of Fraud and Property related crimes, saw small increases. Proactive Policing also resulted in increases relative to Fail to Comply charges laid by our CRU members while monitoring our Habitual Offenders. This area of charges has seen an increase of 142% since 2015 when the CRU positions were created with the specific goal of reducing the violent offences in the Mackenzie County Region. The purpose of CRU is to proactively investigate CDSA Offences, Violent Crimes Offences and to ensure the offenders most likely to continue committing related offences are held accountable to any and all release conditions placed on them by the releasing Justice of the Peace.
3. High Level RCMP Det lodged a total of 2115 Prisoners in 2019, down from 2345 in 2018. This number was directly influenced by the Wildfires and evacuations as much of the busier months saw reduced numbers of repeat offenders within the Detachment's area.
4. High Level RCMP Members responded to a total of 33 Criminal Code calls to service within the Mackenzie County Region in 2019.
5. Thanks to the High Level Domestic Violence Project RCMP realized continued decreases in regards to Spousal Abuse related Offences reporting a 23% decrease in 2019 ; down to 91 from 118 Spousal Abuse related Offences.
 - a. Approval was given to proceed with a Child Advocacy Center in High Level and funding has been secured for 2020 and beyond. This Center will support at risk and abused children offering several layers of treatment and assistance.
6. High Level Detachment laid a total of 72 Controlled Drug and Substance Act related charges in in 2019, an 18% decrease down from 99 in 2018. .
7. Even with the legalization of Cannabis, High Level Det only noted a 12% increase in Criminal Code Driving Offences laying 163 Charges up from 146 in 2018..
8. High Level Detachment is currently enjoying a period where all substantive positions are filled with operational members, however Sgt Hodgins has been transferred- no date for his departure has been announced, and his replacement has yet to be named.
9. High Level RCMP was relied heavily upon during the Chuckegg Creek Wildfire; assistance was received by units throughout Alberta with over 300 RCMP and partner Peace and Police Officers providing required service as directed by the Emergency Operations Commander. It should be noted that the evacuations of several communities throughout the MD played a role in the 2019 Crime Statistics-elevating offences relative Wild Fire while decreasing many Offences due to evacuation.
10. S/Sgt Delaronde assumed the role of Detachment Commander in August of 2019 and monthly reports will be completed and reported on as required.

Prepared by:

S/Sgt. Dennis Delaronde NCO i/c High Level RCMP Detachment



**Mackenzie County - All Detachments
Crime Statistics (Actual)
January to December: 2016 - 2019**

All categories contain "Attempted" and/or "Completed"

January-07-20

CATEGORY	Trend	2016	2017	2018	2019	% Change 2016 - 2019	% Change 2018 - 2019	Avg File +/- per Year
Homicides & Offences Related to Death		1	0	0	1	0%	N/A	0.0
Robbery		0	1	1	0	N/A	-100%	0.0
Sexual Assaults		9	9	3	11	22%	267%	0.0
Other Sexual Offences		5	8	2	3	-40%	50%	-1.2
Assault		56	75	88	52	-7%	-41%	0.1
Kidnapping/Hostage/Abduction		1	1	3	3	200%	0%	0.8
Extortion		0	0	0	0	N/A	N/A	0.0
Criminal Harassment		14	6	15	13	-7%	-13%	0.6
Uttering Threats		24	18	13	19	-21%	46%	-2.0
TOTAL PERSONS		110	118	125	102	-7%	-18%	-1.7
Break & Enter		25	23	11	11	-56%	0%	-5.4
Theft of Motor Vehicle		16	21	22	21	31%	-5%	1.6
Theft Over \$5,000		2	2	5	3	50%	-40%	0.6
Theft Under \$5,000		35	50	31	35	0%	13%	-1.9
Possn Stn Goods		7	21	7	17	143%	143%	1.6
Fraud		21	21	20	23	10%	15%	0.5
Arson		4	3	5	1	-75%	-80%	-0.7
Mischief To Property		95	92	93	150	58%	61%	16.6
TOTAL PROPERTY		205	233	194	261	27%	35%	12.9
Offensive Weapons		24	28	16	24	0%	50%	-1.2
Disturbing the peace		67	56	43	77	15%	79%	1.7
Fail to Comply & Breaches		154	179	273	267	73%	-2%	43.3
OTHER CRIMINAL CODE		16	16	6	15	-6%	150%	-1.3
TOTAL OTHER CRIMINAL CODE		261	279	338	383	47%	13%	42.5
TOTAL CRIMINAL CODE		576	630	657	746	30%	14%	53.7



Mackenzie County - All Detachments
 Crime Statistics (Actual)
 January to December: 2016 - 2019

All categories contain "Attempted" and/or "Completed"

January-07-20

CATEGORY	Trend	2016	2017	2018	2019	% Change 2016 - 2019	% Change 2018 - 2019	Avg File +/- per Year
Drug Enforcement - Production		0	1	1	0	N/A	-100%	0.0
Drug Enforcement - Possession		14	9	13	2	-86%	-85%	-3.2
Drug Enforcement - Trafficking		7	1	3	3	-57%	0%	-1.0
Drug Enforcement - Other		0	0	0	0	N/A	N/A	0.0
Total Drugs		21	11	17	5	-76%	-71%	-4.2
Cannabis Enforcement		0	0	1	0	N/A	-100%	0.1
Federal - General		8	9	6	1	-88%	-83%	-2.4
TOTAL FEDERAL		29	20	24	6	-79%	-75%	-6.5
Liquor Act		137	96	71	62	-55%	-13%	-25.0
Cannabis Act		0	0	0	3	N/A	N/A	0.9
Mental Health Act		52	40	45	57	10%	27%	2.0
Other Provincial Stats		124	120	116	116	-6%	0%	-2.8
Total Provincial Stats		313	256	232	238	-24%	3%	-24.9
Municipal By-laws Traffic		0	2	3	4	N/A	33%	1.3
Municipal By-laws		13	17	20	13	0%	-35%	0.3
Total Municipal		13	19	23	17	31%	-26%	1.6
Fatals		2	5	2	1	-50%	-50%	-0.6
Injury MVC		35	30	37	22	-37%	-41%	-3.2
Property Damage MVC (Reportable)		257	222	225	214	-17%	-5%	-12.6
Property Damage MVC (Non Reportable)		19	23	40	37	95%	-8%	7.1
TOTAL MVC		313	280	304	274	-12%	-10%	-9.3
Provincial Traffic		826	552	1,166	1,239	50%	6%	185.3
Other Traffic		12	20	32	28	133%	-13%	6.0
Criminal Code Traffic		130	108	117	129	-1%	10%	0.6
Common Police Activities								
False Alarms		135	105	67	46	-66%	-31%	-30.5
False/Abandoned 911 Call and 911 Act		124	136	97	114	-8%	18%	-6.9
Suspicious Person/Vehicle/Property		17	32	22	28	65%	27%	2.3
Persons Reported Missing		13	16	18	15	15%	-17%	0.8



**Mackenzie County - Chateh Detachment
Crime Statistics (Actual)
January to December: 2016 - 2019**

All categories contain "Attempted" and/or "Completed"

January-07-20

CATEGORY	Trend	2016	2017	2018	2019	% Change 2016 - 2019	% Change 2018 - 2019	Avg File +/- per Year
Homicides & Offences Related to Death		0	0	0	0	N/A	N/A	0.0
Robbery		0	0	0	0	N/A	N/A	0.0
Sexual Assaults		0	0	0	0	N/A	N/A	0.0
Other Sexual Offences		0	0	0	0	N/A	N/A	0.0
Assault		0	5	0	1	N/A	N/A	-0.2
Kidnapping/Hostage/Abduction		0	0	0	0	N/A	N/A	0.0
Extortion		0	0	0	0	N/A	N/A	0.0
Criminal Harassment		0	0	0	1	N/A	N/A	0.3
Uttering Threats		0	0	0	0	N/A	N/A	0.0
TOTAL PERSONS		0	5	0	2	N/A	N/A	0.1
Break & Enter		0	9	1	0	N/A	-100%	-0.8
Theft of Motor Vehicle		1	4	3	0	-100%	-100%	-0.4
Theft Over \$5,000		0	0	0	1	N/A	N/A	0.3
Theft Under \$5,000		0	4	0	0	N/A	N/A	-0.4
Possn Stn Goods		0	1	0	0	N/A	N/A	-0.1
Fraud		0	0	0	0	N/A	N/A	0.0
Arson		0	1	1	0	N/A	-100%	0.0
Mischief To Property		0	3	0	0	N/A	N/A	-0.3
TOTAL PROPERTY		1	22	5	1	0%	-80%	-1.7
Offensive Weapons		0	1	1	0	N/A	-100%	0.0
Disturbing the peace		1	1	0	0	-100%	N/A	-0.4
Fail to Comply & Breaches		1	5	0	2	100%	N/A	-0.2
OTHER CRIMINAL CODE		0	0	0	1	N/A	N/A	0.3
TOTAL OTHER CRIMINAL CODE		2	7	1	3	50%	200%	-0.3
TOTAL CRIMINAL CODE		3	34	6	6	100%	0%	-1.9



**Mackenzie County - Chateh Detachment
Crime Statistics (Actual)
January to December: 2016 - 2019**

All categories contain "Attempted" and/or "Completed"

January-07-20

CATEGORY	Trend	2016	2017	2018	2019	% Change 2016 - 2019	% Change 2018 - 2019	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Trafficking		0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Other		0	0	0	0	N/A	N/A	0.0
Total Drugs		0	0	0	0	N/A	N/A	0.0
Cannabis Enforcement		0	0	0	0	N/A	N/A	0.0
Federal - General		0	0	0	0	N/A	N/A	0.0
TOTAL FEDERAL		0	0	0	0	N/A	N/A	0.0
Liquor Act		4	11	0	3	-25%	N/A	-1.4
Cannabis Act		0	0	0	0	N/A	N/A	0.0
Mental Health Act		1	0	0	0	-100%	N/A	-0.3
Other Provincial Stats		0	6	2	4	N/A	100%	0.8
Total Provincial Stats		5	17	2	7	40%	250%	-0.9
Municipal By-laws Traffic		0	0	0	0	N/A	N/A	0.0
Municipal By-laws		0	0	0	0	N/A	N/A	0.0
Total Municipal		0	0	0	0	N/A	N/A	0.0
Fatals		0	0	0	0	N/A	N/A	0.0
Injury MVC		0	0	0	1	N/A	N/A	0.3
Property Damage MVC (Reportable)		4	8	2	8	100%	300%	0.6
Property Damage MVC (Non Reportable)		1	1	1	1	0%	0%	0.0
TOTAL MVC		5	9	3	10	100%	233%	0.9
Provincial Traffic		32	52	33	62	94%	88%	7.1
Other Traffic		1	1	0	1	0%	N/A	-0.1
Criminal Code Traffic		7	7	10	7	0%	-30%	0.3
Common Police Activities								
False Alarms		1	1	0	0	-100%	N/A	-0.4
False/Abandoned 911 Call and 911 Act		8	17	0	0	-100%	N/A	-4.1
Suspicious Person/Vehicle/Property		3	6	1	0	-100%	-100%	-1.4
Persons Reported Missing		1	0	2	0	-100%	-100%	-0.1



**Mackenzie County - Fort Vermilion Detachment
Crime Statistics (Actual)
January to December: 2016 - 2019**

All categories contain "Attempted" and/or "Completed"

January-07-20

CATEGORY	Trend	2016	2017	2018	2019	% Change 2016 - 2019	% Change 2018 - 2019	Avg File +/- per Year
Homicides & Offences Related to Death		1	0	0	1	0%	N/A	0.0
Robbery		0	0	0	0	N/A	N/A	0.0
Sexual Assaults		9	8	3	8	-11%	167%	-0.8
Other Sexual Offences		5	7	2	3	-40%	50%	-1.1
Assault		44	44	75	46	5%	-39%	3.7
Kidnapping/Hostage/Abduction		1	0	2	3	200%	50%	0.8
Extortion		0	0	0	0	N/A	N/A	0.0
Criminal Harassment		12	5	12	9	-25%	-25%	-0.2
Uttering Threats		20	14	7	15	-25%	114%	-2.2
TOTAL PERSONS		92	78	101	85	-8%	-16%	0.2
Break & Enter		20	7	7	7	-65%	0%	-3.9
Theft of Motor Vehicle		4	14	16	17	325%	6%	4.1
Theft Over \$5,000		2	2	5	2	0%	-60%	0.3
Theft Under \$5,000		23	41	28	27	17%	-4%	-0.1
Possn Stn Goods		1	14	4	12	1100%	200%	2.3
Fraud		19	19	19	19	0%	0%	0.0
Arson		2	2	3	1	-50%	-67%	-0.2
Mischief To Property		86	77	82	139	62%	70%	16.4
TOTAL PROPERTY		157	176	164	224	43%	37%	18.9
Offensive Weapons		13	22	11	18	38%	64%	0.4
Disturbing the peace		58	47	41	75	29%	83%	4.5
Fail to Comply & Breaches		135	163	259	251	86%	-3%	44.4
OTHER CRIMINAL CODE		11	9	2	11	0%	450%	-0.7
TOTAL OTHER CRIMINAL CODE		217	241	313	355	64%	13%	48.6
TOTAL CRIMINAL CODE		466	495	578	664	42%	15%	67.7



**Mackenzie County - Fort Vermilion Detachment
Crime Statistics (Actual)
January to December: 2016 - 2019**

All categories contain "Attempted" and/or "Completed"

January-07-20

CATEGORY	Trend	2016	2017	2018	2019	% Change 2016 - 2019	% Change 2018 - 2019	Avg File +/- per Year
Drug Enforcement - Production		0	1	1	0	N/A	-100%	0.0
Drug Enforcement - Possession		9	6	4	1	-89%	-75%	-2.6
Drug Enforcement - Trafficking		5	1	2	0	-100%	-100%	-1.4
Drug Enforcement - Other		0	0	0	0	N/A	N/A	0.0
Total Drugs		14	8	7	1	-93%	-86%	-4.0
Cannabis Enforcement		0	0	1	0	N/A	-100%	0.1
Federal - General		8	7	3	0	-100%	-100%	-2.8
TOTAL FEDERAL		22	15	11	1	-95%	-91%	-6.7
Liquor Act		63	42	25	35	-44%	40%	-10.1
Cannabis Act		0	0	0	2	N/A	N/A	0.6
Mental Health Act		41	38	40	52	27%	30%	3.5
Other Provincial Stats		112	103	103	103	-8%	0%	-2.7
Total Provincial Stats		216	183	168	192	-11%	14%	-8.7
Municipal By-laws Traffic		0	2	3	4	N/A	33%	1.3
Municipal By-laws		10	16	18	13	30%	-28%	1.1
Total Municipal		10	18	21	17	70%	-19%	2.4
Fatals		2	1	1	0	-100%	-100%	-0.6
Injury MVC		20	23	27	18	-10%	-33%	-0.2
Property Damage MVC (Reportable)		173	148	175	136	-21%	-22%	-8.4
Property Damage MVC (Non Reportable)		7	9	25	17	143%	-32%	4.6
TOTAL MVC		202	181	228	171	-15%	-25%	-4.6
Provincial Traffic		507	263	465	622	23%	34%	54.7
Other Traffic		11	17	31	25	127%	-19%	5.6
Criminal Code Traffic		67	57	57	77	15%	35%	3.0
Common Police Activities								
False Alarms		123	96	57	41	-67%	-28%	-28.5
False/Abandoned 911 Call and 911 Act		74	83	76	108	46%	42%	9.5
Suspicious Person/Vehicle/Property		8	18	12	17	113%	42%	2.1
Persons Reported Missing		9	13	13	11	22%	-15%	0.6



Mackenzie County - High Level Detachment
Crime Statistics (Actual)

January to December: 2016 - 2019

All categories contain "Attempted" and/or "Completed"

January-07-20

CATEGORY	Trend	2016	2017	2018	2019	% Change 2016 - 2019	% Change 2018 - 2019	Avg File +/- per Year
Homicides & Offences Related to Death		0	0	0	0	N/A	N/A	0.0
Robbery		0	1	1	0	N/A	-100%	0.0
Sexual Assaults		0	1	0	3	N/A	N/A	0.8
Other Sexual Offences		0	1	0	0	N/A	N/A	-0.1
Assault		12	26	13	5	-58%	-62%	-3.4
Kidnapping/Hostage/Abduction		0	1	1	0	N/A	-100%	0.0
Extortion		0	0	0	0	N/A	N/A	0.0
Criminal Harassment		2	1	3	3	50%	0%	0.5
Uttering Threats		4	4	6	4	0%	-33%	0.2
TOTAL PERSONS		18	35	24	15	-17%	-38%	-2.0
Break & Enter		5	7	3	4	-20%	33%	-0.7
Theft of Motor Vehicle		11	3	3	4	-64%	33%	-2.1
Theft Over \$5,000		0	0	0	0	N/A	N/A	0.0
Theft Under \$5,000		12	5	3	8	-33%	167%	-1.4
Possn Stn Goods		6	6	3	5	-17%	67%	-0.6
Fraud		2	2	1	4	100%	300%	0.5
Arson		2	0	1	0	-100%	-100%	-0.5
Mischief To Property		9	12	11	11	22%	0%	0.5
TOTAL PROPERTY		47	35	25	36	-23%	44%	-4.3
Offensive Weapons		11	5	4	6	-45%	50%	-1.6
Disturbing the peace		8	8	2	2	-75%	0%	-2.4
Fail to Comply & Breaches		18	11	14	14	-22%	0%	-0.9
OTHER CRIMINAL CODE		5	7	4	3	-40%	-25%	-0.9
TOTAL OTHER CRIMINAL CODE		42	31	24	25	-40%	4%	-5.8
TOTAL CRIMINAL CODE		107	101	73	76	-29%	4%	-12.1



**Mackenzie County - High Level Detachment
Crime Statistics (Actual)
January to December: 2016 - 2019**

All categories contain "Attempted" and/or "Completed"

January-07-20

CATEGORY	Trend	2016	2017	2018	2019	% Change 2016 - 2019	% Change 2018 - 2019	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		5	3	9	1	-80%	-89%	-0.6
Drug Enforcement - Trafficking		2	0	1	3	50%	200%	0.4
Drug Enforcement - Other		0	0	0	0	N/A	N/A	0.0
Total Drugs		7	3	10	4	-43%	-60%	-0.2
Cannabis Enforcement		0	0	0	0	N/A	N/A	0.0
Federal - General		0	2	3	1	N/A	-67%	0.4
TOTAL FEDERAL		7	5	13	5	-29%	-62%	0.2
Liquor Act		70	43	46	24	-66%	-48%	-13.5
Cannabis Act		0	0	0	1	N/A	N/A	0.3
Mental Health Act		10	2	5	5	-50%	0%	-1.2
Other Provincial Stats		12	11	11	9	-25%	-18%	-0.9
Total Provincial Stats		92	56	62	39	-58%	-37%	-15.3
Municipal By-laws Traffic		0	0	0	0	N/A	N/A	0.0
Municipal By-laws		3	1	2	0	-100%	-100%	-0.8
Total Municipal		3	1	2	0	-100%	-100%	-0.8
Fatals		0	4	1	1	N/A	0%	0.0
Injury MVC		15	7	10	3	-80%	-70%	-3.3
Property Damage MVC (Reportable)		80	66	48	70	-13%	46%	-4.8
Property Damage MVC (Non Reportable)		11	13	14	19	73%	36%	2.5
TOTAL MVC		106	90	73	93	-12%	27%	-5.6
Provincial Traffic		287	237	668	555	93%	-17%	123.5
Other Traffic		0	2	1	2	N/A	100%	0.5
Criminal Code Traffic		56	44	50	45	-20%	-10%	-2.7
Common Police Activities								
False Alarms		11	8	10	5	-55%	-50%	-1.6
False/Abandoned 911 Call and 911 Act		42	36	21	6	-86%	-71%	-12.3
Suspicious Person/Vehicle/Property		6	8	9	11	83%	22%	1.6
Persons Reported Missing		3	3	3	4	33%	33%	0.3



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 29, 2020
Presented By:	Fred Wiebe, Director of Utilities
Title:	Bylaw 1166-20 Dog Control

BACKGROUND / PROPOSAL:

Recent concerns have been brought forward regarding the number of dogs allowed to reside on one property. Mackenzie County currently has no mechanism to control the number of dogs allowed on a property.

The Animal Protection Act and Stray Animals Act of Alberta provide direction on what to do with animals that are abandoned, in distress, or what to do when your livestock or domestic fowl are pursued, injured or killed. These Acts do not address the maximum number of dogs allowed on a property which can become a nuisance.

Administration has reviewed other county bylaws and how they address this issue. A draft copy of our revised bylaw is attached hereto reflecting changes to the bylaw which include a maximum of 5 dogs with the exception of dog kennels or veterinary clinics. Also attached is the Dog Fees portion of the Fee Schedule Bylaw.

Any requests for the keeping of more than the 5 dogs proposed in the draft bylaw would be addressed through Planning and Development where this would fall under dog kennels and require approval and adherence to conditions.

Most of the items within the Dog Control Bylaw still pertain to Hamlets, Mackenzie County Airports and within 1000 feet of any school operated by Fort Vermilion School Division property with the exception of the new portion that pertains to the maximum dogs allowed on a property, which will be enforced within Mackenzie County.

Author: F. Wiebe **Reviewed by:** _____ **CAO:** L. Racher

OPTIONS & BENEFITS:

Option #1: Update our current 835-11 Dog Control Bylaw to put in restrictions on the maximum number of dogs on a property while having a mechanism for permitting dog kennels and veterinary clinics.

Option #2: Allow any concerns or complaints to be addressed through the Animal Protection Act or through our Land Use Bylaw that are applicable.

COSTS & SOURCE OF FUNDING:

Depending on the volume of concerns, this would require the time of our Bylaw officer to carry out the compliance of our bylaws.

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

The revised bylaw would be advertised in our local paper ad.

POLICY REFERENCES:

N/A

RECOMMENDED ACTION:

Motion 1

Simple Majority Requires 2/3 Requires Unanimous

That first reading be given to Bylaw 1166-20 being Mackenzie County's Dog Control Bylaw.

Motion 2

Simple Majority Requires 2/3 Requires Unanimous

That second reading be given to Bylaw 1166-20 being Mackenzie County's Dog Control Bylaw.

Author: F. Wiebe Reviewed by: _____ CAO: L. Racher

Motion 3

Simple Majority Requires 2/3 Requires Unanimous

That consideration be given to go to third reading of Bylaw 1166-20 being Mackenzie County's Dog Control Bylaw at this meeting.

Motion 4

Simple Majority Requires 2/3 Requires Unanimous

That third reading be given to Bylaw 1166-20 being Mackenzie County's Dog Control Bylaw.

Author: F. Wiebe Reviewed by: _____ CAO: L. Racher

BYLAW NO. ~~835-11~~ 1166-20

**BEING A BYLAW OF ~~THE~~
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**TO LICENSE, ~~AND~~ REGULATE, ~~AND CONTROL~~ THE KEEPING OF DOGS
WITHIN MACKENZIE COUNTY JURISDICTION**

WHEREAS, the Municipal Government Act, R.S.A. 2000 c. M-26 and amendments thereto, authorizes a Council to pass bylaws; and

WHEREAS, Mackenzie County Council deems necessary to pass a bylaw for the purpose of regulating and controlling dogs in the municipality; and

WHEREAS, Mackenzie County Council deems it appropriate to mandate the licensing of dogs within the Hamlets of Fort Vermilion, La Crete, Zama, and other areas specified in this Bylaw and make a voluntary licensing option available to the rural areas of Mackenzie County; and

WHEREAS, the *Stray Animals Act*, **RSA 2000** Chapter S. 20 applies in all rural areas of Mackenzie County.

NOW THEREFORE, the Council of Mackenzie County, in the Province of Alberta, duly assembled, enacts as follows:

1. Where there is a conflict between this bylaw and any other bylaw of Mackenzie County the provisions of this bylaw shall apply.
- ~~2. This Bylaw shall only apply in the following portions of Mackenzie County:~~
 - ~~a. The Hamlets of Fort Vermilion, La Crete and Zama.~~
 - ~~b. All portions of Mackenzie County within 1,000 feet of any school operated by the Fort Vermilion School Division No. 52 where the school is not contained within a Hamlet of Mackenzie County.~~
 - ~~c. All airport boundaries that are under Mackenzie County jurisdiction.~~
 - ~~d. For the purpose of dogs' identifications, the voluntary licensing option as specified in this bylaw shall be applicable to all other areas of Mackenzie County not identified in 2. (a), (b), (c).~~

PART 1 TITLE AND DEFINITIONS

2. This Bylaw may be cited as "~~The Mackenzie County~~ Dog Control Bylaw".
3. In this Bylaw, unless the content otherwise requires, the word, term, or expression

- a. **“Airport”** shall mean any airport under the jurisdiction of, and within the boundaries of Mackenzie County;
- b. **“At large”** shall mean a dog which is off the premises of its owner and is not in immediate continuous control of a competent person;
- c. **“Business License”** shall mean a license issued by Mackenzie County for the operation of a business within the County;
- d. ~~“Animal Control Officer”~~ **“Bylaw Enforcement Officer”** shall mean any person(s) duly authorized by the Chief Administrative Officer to enforce the provisions of this Bylaw;
- e. **“C.A.O.”** shall mean the Chief Administrative Officer for ~~the~~ Mackenzie County;
- f. **“Council”** shall mean the Council of Mackenzie County;
- g. **“Dangerous dogs”** shall mean any dog(s), regardless of age whether on public or private property, which has:
 - i. without provocation chased, injured, or bitten any other domestic animal or human; or
 - ii. without provocation damaged or destroyed any public or private property; or
 - iii. without provocation threatened or created reasonable apprehension or threat to other domestic animals or humans; and which, in the opinion of a Justice, presents a threat of serious harm to other domestic animals or humans; or
 - iv. been previously determined to be a dangerous dog under this Bylaw;
- h. **“Development Officer”** means a person appointed under Section 624 pursuant to the *Municipal Government Act*, RSA 2000, Chapter M-26;
- i. **“Development Permit”** shall mean a permit issued in accordance with the Mackenzie County Land Use Bylaw;
- j. **“Dog”** shall mean either a male or female of the canine family regardless of age;

- k. **“Hamlets”** shall mean any hamlet governed by and within the boundaries of Mackenzie County;
- l. **“Handicapped”** shall mean any person who has a severe physical impairment that substantially limits one or more major life activities, has a record of such impairment, or is regarded as having such impairment and such impairment can be verified by a medical doctor;
- m. **“Justice”** shall be as defined in the *Provincial Offences Procedure Act* RSA 2000, Chapter P-34 as amended or replaced from time to Time;
- n. **“Kennel”** as defined in the Mackenzie County Land Use Bylaw;
- o. **“Leash”** shall mean a chain or other material capable of restraining the dog on which it is being used;
- p. **“License”** shall mean a tag that is attached to the collar worn by the dog and issued by Mackenzie County;
- q. ~~**“Licensing officer” shall mean the C.A.O. or designate;**~~
- q. **“Owner”** shall mean a person or corporate body who has legal title to the dog and includes any person who has the possession or custody of the dog, either temporarily or permanently, or harbors the dog or suffers the dog to remain on their premises;
- r. **“Peace Officer”** means a ~~Bylaw Enforcement Officer, Special Constable,~~ **Community Peace Officer** and R.C.M.P. Officer, ~~and Protective Service Officer.~~

PART 2 LICENSING

- 4. No person shall keep a dog(s) within the areas specified in this Part ~~clause 2 of this bylaw~~ unless they have a license for the keeping of such dog(s) in accordance with the provisions of this Bylaw:
 - a. The Hamlets of Fort Vermilion, La Crete, and Zama;
 - b. All portions of Mackenzie County within ~~1,000 feet~~ **300 meters** of any school operated by the Fort Vermilion School Division No. 52 where the school is not contained within a Hamlet of Mackenzie County;
 - c. ~~All~~ **Within 300 meters of** airport boundaries that are under Mackenzie County jurisdiction;

- d. For the purpose of dogs' identifications, the voluntary licensing option as specified in this bylaw shall be applicable to all other areas of Mackenzie County not identified in ~~2.~~ 4. (a), (b), (c).
5. The owner of a dog shall:
 - a. Obtain a ~~annual or lifetime~~ license ~~for each dog(s) prior to January 31 annually, or~~ within one month from the time he or she becomes the owner of the dog.
 - b. The license application shall be made in writing ~~to a licensing officer~~ at any Mackenzie County office and shall contain the following information:
 - i. The name, address and telephone number(s) of the owner.
 - ii. A description of the dog(s) including sex, age, breed and color.
 - iii. Any such relevant information **that Mackenzie County** ~~the licensing officer~~ may require.
 6. Where a **proper completed** application has been received, ~~the licensing officer Mackenzie County~~ may issue a license upon payment by the applicant in accordance with the Mackenzie County Fee Schedule Bylaw.
 7. An ~~annual~~ License shall be valid ~~for the year in which it is issued but shall expire on the 31st day of December in the same year.~~ **until the day the Licensed dog dies or ownership is transferred.**
 - ~~8. A lifetime non-transferable license shall be valid until the day the licensed dog dies.~~
 9. At the time of the issuance of a License ~~the licensing officer~~ **Mackenzie County** shall issue to the owner of the dog(s) an aluminum tag displaying the words: "Mackenzie County", tag number, and year in which the tag was issued. The tag number shall correspond with the number of the License application. ~~The licensing officer Mackenzie County shall inscribe onto the back of the tag the owners name, phone number and dog name.~~
 10. In the event that the tag is misplaced, stolen or destroyed, a replacement tag shall be issued by Mackenzie County upon payment, in accordance with the Mackenzie County Fee Schedule Bylaw.
 11. Dog licenses are not transferable from one dog to another or one owner to another and no refund shall be made on any license fee. ~~due to death, sale of dog, or upon leaving Mackenzie County.~~
 12. No fee for a license shall be ~~made~~ **charged** to an applicant who is:

- a. registered as blind and is the owner of a trained guide dog, or
- b. handicapped and is the owner of a trained dog used to assist such handicapped person.

~~In both the above cases a special tag shall be issued to the owner.~~

~~14. Where the Animal Control Officer is satisfied that the owner of a dog is physically handicapped in such a way that the owner cannot control the dog by means of a leash and requires the use of a walker, cane, or is confined to a wheel chair, a special tag shall be issued for the dog of that owner.~~

13. Every dog owner shall provide their dog(s) with a collar and shall ensure that the collar and tag are worn by their dog(s) at any time the dog(s) is outside the owner's home within the areas listed in Part 2 Section 4.

PART 3 NUMBER OF DOGS

14. No more than five (5) dogs over the age of six (6) months of age shall be allowed to remain upon or in any land, house, shelter, room, place, building, structure, or premises within the County unless:

- a. the Owner is the holder of a valid and subsisting Development Permit and Business License for a Kennel within the County as per Part 4; or
- b. the Owner is the holder of a valid and subsisting Development Permit and Business License for a Veterinary Clinic, or Dog Grooming service.

15. Any person(s) who keeps or harbors any dog not in compliance with this Bylaw is in contravention of this Part and is guilty of an offence and shall pay a fine as per the Fee Schedule Bylaw.

PART 34 KENNELS

16. Notwithstanding Part 3, the Development Officer may issue a Development Permit and Business License for a Kennel when it appears either as a permitted or discretionary use in accordance with the current Land Use Bylaw and to the following:

- a. Any person wishing to obtain a Development Permit and Business License must complete a Development Permit and Business License application for a Kennel and must provide a full disclosure of any previous Kennel operated by the owner(s) whether within the County or another location.

- b. Upon receipt of a Development Permit application form, the Development Officer shall consider the submissions from the adjacent landowners and the application form to:
 - i. Grant a Development Permit for a Kennel with terms and conditions that include five (5) dogs or more, but must state the maximum number of dogs to be allowed.
- c. Development Permit and Business License for a Kennel shall not be transferable and a new Development Permit and Business License application is required any time there is a change in ownership or change in operation including the maximum number of dogs.
- d. All Kennels shall be subject to the Kennel Regulations as written in the Land Use Bylaw;
- e. Failure to obtain an approval of a Development Permit and/or Business License for a Kennel may be subject to an offense and will be fined as per Mackenzie County's Fee Schedule Bylaw.

~~A kennel license may be issued to the owners of a minimum of three (3) and a maximum of twelve (12) licensed dogs which are kept or harbored at one time on the land or premises occupied by their owners. The fee shall be paid annually prior to January 31st. Should Mackenzie County receive bona fide complaints from two (2) or more neighbors living within 200 feet of the kennel, Mackenzie County may revoke the said license and order the kennel to cease operation.~~

~~17. With the exception of Part 3 Section 16 no more than two (2) dogs shall be kept or harbored at one time on the land or premises occupied by their owners.~~

PART 45 NUISANCE

17. No owner of any dog(s) shall allow the dog(s), whether licensed or not, to run at large within the areas specified in **Part 2 clause 2** of this bylaw.
18. The owner of a dog(s) ~~shall~~ **must** ensure that such dog(s) shall not:
 - a. bite a person(s) whether on the property of the owner or not;
 - b. do any other act to injure a person(s) whether on the property of the owner or not;
 - c. chase or otherwise threaten a person(s) whether on the property of the owner or not, unless the person chased or threatened is a trespasser on the property of the owner;

- d. bite, bark at or chase **live**stock, bicycles, wheel chairs, or vehicles;
 - e. bark, howl or otherwise disturb any person(s);
 - f. worry or annoy any other animal;
 - g. cause damage to public or private property other than the owner's property;
 - h. upset any waste receptacles or scatter the contents thereof in any areas specified in Part 2 **Section 4**;
 - i. be left unattended in any motor vehicle unless the dog(s) is restricted so as to prevent access to person(s) and such restraint provides suitable ventilation;
 - j. be without sufficient good and wholesome food and water, proper shelter and protection from the atmospheric elements, proper veterinary care when needed to prevent suffering, proper human care and treatment and ensure that the said dog(s) are not in any form of distress.
19. The owner of such dog(s) shall not beat, tease, wound, annoy, torment, overload or otherwise abuse the dog(s) and no owner shall abandon his or her dog(s);
20. Council may designate park facilities and other areas where the dog(s) are prohibited by authorizing the placement of signs in those areas.

COMMUNICABLE DISEASES

21. The owner of such dog(s) or dangerous dog(s) suspected of having a communicable disease, shall:
- a. immediately report the matter to **Agriculture Canada**, **Local Veterinary Clinic** ~~Veterinary Inspection Director~~, and to the ~~Animal Control~~ **Bylaw Enforcement** Officer;
 - b. confine or isolate the dog(s) in such a manner as prescribed so as to prevent further spread of the disease; and
 - c. keep the dog(s) confined for no less than ten (10) days at the cost of the owner.

DANGEROUS DOGS

22. When a person has a dog(s) that has been classified as dangerous, the owner of the dog(s) shall ensure that:

- a. either such dog(s) is confined indoors and under the control of a person over the age of eighteen (18) years, or
 - b. when such dog(s) is outdoors the dog shall be kept in a locked pen or other structure that:
 - i. is constructed to prevent the escape of the dangerous dog(s) and capable of preventing the entry of any person(s) not in control of the dog(s), or
 - ii. shall have secure sides and top, and if it has no bottom secured to the sides, the sides must be embedded in the ground to a minimum depth of thirty (30) centimeters;
 - iii. shall provide the dangerous dog with shelter from the elements and be of a minimum dimension of one and one-half (1.5) meters by three (3) meters and be a minimum one and one-half (1.5) meters in height.
 - c. at no time shall any person give false testimony when applying for a license.
23. The owner of a dangerous dog(s) shall comply with all aspects of Part 4 5 Section 18.
24. At all times, when off the property of the owner, the dangerous dog(s) shall be securely:
- a. Muzzled; and
 - b. harnessed or leashed on a lead which length shall not exceed one (1) meter in a manner that prevents it from chasing injuring or biting other domestic animals or humans as well as preventing damage to public or private property; and
 - c. under the control of a person over the age of eighteen (18) years.

PART 56 OTHER CONTRAVENTION

25. No person whether or not he or she is the owner of a dog(s), which is being or has been pursued or captured shall:
- a. interfere with or attempt to obstruct or threaten ~~the an Animal Control Bylaw Enforcement~~ Officer who is attempting to capture or who has captured any dog(s) in accordance with the provision of this Bylaw;

- b. induce any dog to enter a house or other place where it may be safe from capture or otherwise assist the dog(s) to escape capture;
- c. falsely represent him/herself as being in charge or control of a dog(s) so as to establish that the dog is not running at large as defined in this Bylaw;
- d. untie, unlock, unlatch, loosen or otherwise damage or open the vehicle, cage, or live trap in which the dog(s) captured for impoundment or have been placed as to allow or attempt to allow the dog(s) to escape; or
- e. remove or attempt to remove any dog(s) from the possession of the ~~Animal Control~~ Bylaw Enforcement Officer.

DOG IN HEAT

26. A female dog(s) in heat shall be confined ~~to a licensed or private kennel~~ during the entire time she is in heat.

DEFECATION

27. ~~If a~~ No dog(s) shall defecates on any public ~~property~~ or private property ~~within the area stated in Part 2 of this bylaw or private property other than~~ excluding the property of the owner.

28. The said owner shall ~~cause~~ remove such defecation ~~to be removed~~ immediately. A blind person or handicapped person unable to remove the defecation is not subject to this section.

AUTHORIZATION

29. ~~An Animal Control~~ Bylaw Enforcement Officer or any Peace Officer is hereby authorized to use a ~~tranquilizer gun,~~ live trap, or any other similar means to effect the capture of the dog(s). Mackenzie County and its employees or agents, shall not be held liable for the death or injury of any dog(s) as a result of being tranquilized or from any method utilized to effect capture of a dog or dogs.

30. ~~Any Animal Control~~ Bylaw Enforcement Officer employed by Mackenzie County may seize and impound any dog(s), to administer and enforce this Bylaw.

31. ~~An Animal Control~~ Bylaw Enforcement Officer or any other Peace Officer is authorized to enter onto the land surrounding any building in pursuit of a dog running at large.

32. ~~An Animal Control~~ Bylaw Enforcement Officer is hereby authorized to enter any lands or premises (excluding dwelling houses) within Mackenzie County to inspect

for conditions which may contravene any provision of this Bylaw and to impound any dog in accordance with this Bylaw.

PART 67 RECLAIMING/ADOPTION

33. Mackenzie County shall keep all impounded dogs for a period of at least three (3) days excluding the day of impoundment. Saturday, Sunday, and Statutory holidays shall not be included in the computation of the three (3) day period. During this period, any dog may be redeemed by its owner, or agent of the owner, upon payment to Mackenzie County in accordance with the Mackenzie County Fee Schedule Bylaw, including licensing fees if required whether the name of the owner is known or not.

34. Any dog(s) not reclaimed by its owner within the three (3) day period as per Part 67, Section 354 shall become the property of Mackenzie County and may be placed for adoption in a suitable home or humanely euthanized.

35. Any person who adopts a dog(s) shall obtain full rights and title to the dog(s) and the right and title of the former owner shall cease forthwith.

PART 78 SUMMARY CONVICTIONS

36. Any person who contravenes, disobeys, refuses or neglects to obey any provisions of this Bylaw is guilty of an offence and is liable on summary conviction to a fine as specified in the Mackenzie County Fee Schedule Bylaw.

37. A Peace Officer may commence a summons or offence notice in the form of a violation ticket or long information for any contravention of this Bylaw. A Peace Officer may serve upon such a person a violation ticket allowing payment of a specified penalty in the amount prescribed in the Mackenzie County Fee Schedule Bylaw in lieu of prosecution for the offence.

38. Nothing in Part 78 shall:

- a. Prevent any person from defending a charge of committing a breach of this Bylaw; or
- b. Prevent any Peace Officer or **Bylaw Enforcement Officer** from laying an information and a complaint against any other person for a breach of any of the provisions of this Bylaw.

39. Where a Violation Ticket is issued, it shall be issued in accordance with the Provincial Offences Procedure Act.

40. In any prosecution or proceeding for contravention of this Bylaw, the burden of proof of the age of the dog and that the dog is not the property of the person shall rest upon the **said** person.
41. No action shall be taken against any person acting under authority of this Bylaw for damages for destruction or other disposal of any **Dog animal**.
42. It is the intention of the Council of Mackenzie County that each provision of this Bylaw shall be deemed independent of all other provisions and it is further the intention of the Council of Mackenzie County that if any provision of this Bylaw be declared invalid, all the other provisions shall remain valid and enforceable.

PART 89 EFFECTIVE DATE AND REPEAL OF BYLAW

43. This Bylaw repeals Bylaw ~~435/04~~ **835-11** for the regulation and control of dogs.
44. This bylaw shall come into effect upon third reading thereof.

READ a first time this _____ day of _____, 2020.

READ a second time this _____ day of _____, 2020.

READ a third time and finally passed this _____ day of _____, 2020.

Joshua Knelsen
Reeve

Lenard Racher
Chief Administrative Officer



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 29, 2020
Presented By:	Don Roberts, Director of Community Services
Title:	Bistcho Lake – Cabins (Recreational Lease)

BACKGROUND / PROPOSAL:

Commercial fishermen held Provincial leases on properties in the area of Bistcho Lake and were given permission with this lease to build cabins on them. These leases were given in support of the Commercial fishing industry which ceased in 2014 by the Provincial Government and all leases were cancelled. Although commercial fishing has ceased, recreational fishing is still thriving and the use of those cabins are in demand. Due to the cancellation of commercial leases, notice has been given to cabin owners indicating that all cabins must be removed from the area.

If Council determines a need for these cabins, and to assist the cabin owners, administration could apply for a Recreational lease on these properties which would allow the cabins to remain and the fishing to continue. Mackenzie County could enter into agreements with the cabin owners, granting the use of these cabins to remain for private use as a sublease. Budget amendment for the Recreational Lease will be required once final costs are reviewed.

OPTIONS & BENEFITS:

Option 1:
 Apply for Recreational leases to allow cabins to remain at Bistcho Lake. The benefit will allow the cabins to remain and recreational fishing to continue. The cabin owners will not lose nor have to relocate their cabins.

Author: Don Roberts **Reviewed by:** J. Batt **CAO:** L. Racher

COSTS & SOURCE OF FUNDING:

Some phases that will require funding:

- Application
- Survey
- Native consultation

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

POLICY REFERENCES:

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That Administration move forward with applying for Recreational leases for the Bistcho Lake cabin areas.

Author: Don Roberts Reviewed by: J. Batt CAO: L. Racher



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 29, 2020
Presented By:	Fred Wiebe, Director of Utilities
Title:	Bylaw 1167-20 Fee Schedule Amendment

BACKGROUND / PROPOSAL:

Administration was asked to bring the dog control fees within the Fee Schedule Bylaw to Council for review.

Administration has provided recommendations for amendment:

- Dog Licensing to be free. This would encourage dog owners to get the license and be compliant and allows for better control of dogs when required.
- Penalty for those who are found to exceed the maximum number of dogs.
- Updating fees for dog handling. This can involve considerable time and costs to the County.

OPTIONS & BENEFITS:

Option # 1 - Change the dog license fee to free and increase the dog handling fees. The benefit is the anticipation of compliance from the community with registrations and that the irresponsible dog owners will be required to pay a fee.

Option #2 - Continue to charge license fees for dog licensing.

COSTS & SOURCE OF FUNDING:

Minimal revenues lost by changing the license fee to free as we have had approximately 10 license applications per year. Mackenzie County incurs more costs through time and resources spent on handling dogs at large. Some of which are never claimed.

Author: F. Wiebe **Reviewed by:** _____ **CAO:** L. Racher

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

Should Council approve the licensing being free, administration would advertise through our local paper, website and social media.

POLICY REFERENCES:

Dangerous Dogs Act
Stray Animals Act
Animal Protection Act

RECOMMENDED ACTION:

Motion 1

Simple Majority Requires 2/3 Requires Unanimous

That first reading be given to Bylaw 1167-20 being the Fee Schedule Bylaw amendment for Mackenzie County.

Motion 2

Simple Majority Requires 2/3 Requires Unanimous

That second reading be given to Bylaw 1167-20 being the Fee Schedule Bylaw amendment for Mackenzie County.

Motion 3

Simple Majority Requires 2/3 Requires Unanimous

That consideration be given to go to third reading of Bylaw 1167-20 being the Fee Schedule Bylaw amendment for Mackenzie County at this meeting.

Author: F. Wiebe Reviewed by: _____ CAO: L. Racher

Motion 4

Simple Majority Requires 2/3 Requires Unanimous

That third reading be given to Bylaw 1167-20 being the Fee Schedule Bylaw amendment for Mackenzie County.

Author: F. Wiebe **Reviewed by:** _____ **CAO:** L. Racher

BYLAW NO. 1167-20
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

TO AMEND THE
MACKENZIE COUNTY FEE SCHEDULE BYLAW

WHEREAS, pursuant to the provisions of the Municipal Government Act, Revised Statutes of Alberta, 2000, Chapter M-26, requires fees to be established by bylaw, and

WHEREAS, Mackenzie County has adopted a Fee Schedule Bylaw 1114-18, and

WHEREAS, the Mackenzie County has deemed it desirable to amend portions of the Mackenzie County Fee Schedule Bylaw.

NOW THEREFORE, THE COUNCIL OF MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the Mackenzie County Fee Schedule Bylaw; Dog Control fees be AMENDED as follows:

DOG CONTROL FEES

Fees & Penalties	General	Dogs	Dangerous Dogs
Failure to obtain a valid license penalty		\$35.00	\$50.00
Failure to wear a dog tag penalty	\$35.00		
<i>Annual Fees</i>			
— neutered male or spayed female		\$10.00	\$50.00
— unneutered male or unspayed female		\$25.00	\$100.00
<i>Lifetime Fee</i>			
— neutered male or spayed female		\$50.00	\$50.00
— unneutered male or unspayed female		\$200.00	\$200.0
Dog License (NEW)	No Charge	No Charge	No Charge
Replacement for misplaced, lost, or stolen dog tag	\$5.00		

Fees & Penalties	General	Dogs	Dangerous Dogs
Failure to obtain a kennel license penalty	\$50.00 \$200.00		
Dog running at large – Handling fee			
1 st offence		\$50.00 \$100.00	\$500.00
2 nd offence		\$100.00 \$200.00	\$1,000.00
3 rd offence and subsequent		\$200.00 \$300.00	\$1,500.00
Bite a person penalty (DDA)		\$250.00	\$1,000.00
Injure a person penalty (DDA)		\$250.00	\$1,000.00
Chase or threaten a person penalty (DDA)		\$150.00	\$1,000.00
Bite, bark at, chase stock, bicycles, wheelchairs, or other vehicles penalty (SAA)		\$250.00	\$1,000.00
Bark, howl or disturb any person penalty			\$50.00
Worry or annoy any other animal penalty (SAA)	\$50.00		
Damage to public or private property penalty		\$50.00	\$250.00
Upset waste receptacles or scatter contents thereof (Section 1. (b) or Dog Control Bylaw)	\$100.00		
Leave dog unattended in motor vehicle penalty (APA)		\$50.00	\$250.00
Fail to provide water, food, shelter or proper care penalty (APA)	\$100.00		
Abuse or abandonment of dog penalty (APA)	\$250.00		
Dog in prohibited areas as set by Council penalty	\$100.00		
Failure to report dog with a communicable disease penalty	\$100.00		
Failure to confine a dog with a communicable disease penalty	\$100.00		
Failure to keep dog confined for no less than ten (10) days penalty	\$50.00		
Interfere or threaten an Animal Control Officer Bylaw Enforcement Officer penalty	\$250.00		
Induce a dog or assist a dog to escape capture penalty	\$250.00		
Falsely represent him/herself as being in charge of a dog penalty	\$100.00		

Fees & Penalties	General	Dogs	Dangerous Dogs
Allow, or attempt to allow, a dog(s) to escape from a vehicle, cage, or live trap penalty	\$100.00		
Remove or attempt to remove a dog from an Animal Control Officer Bylaw Enforcement Officer penalty	\$250.00		
Unconfined female dog in heat penalty	\$50.00		
Failure to remove defecation	\$50.00		
Impoundment fees (to be verified with the veterinarian)		Amount expended	Amount expended
Veterinary fees (to be verified with the veterinarian)		Amount expended	Amount expended
Destruction of dog fees (to be verified with the veterinarian)		Amount expended	Amount expended
Failure to keep a dangerous dog(s) confined penalty			\$500.00
Improper pen or other structure penalty			\$200.00
Give false information when applying for dangerous dog license penalty			\$500.00
Failure to keep dangerous dog muzzled penalty			\$500.00
Failure to harness of leash a dangerous dog properly penalty			\$500.00
Failure to keep a dangerous dog under the control of an adult person penalty			\$500.00
Failure to stay within the maximum number of dogs allowed on a parcel of land NEW	\$200.00		

No penalties will be levied for “dog at large: under Part 4 5 section 18 17 or 22 21 if impoundment fee and handling fees are paid.

Note:

- b) “DDA” – means the *Dangerous Dogs Act*, R.S.A. 2000
- “SAA” – means the *Stray Animals Act*, R.S.A. 2000
- “APA” – means the *Animal Protection Act*, R.S.A. 2000

2. This Bylaw shall come into force and effect upon receiving third reading.

3. This Bylaw amends Bylaw 1114-18 Fee Schedule Bylaw.

In the event that this bylaw is in conflict with any other bylaw, this bylaw shall have paramourncy.

READ a first time this _____ day of _____, 2020.

READ a second time this _____ day of _____, 2020.

READ a third time and finally passed this _____ day of _____, 2020.

Joshua Knelsen
Reeve

Lenard Racher
Chief Administrative Officer



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 29, 2019
Presented By:	Jennifer Batt, Director of Finance
Title:	Financial Reports – January 1, 2019 to November 30, 2019

BACKGROUND / PROPOSAL:

The Finance Department provides financial reports to Council as per policy.

The Chuckegg fire response costs to date are included in the financial reports:

Invoices to date (December 31, 2019) total \$8,945,734, and payroll and honorariums in the approximate amount of \$938,114.

Invoices to the Town of High Level total \$190,112.50 for the Fort Vermilion fire department, and \$687,175 for the La Crete fire departments.

On August 31, 2019 Administration submitted an estimated cost to the Disaster Recovery Program lead, to ensure reimbursement of costs are timely. To date, we have received advances of \$1,962,495. Administration has been communicating with the Disaster Recovery lead, and has recently submitted 4 of 10 projects for review and audit which will assist in the release of further funds to the County. Administration anticipates submitting 5 more projects in the coming weeks. 1 project will not be submitted for payment until summer of 2020.

As administration is still receiving invoices for this fire, administration will be completing multiple submissions to the Disaster Recovery Program over this coming month.

Administration will update Council at the Committee of the Whole meeting in February on the County’s anticipated operating costs in response to the Chuckegg fire, not covered by the Disaster Recovery.

Author: J. Batt Reviewed by: _____ CAO: _____

OPTIONS & BENEFITS:

Financial Reports to Council

Council shall receive the following reports monthly:

- Statement comparing actual operating revenues and expenditures to budget for the year-to-date (January – November 30, 2019)
- A report of funds invested in term deposits and other securities
 - (January – November 30, 2019)
- Project progress reports including expenditures to budget for the year-to-date (December 31, 2019)

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

Policy FIN010 Financial Reports

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the financial reports for January to November 30, 2019 be received for information.

Author: J. Batt Reviewed by: _____ CAO: _____

Mackenzie County Statement of All Accounts - January 1 - November 30, 2019

	2017 Actual	2018 Actual	2019	2019 Actual	\$ Variance
	Total	Total	Budget	Total	(Remaining)
OPERATING REVENUES					
100-Municipal Taxes	\$23,443,283	\$24,427,435	\$25,673,767	\$25,693,595	\$19,828
101-Lodge Requisition	\$455,825	\$576,522	\$608,794	\$607,431	-\$1,363
102-School Requisition	\$6,521,520	\$6,149,949	\$6,193,455	\$6,072,871	-\$120,584
103-Designated Ind. Property		\$42,379	\$96,741	\$97,627	\$886
124-Frontage	\$103,557	\$113,316	\$99,450	\$73,576	-\$25,874
261-Ice Bridge	\$130,000	\$145,780	\$140,000	\$120,000	-\$20,000
420-Sales of goods and services	\$577,825	\$878,533	\$490,916	\$751,417	\$260,501
421-Sale of water - metered	\$3,075,611	\$3,093,507	\$3,076,120	\$3,298,714	\$222,594
422-Sale of water - bulk	\$998,789	\$1,007,988	\$980,682	\$1,047,684	\$67,002
424-Sale of land	\$8,000	\$12,520	\$10,000		-\$10,000
510-Penalties on taxes	\$1,030,335	\$1,208,666	\$700,000	\$1,087,583	\$387,583
511-Penalties of AR and utilities	\$59,519	\$28,716	\$29,000	\$26,374	-\$2,626
520-Licenses and permits	\$46,704	\$46,573	\$41,000	\$44,866	\$3,866
521-Offsite levy	\$21,851	\$25,866	\$20,000	\$40,482	\$20,482
522-Municipal reserve revenue	\$70,980	\$86,410	\$60,000	\$123,174	\$63,174
526-Safety code permits	\$241,453	\$207,845	\$225,000	\$187,030	-\$37,970
525-Subdivision fees	\$30,350	\$44,399	\$35,000	\$68,470	\$33,470
530-Fines	\$22,685	\$18,386	\$30,000	\$6,787	-\$23,213
531-Safety code fees	\$9,764	\$8,559	\$9,000	\$7,577	-\$1,423
550-Interest revenue	\$452,659	\$722,659	\$500,000	\$722,805	\$222,805
551-Market value changes	-\$2,319	-\$117,184			\$0
560-Rental and lease revenue	\$127,969	\$216,336	\$136,455	\$150,869	\$14,414
570-Insurance proceeds	\$3,234				\$0
592-Well drilling revenue		\$134,134	\$25,000	\$134,294	\$109,294
597-Other revenue	\$124,614	\$215,940	\$56,000	\$32,670	-\$23,330
598-Community aggregate levy	\$118,216	\$44,089	\$50,000		-\$50,000
630-Sale of non-TCA equipment	\$16,146	\$358,333			\$0
790-Tradeshaw Revenues	\$23,248	\$24,263		\$10	\$10
840-Provincial grants	\$788,122	\$1,419,511		\$21,640	\$21,640
909-Other Sources -Grants			\$42,000	\$53,015	\$11,015
911-MSI Grant			\$112,630	\$114,313	\$1,683
912-FRIAA Grant			\$301,520		-\$301,520
913-ACP Grant			\$108,306		-\$108,306
915-FCSS Grant			\$298,682	\$298,682	\$0
919-Other Grants			\$267,414	\$274,223	\$6,809
920-ML	\$2,500				\$0
930-Sale of Asset	\$552,560			\$7,255	\$7,255
949-RB-ZA Reserve			\$3,482		-\$3,482
951-RB-LC Reserve			\$2,393		-\$2,393
957-GCR Reserve			\$15,000		-\$15,000
972-GOR Reserve			\$1,388,350		-\$1,388,350
976-GOO Reserve			\$7,417		-\$7,417
DRP Advance Received				\$2,462,495	N/A
TOTAL REVENUE	\$39,055,001	\$41,141,433	\$41,833,574	\$43,627,528	-\$668,541
Excluding Requisitions	\$32,077,656	\$34,372,583	\$34,934,584	\$36,849,598	

Mackenzie County Statement of All Accounts - January 1 - November 30, 2019

	2017 Actual	2018 Actual	2019	2019 Actual	\$ Variance
	Total	Total	Budget	Total	(Remaining)
OPERATING EXPENSES					
110-Wages and salaries	\$7,108,121	\$7,384,110	\$7,564,332	\$6,674,231	-\$890,101
132-Benefits	\$1,377,797	\$1,475,478	\$1,574,472	\$1,282,024	-\$292,448
136-WCB contributions	\$78,085	\$112,303	\$120,191	\$121,191	\$1,000
142-Recruiting	\$19,227	\$10,883	\$15,000	\$8,395	-\$6,605
150-Isolation cost	\$92,184	\$94,845	\$100,800	\$76,616	-\$24,184
151-Honoraria	\$579,179	\$599,381	\$705,300	\$867,586	\$162,286
211-Travel and subsistence	\$343,183	\$398,539	\$512,586	\$350,176	-\$162,410
212-Promotional expense	\$71,341	\$67,854	\$50,500	\$20,436	-\$30,064
214-Memberships & conference fees	\$130,382	\$129,786	\$165,345	\$115,973	-\$49,372
215-Freight	\$93,365	\$81,232	\$138,450	\$81,588	-\$56,862
216-Postage	\$53,504	\$47,753	\$56,050	\$44,350	-\$11,700
217-Telephone	\$123,156	\$115,531	\$139,970	\$111,711	-\$28,259
221-Advertising	\$72,961	\$65,446	\$79,500	\$61,681	-\$17,819
223-Subscriptions and publications	\$7,630	\$6,192	\$11,150	\$6,684	-\$4,466
231-Audit fee	\$75,600	\$126,700	\$90,000	\$141,400	\$51,400
232-Legal fee	\$109,152	\$61,672	\$85,000	\$69,818	-\$15,182
233-Engineering consulting	\$56,742	\$313,540	\$213,000	\$66,404	-\$146,596
235-Professional fee	\$1,582,817	\$1,551,184	\$505,040	\$305,399	-\$199,641
236-Enhanced policing fee	\$150,067	\$160,550	\$320,600	\$176,590	-\$144,010
239-Training and education	\$84,345	\$95,973	\$119,254	\$73,325	-\$45,929
242-Computer programming	\$89,701	\$90,818	\$207,500	\$190,987	-\$16,513
243-Waste Management			\$589,200	\$420,305	-\$168,895
251-Repair & maintenance - bridges	\$75,406		\$44,500		-\$44,500
252-Repair & maintenance - buildings	\$153,643	\$162,745	\$139,315	\$84,938	-\$54,377
253-Repair & maintenance - equipment	\$344,519	\$438,852	\$416,985	\$436,925	\$19,940
255-Repair & maintenance - vehicles	\$119,764	\$108,764	\$104,500	\$77,209	-\$27,291
258-Contract graders	\$110,488	\$118,652	\$662,736	\$476,237	-\$186,499
259-Repair & maintenance - structural	\$1,643,522	\$1,439,389	\$1,586,350	\$887,546	-\$698,804
260-Roadside Mowing & Spraying			\$407,800	\$258,523	-\$149,277
261-Ice bridge construction	\$131,094	\$132,254	\$120,000	\$109,735	-\$10,265
262-Rental - building and land	\$28,746	\$55,905	\$66,200	\$64,550	-\$1,650
263-Rental - vehicle and equipment	\$73,965	\$73,140	\$145,234	\$69,127	-\$76,107
266-Communications	\$103,920	\$96,327	\$151,605	\$132,796	-\$18,809
271-Licenses and permits	\$9,850	\$4,325	\$25,875	\$11,545	-\$14,330
272-Damage claims	\$3,560	\$10,756	\$5,000	\$5,000	\$0
274-Insurance	\$398,646	\$367,922	\$397,800	\$332,750	-\$65,050
342-Assessor fees	\$286,581	\$171,580	\$280,000	\$148,137	-\$131,864
290-Election cost	\$12,372		\$3,000		-\$3,000
511-Goods and supplies	\$1,107,408	\$882,805	\$919,209	\$892,475	-\$26,734
515-Lab Testing			\$45,250	\$39,351	-\$5,899
521-Fuel and oil	\$817,731	\$843,648	\$1,009,274	\$659,253	-\$350,021
531-Chemicals and salt	\$321,301	\$386,510	\$407,800	\$302,195	-\$105,605
532-Dust control	\$545,077	\$885,185	\$802,000	\$550,697	-\$251,303
533-Grader blades	\$214,340	\$103,011	\$152,000	\$7,070	-\$144,930
534-Gravel (apply; supply and apply)	\$1,611,653	\$3,582,887	\$2,135,000	\$1,183,026	-\$951,974
543-Natural gas	\$88,256	\$102,808	\$122,175	\$89,831	-\$32,344
544-Electrical power	\$668,089	\$649,464	\$706,545	\$599,072	-\$107,473
550-Carbon Tax	\$73,658	\$98,072	\$122,000	\$45,196	-\$76,804
710-Grants to local governments	\$1,336,499	\$1,769,328	\$1,634,779	\$1,319,686	-\$315,093
735-Grants to other organizations	\$2,063,041	\$2,172,174	\$2,441,054	\$2,181,998	-\$259,056
747-School requisition	\$6,512,618	\$6,193,622	\$6,193,455	\$4,557,973	-\$1,635,482
750-Lodge requisition	\$461,788	\$581,534	\$608,794	\$608,793	-\$1
760-Designated Ind. Property		\$42,379	\$96,741	\$96,741	\$0
810-Interest and service charges	\$24,104	\$21,409	\$23,000	\$24,956	\$1,956
831-Interest - long term debt	\$510,030	\$471,783	\$623,034	\$226,269	-\$396,765
832-Principle - Long term debt	\$1,691,602	\$1,926,225	\$1,632,479	\$1,006,101	-\$626,378
763-Contributed to Operating Reserve	\$13,350	\$2,148,554	\$499,977		-\$499,977
764-Contributed to Capital Reserve	\$171,250	\$1,998,291	\$1,649,727		-\$1,649,727
921-Bad Debt 922 - Tax Cancellation/Writeoff	\$49,552	\$471	\$250,000	\$19,475	-\$230,525
Non-TCA projects	\$1,316,224	\$1,293,348	\$1,839,141	\$635,876	-\$1,203,265
DRP Expense Claims				\$9,001,037	N/A
TOTAL EXPENSES	\$35,392,186	\$42,323,891	\$41,833,574	\$38,408,954	-\$12,425,657
Excluding Requisitions	\$28,417,780	\$35,506,356	\$34,934,584	\$33,145,447	

Investment Report at the period ending November 30, 2019

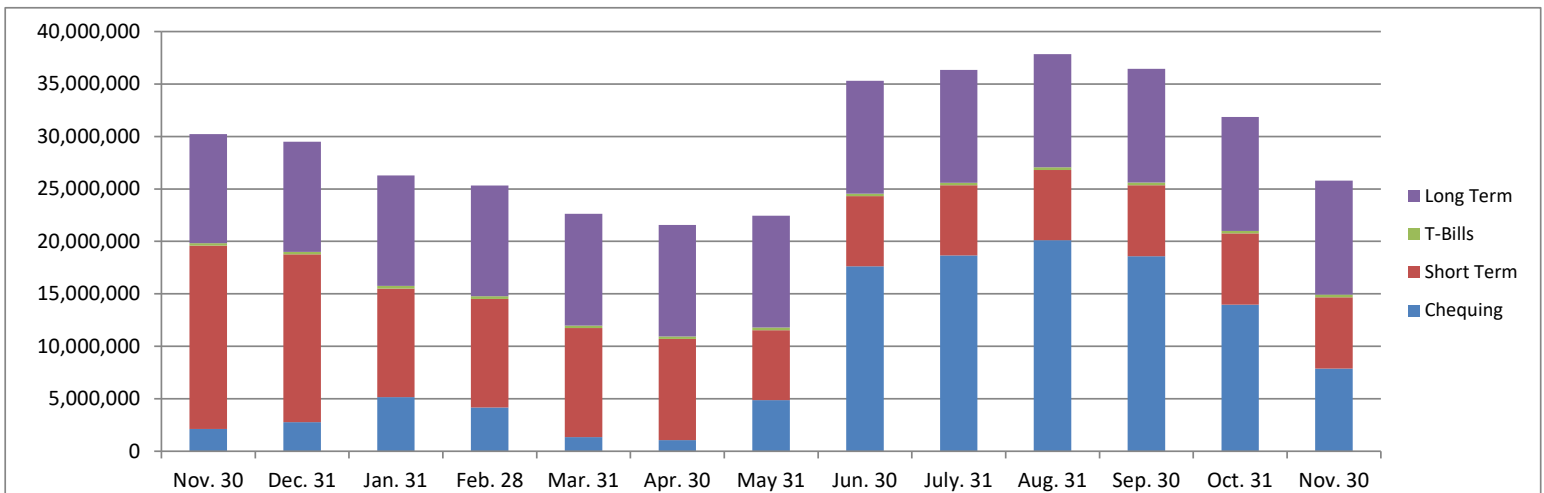
Reconciled Bank Balance on November 30, 2019	
Reconciled Bank Balance	\$ 7,543,238
Investment Values on November 30, 2019	
Short term T-Bill (1044265-26)	\$ 247,413.91
Long term investments (EM0-0374-A)	\$ 8,752,048.12
Short term notice on amount 31 days	\$ 3,339,782.02
Short term notice on amount 60 days	\$ 3,431,284.36
Short term notice on amount 90 days	\$ 25,547.21
Vision Credit Union - 2 year	\$ 2,116,287.28
Total Investments	\$ 17,912,362.90
Total Bank Balance and Investments	\$ 25,455,600.42
Amount committed to fund 2019 Capital Projects	\$ 7,964,254
Amount committed to fund 2019 Non TCA Projects	\$ 1,212,851
Total Unrestricted Bank Balance and Investments	\$ 16,278,495

These balances include 'market value changes'.

Revenues

	Total YTD	Short Term YTD	Long Term YTD
Interest received from investments	\$ 504,533.14	\$ 239,312.26	\$ 265,220.88
Interest accrued from investments but not received.	\$ 25,529.58	\$ -	\$ 25,529.58
	\$ 530,062.72	\$ 239,312.26	\$ 290,750.46
Interest received, chequing account	\$ 219,029.89	\$ 219,029.89	
Total interest revenues before investment manager fees	\$ 749,092.61	\$ 458,342.15	\$ 290,750.46
Deduct: investment manager fees for investments	\$ (25,832.05)	\$ (2,936.50)	\$ (22,895.55)
Total interest revenues after investment manager fees	\$ 723,260.56	\$ 455,405.65	\$ 267,854.91

Balances in the Various Accounts - Last 13 Months



MACKENZIE COUNTY

Non-TCA Projects 2019 INCLUDING CARRY FORWARDS

Project Description	TOTAL PROJECT BUDGET	2019 BUDGET	TOTAL COSTS	2019 COSTS	2019 REMAINING BUDGET	External Funding		Internal Funding			Notes
						Other Grant	Other Sources (non-grant)	Municipal levy	Restricted Surplus (previous years)	RS-type	
(12) - Administration Department											
Wolf bounty (CF 2016)	125,000	40,817	\$112,732	28,549	\$12,268				40,817	GOR	
Caribou/Industry Protection Strategy (CF 2016)	405,356	50,000	\$405,378	50,023	-\$22				50,000	GOR	
Cumulative Effects Assessment Study (CF 2017)	270,000	178,306	92,986.82	1,293	\$177,013	108,306			70,000	GOR	
FV - Asset Management (2018)	45,000	45,000	-	-	\$45,000	-		-	45,000	GOR	
FRIAA Firesmart Program(Hutch Lake & Zama)	301,520	301,520	301,212	301,212	\$308	301,520					FRIAA Funding
Northwest Species at Risk Committee (3 yr)	150,000	150,000	150,000	150,000	\$0				150,000	GOR	CM 19-08-435
Total department 12	1,296,876	765,643	1,062,309	531,077	234,567	409,826	-	-	355,817	-	
(23) - Fire Department											
FV - Fire Dept Training Props (2018)	30,000	30,000	-	-	30,000		15,000	-	15,000	GOR	50/50 FVFD
LC - Fire Dept Training Props	20,000	20,000	20,000	20,000	0		10,000	10,000			50/50 LCFD
Total department 23	50,000	50,000	20,000	20,000	30,000	-	25,000	10,000	15,000	-	
(32) - Public Works											
ZA - Aspen Drive Ditch Repair (CF 2016)	60,000	54,600	53,650	48,250	6,350				54,600	GOR	
LC & FV - Road Disposition - Survey Work (CF 2014)	50,000	40,679	9,321	-	40,679				40,679	GOR	
Assumption Hill Improvement (ditching) (CF 2014)	20,000	17,290	13,630	10,920	6,370				17,290	GOR	
Zama Road Frost Heaves	150,000	150,000	150,000	150,000	0				150,000	GOR	Repair frost heaves in road & CM 19-08-435
Total department 32	280,000	262,569	226,601	209,170	53,399	-	-	-	262,569	-	
(33) - Airport											
Airport Master Plan (CF 2016)	75,000	66,496	19,726	11,223	55,274				66,496	GOR	
FV Airport Development (CF 2016)	16,382	9,169	15,575	8,362	807				9,169	GOR	
Airport Operations/Safety Manuals	30,000	30,000	-	-	30,000				30,000	GOR	Required by Nav Canada and Transport Canada
Total department 33	121,382	105,666	35,301	19,585	86,081	-	-	-	105,665	-	
(41) - Water											
LC -La Crete Future Water Supply Concept (2018)	200,000	190,910	9,090	-	190,910				190,910	GOR	
Water Diversion License Review	35,000	18,342	22,534	5,877	12,466				18,342	GOR	
Total department 41	235,000	209,252	31,624	5,877	203,376	-	-	-	209,252	-	

MACKENZIE COUNTY

Non-TCA Projects 2019 INCLUDING CARRY FORWARDS

Project Description	TOTAL PROJECT BUDGET	2019 BUDGET	TOTAL COSTS	2019 COSTS	2019 REMAINING BUDGET	External Funding		Internal Funding			Notes
						Other Grant	Other Sources (non-grant)	Municipal levy	Restricted Surplus (previous years)	RS-type	
(42) - Sewer											
LC - Future Utility Servicing Plan (2018)	85,000	23,771	61,229	-	23,771				23,771	GOR	
<i>Total department 42</i>	85,000	23,771	61,229	-	23,771	-	-	-	23,771	-	
(61) - Planning & Development Department											
Infrastructure Master Plans (CF 2016)	240,800	12,559	228,241	-	12,559				12,559	GOR	
Natural Disaster Mitigation Program (CF 2017)	105,000	42,064	90,655	27,719	14,345	27,064			15,000	GCR	
Seven (7) Intermunicipal Development Plan and Intermunicipal Collaborative Framework (2018)	150,000	143,266	6,734	-	143,266				143,266	GOR	Alberta Partnership grant
Economic Development Investment Attraction Marketing Packages	114,000	114,000	-	-	114,000	57,000		57,000			CARES Grant
Community Initiatives Project	103,000	103,000	47,010	47,010	55,990	51,500	51,500				CM 19-12-755
<i>Total department 61</i>	712,800	414,889	372,640	74,729	340,160	135,564	51,500	57,000	170,825	-	
(63) - Agricultural Services Department											
Dell Tough Book and software (2018)	20,500	8,075	21,425	9,000	(925)				8,075	GOR	
Irrigation District Feasibility Study	30,000	30,000	-	-	30,000				30,000	GOR	Motion 18-08-589
<i>Total department 63</i>	50,500	38,075	21,425	9,000	29,075	-	-	-	38,075		
(71) - Recreation											
ZA - Hall Electrical Upgrades (CF 2015/2016)	31,887	3,482	28,405	-	3,482				3,482	RB-ZA	
LC - 2 Sets of Mini Nets & Portable Boards (2018)	8,500	8,500	7,745	7,745	755				8,500	GOR	
LC - Operational Over Spends	13,895	13,895	11,797	11,797	2,098				13,895	RB-LC/GOO/GOR	
FV - Emergent Replacement of Deep Fryer	1,400	1,400	-	-	1,400						CM 19-12-784
<i>Total department 71</i>	54,282	25,877	47,947	19,542	6,335	-	-	-	25,877	-	
(72) - Parks											
LC Walking Trail	6,000	6,000	-	-	6,000				6,000	GOR	
La Crete Walking Trail LOC	2,400	2,400	-	-	2,400			2,400			This may require potential expenditures in 2020
Wadlin lake Phase 2 Campground Expansion Development Plan	3,000	3,000	-	-	3,000			3,000			This may require potential expenditures in 2020+
<i>Total department 72</i>	11,400	11,400	-	-	11,400	-	-	5,400	6,000	-	
TOTAL 2019 Non-Capital Projects	2,897,240	1,907,143	1,879,076	888,979	1,018,164	545,390	76,500	72,400	1,212,851	-	1,907,141

MACKENZIE COUNTY

TCA Projects 2019 INCLUDING CARRY FORWARDS

Project Description	TOTAL PROJECT BUDGET	2019 BUDGET	TOTAL COSTS	2019 COSTS	2019 REMAINING BUDGET	External Funding				Internal Funding			Notes
						FGTF Grant	MSI Grant	Other Grant	Other Sources (non-grant)	RS-type	Restricted Surplus (previous years)	Debtenture	
(12) - Administration Department													
ZC - Admin Building Tree Planting (CF 2017)	15,000	10,489	4,511	-	10,489					GCR	10,489		
Land Purchase (South of High Level) (CF 2015)	13,000	12,895	105	-	12,895					GCR	12,895		
FV Office HVAC Photocopy Room/Meeting Room 1/Council Chambers (2018)	30,000	30,000	10,614	10,614	19,386					GOR	30,000		
Information Technology Budget	45,000	45,000	14,555	14,555	30,445					GOR	45,000		
FV Office Rear Gate	12,762	12,762	12,762	12,762	0					GOR/GCR	12,762		CM 19-11-668
LC- Emergency Generator	45,000	45,000	44,259	44,259	741					GCR	45,000		CM 19-07-375
Total department 12	160,762	156,146	86,806	82,190	73,956	-	-	-	-	-	156,146	-	
(23) - Fire Department													
FV - Training Facility (CF 2017)	20,000	11,350	8,650	-	11,350				10,000	GCR	1,350		Other Sources - FVFD 50%
LC - Deck Gun (Tompkins) (2018)	15,000	15,000	-	-	15,000		15,000						
LC - Pison Intake Valve and Booster Reel (Tompkins) (2018)	18,500	18,500	-	-	18,500		8,600			V&E	9,900		Motion 18-03-243
LC - Fire Truck (2018)	500,000	450,006	210,628	160,634	289,372		450,006						Motion #18-02-146 - Switched to MSI June 27 18-06-483
Fire Truck 2011 Peterbullt	86,355	86,355	86,355	86,355	-					GCR	86,355		CM 19-08-424
Ladder Truck	60,000	60,000	-	-	60,000					V&E	60,000		CM 19-12-815
Total department 23	639,855	581,211	305,633	246,989	334,222	-	473,606	-	10,000	-	97,605	-	
(32) - Transportation Department													
FV - Rebuild Eagles Nest Road (2 miles) (2018)	800,000	785,985	15,836	1,821	784,164	602,111				RDR	183,874		
LC - Chipseal North & South Access (2018)	275,000	275,000	800	800	274,200		275,000						
LC - Rebuild Airport Road (2 miles) (2018)	800,000	776,011	576,517	552,529	223,483					GCR	776,011		
LC - Rebuild Blue Hills Road (2 miles) (2018)										GCR	774,252		
LC - Rebuild Ranqe Road 180 N (2 miles) (2018)	800,000	774,252	570,820	545,071	229,181					GCR	774,252		
LC - Engineering & Design for 113 Street and 109 Ave (CF 2015)	100,000	40,687	59,313	-	40,687					RDR	40,687		
LC - Overlay River Road (2018)	880,000	843,125	728,006	691,131	151,994		843,125						Motion 18-06-483
Gravel Reserve (CF 2014)	150,000	92,357	57,643	-	92,357					RDR	92,357		
LC - Teachers Loop Asphalt & Sidewalk (CF 2017)	659,452	647,927	659,452	647,927	(0)		254,475			RDR/GCR	393,452		CM 19-11-670
LC - Bridges to New Lands - Township Rd1020 (CF 2017)	1,000,000	585,612	954,879	540,492	45,121			168,476				417,136	
11 mile Culvert Replacement	150,000	150,000	-	-	150,000		150,000						
88 Connector Overlay	3,530,670	3,530,670	2,847,124	2,847,124	683,546							3,530,670	
AWD Graders x 3	1,684,668	1,684,668	1,450,946	1,450,946	233,722				620,544	V&E	1,064,124		
FV - Loader	350,000	350,000	316,864	316,864	33,136				25,000	V&E	325,000		
FV - Rebuild Lambert Point Road (1 1/4 miles)	385,000	385,000	268,698	268,698	116,302		385,000						
LC - Overhead Shop Crane	100,000	100,000	100,656	100,656	(656)					GCR	100,000		
LC - Sidewalk Sweeper	160,000	160,000	-	-	160,000					5,000	V&E	155,000	
LC - Truck Replacement	45,000	45,000	43,196	43,196	1,804				1,500	V&E	43,500		
LC- 98 Ave Micro Surfacing (1200 meters)	220,000	220,000	800	800	219,200		220,000						
Overlays	350,000	350,000	283,569	283,569	66,431		350,000						
Rebuild Blumenort Road East	440,000	440,000	54,390	54,390	385,610		440,000						
Rebuild Machesis Lake Road	440,000	440,000	2,124	2,124	437,876		440,000						
Rebuild Range Rd 175 (2 miles)	650,000	650,000	433,753	433,753	216,247		650,000						
Oil Rocky Lane Road (5.5 km) - School to Store Road	302,191	302,191	302,191	302,191	0		215,250			GCR	86,941		CM 19-11-669
ZA - Truck Replacement	45,000	45,000	42,410	42,410	2,590				1,500	V&E	43,500		
LC - 9 Street Lights - 94 Ave 106 St to Pioneer Drive (See Note 1)	75,000	75,000	-	-	75,000					GCR	75,000		
FV - Rebuild Butter town Road (See Note 2)	300,000	300,000	-	-	300,000		300,000						
FV - 49 Ave-54 St Asphalt	51,000	51,000	45,375	45,375	5,625		51,000						
FV - 49 Street Asphalt	81,500	81,500	62,300	62,300	19,200		81,500						
Total department 32	14,824,481	14,180,984	9,877,663	9,234,166	4,946,818	602,111	4,655,350	168,476	653,544	-	4,153,698	3,947,806	

MACKENZIE COUNTY

TCA Projects 2019 INCLUDING CARRY FORWARDS

Project Description	TOTAL PROJECT BUDGET	2019 BUDGET	TOTAL COSTS	2019 COSTS	2019 REMAINING BUDGET	External Funding				Internal Funding			Notes
						FGTF Grant	MSI Grant	Other Grant	Other Sources (non-grant)	RS-type	Restricted Surplus (previous years)	Debenture	
(33) - Airport													
FV - Parking Lot Drainage Improvements (CF 2017)	20,000	20,000	-	-	20,000					IC-AIR	20,000		
Total department 33	20,000	20,000	-	-	20,000	-	-	-	-	-	20,000	-	-
(41) - Water Treatment & Distribution Department													
LC - Well Number 4 (CF 2016)	1,072,500	900,095	173,966	1,561	898,534					RWTR/GCR	900,095		
ZA - Water Treatment Plant Upgrading (CF 2017)	933,569	784,047	151,625	2,103	781,944			611,560		RWTR	172,487		
FV - Frozen Water Services Repairs (River Road) (CF 2015)	280,700	98,238	260,257	77,795	20,443					RWTR	98,238		
LC - Waterline Bluehills (CF 2015)	833,250	691,042	142,528	320	690,722					RWTR	691,042		
LC - Rural Potable Water Infrastructure (CF 2015)	6,322,882	101,024	6,329,706	107,848	(6,824)					GCR/RWTR	101,024		Motion 18-05-398 & 18-10-763 \$22,000 from 2017 Non-TCA Project - HL Rural Comprehensive Water Study, \$400,000
FV - Rural Water Supply North of the Peace River (2018)	420,000	179,763	245,147	4,909	174,854					GOR	179,763		
La Crete Well #3 Mechanical Cleaning	55,000	55,000	52,542	52,542	2,459					WTRSWR	55,000		CM 19-10-632
Total department 41	9,917,901	2,809,207	7,355,771	247,078	2,562,130	-	-	611,560	-	-	2,197,649	-	-
(42) - Sewer Disposal Department													
ZA - Lift Station Upgrade (CF 2013-2017)	1,964,606	1,691,609	273,971	975	1,690,635			1,034,250		WTRSWR/DR	657,359		
LC - Sanitary Sewer Expansion (CF 2016)	148,000	10,289	137,711	-	10,289					GCR	10,289		
Total department 42	2,112,606	1,701,899	411,682	975	1,700,924	-	-	1,034,250	-	-	667,648	-	-
(43) - Waste													
Build Up Berm - Blumenort WTS (CF 2017)	9,000	9,000	-	-	9,000					IC-WST	9,000		
Waste Bin Replacement Program	20,000	20,000	19,620	19,620	380				8,000	GCR	12,000		
Total department 43	29,000	29,000	19,620	19,620	9,380	-	-	-	8,000	-	21,000	-	-
(61) - Planning & Development													
FV - Streetscape (CF 2017)	100,394	79,416	30,458	9,479	69,936					IC-DV /GCR/GOR	79,416		CM 19-04-274
LC - Streetscape (CF 2017)	93,227	34,368	93,192	34,332	35					GCR/GOR	34,368		CM 19-04-275
Total department 61	193,621	113,783	123,649	43,811	69,972	-	-	-	-	-	113,784	-	-
(63) - Agriculture													
HL - Rural Drainage - Phase II & Phase III (CF 2014/2015)	1,181,000	77,808	1,103,192	-	77,808					DR	77,808		
LC - Buffalo Head/Steep Hill Water Management (Phase I) (CF 2014/2015)	7,458,569	122,484	7,344,012	7,928	114,557					GCR	122,484		Motion 18-11-885
Aq Fieldman Truck	45,000	45,000	42,410	42,410	2,590			1,500		V&E	43,500		
Total department 63	8,684,569	245,293	8,489,614	50,338	194,955	-	-	-	1,500	-	243,792	-	-
(71) - Recreation													
FV - Rodeo Grounds (CF 2016)	30,000	17,933	12,067	-	17,933					RB-FV	17,933		
FV - Skate Shack (CF 2015)	30,000	30,000	-	-	30,000					RB-FV	30,000		
LC - Dressing Room Expansion including Gym/Weight Room (CF 2017)	482,500	1,653	480,847	-	1,653					GCR	1,653		
ZA - Water Repair in Furnace Room (CF 2017)	10,000	8,338	1,662	-	8,338					GOO	8,338		
ZA - Re-shingling Hall (CF 2017)	35,000	35,000	5,752	5,752	29,248					GOO	35,000		
FV - Facility Door Upgrades (2018)	30,000	1,525	28,475	-	1,525					GOR	1,525		
LC - Renovate Old Dressing Rooms (2018)	-	-	-	-	-					-	-		Removed by Council 19-10-524
FV - Arena Header Replacement	80,000	80,000	69,851	69,851	10,149			80,000					
FV - Volleyball Court Equipment	9,000	9,000	8,961	8,961	39			9,000					
FV - Facility Downspout Replacement/Landings	8,000	8,000	7,600	7,600	400			8,000					
LC - Rebuild One Compressor	22,000	22,000	17,330	17,330	4,670			22,000					
LC - Olympia Conditioner Maintenance	17,963	17,963	17,108	17,108	855			8,000		RR-LC	9,963		CM 19-07-376
LC - Upgrade VFD Electrical Panel	4,000	4,000	2,853	2,853	1,147			4,000					
LC - Blumenort Skate Shack	115,000	115,000	115,000	115,000	-		100,000			GOR	15,000		
LC - Two Portable Washrooms	3,000	3,000	2,700	2,700	300								
LC - One Window for the Board Room	5,000	5,000	5,000	5,000	-			5,000					
ZA - Paint Interior of Hall	30,000	30,000	25,230	25,230	4,770			30,000					
LC - VRA Gas Filler	8,000	8,000	-	-	8,000								CM 19-11-696
Total department 71	919,463	396,412	800,436	277,385	119,027	-	269,000	-	-	-	119,412	-	-

MACKENZIE COUNTY

TCA Projects 2019 INCLUDING CARRY FORWARDS

Project Description	TOTAL PROJECT BUDGET	2019 BUDGET	TOTAL COSTS	2019 COSTS	2019 REMAINING BUDGET	External Funding				Internal Funding			Notes
						FGTF Grant	MSI Grant	Other Grant	Other Sources (non-grant)	RS-type	Restricted Surplus (previous years)	Debtenture	
(72) - Parks & Playgrounds Department													
Hutch Lake Campground Improvements (CF 2017)	112,000	68,933	43,067	-	68,933					IC-REC/MR	68,933		
LC - Slide & Swings Big Back Yard (CF 2017)	32,866	2,987	31,163	1,285	1,703					MR	2,987		
FV - Processor / Splitter (2018)	-	-	-	-	-						-		CM 19-08-459 & CM 19-08-460
River Search & Rescue Access Plan - Atlas & Tompkins Landing Boat Launch	30,000	30,000	-	-	30,000					GCR	30,000		
Vanguard Subdivision Playground Equipment	30,000	30,000	2,400	2,400	27,600					MR	30,000		
DA Thomas Stairs	20,000	20,000	3,575	3,575	16,425					GCR	20,000		
Wadlin Lake Dock Piling Improvements - Firewood Compound	13,000	13,000	2,955	2,955	10,045					GCR	13,000		
FVAS- Museum Roof Retrofitting Project	8,600	8,600	-	-	8,600					GCR	8,600		CM 19-10-623
Total department 72	246,466	173,520	83,161	10,215	163,305	-	-	-	-	-	173,520	-	
TOTAL 2019 Capital Projects	37,748,724	20,407,455	27,554,036	10,212,767	10,194,688	602,111	5,397,956	1,814,286	673,044	-	7,964,254	3,947,806	
Contigent on Grant Funding													
FV - Rebuild Rocky Lane Road (2018)	1,000,000	1,000,000	-	-	1,000,000			500,000	495,000	RDR	5,000		contingent on grant funding
ZC - Access Pave (PH V) (CF 2014)	6,000,000	6,000,000	-	-	6,000,000			3,000,000				3,000,000	
ZA - Sewage Forcemain (2018)	1,085,000	1,085,000	-	-	1,085,000			1,085,000					
	8,085,000	8,085,000	-	-	8,085,000	-	-	4,585,000	495,000		5,000	3,000,000	



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 29, 2019
Presented By:	Jennifer Batt, Director of Finance
Title:	MasterCard Statements

BACKGROUND / PROPOSAL:

Mastercard statements are reviewed by Council on a monthly basis.

A copy of the October and November 2019 MasterCard statements are attached for review.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

2019 Operating Budget.

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

Author: J.Batt Reviewed by: _____ CAO: _____

POLICY REFERENCES:

Policy FIN028 Credit Card Use

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the MasterCard statements for October and November 2019 be received for information.

Author: J.Batt Reviewed by: _____ CAO: _____

Mackenzie County CREDIT CARD RECONCILIATION

Cardholder Information:

Cardholder Name: Carol Gabriel Position: Director
 Department: Legislative & Support Services
 Statement Date: 2019-10-25 Card # (last 4 digits): [REDACTED]

Post Date	Vendor Name	Description & Business Purpose	Accounting Code	Work Code	GST	Total	Receipt
9/29	ARMA International	ARMA Membership	2-12-30-214			\$ 286.49	<input checked="" type="radio"/> Y <input type="radio"/> N
10/2	Sheraton Hotel	Sheraton Hotel Airport Vancouver	2-12-30-211		11.00	\$ 255.20	<input checked="" type="radio"/> Y <input type="radio"/> N
10/4	Sheraton Hotel	Sheraton Hotel Airport Vancouver	2-12-30-211		11.00	\$ 255.20	<input checked="" type="radio"/> Y <input type="radio"/> N
10/6	Costco	Christmas Banquet Supplies	2-12-30-212		7.95	\$ 166.90	<input checked="" type="radio"/> Y <input type="radio"/> N
10/11	Etsy	Staff Meeting Supplies	2-12-30-511			\$ 18.02	<input checked="" type="radio"/> Y <input type="radio"/> N
10/11	Etsy	Staff Meeting Supplies	2-12-30-511			\$ 22.50	<input checked="" type="radio"/> Y <input type="radio"/> N
10/12	Home Hardware	Staff Meeting Supplies	2-12-30-511		7.40	\$ 155.36	<input checked="" type="radio"/> Y <input type="radio"/> N
10/12	Great Can. Dollar Store	Staff Meeting Supplies	2-12-30-511		2.94	\$ 61.69	<input checked="" type="radio"/> Y <input type="radio"/> N
10/12	The Bargain Shop	Staff Meeting Supplies	2-12-30-511		5.05	\$ 106.02	<input checked="" type="radio"/> Y <input type="radio"/> N
10/15	BoxOfDocs	Monthly Subscription	2-12-30-223		8.96	\$ 188.06	<input checked="" type="radio"/> Y <input type="radio"/> N
10/16	Fairmont Hotel	RMA Conference 3rd Deposit	2-11-211			\$ 3,288.95	<input checked="" type="radio"/> Y <input type="radio"/> N
10/24	Limeblu	Finance Department Meeting	2-12-30-211		3.55	\$ 74.50	<input checked="" type="radio"/> Y <input type="radio"/> N
							<input checked="" type="radio"/> Y <input type="radio"/> N
							<input checked="" type="radio"/> Y <input type="radio"/> N
					\$ 57.85	\$ 4,878.89	

Cardholder Sign: [REDACTED] Date: 2019.11.18.
 Supervisors Sign: [REDACTED] Date: _____
 Finance Department: _____ Date: _____

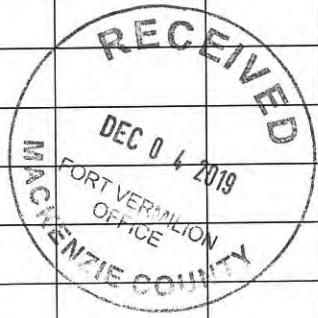
Please attach all credit card receipts and submit to the Finance Department.

Mackenzie County CREDIT CARD RECONCILIATION

Cardholder Information:

Cardholder Name: Julius Peters Position: IT Specialist
 Department: Legislative & Support Services
 Statement Date: 2019-10-25 Card # (last 4 digits): [REDACTED]

Post Date	Vendor Name	Description & Business Purpose	Accounting Code	Work Code	GST	Total	Receipt
10/17	Rogers	Backup Internet	2.12.30.266		3.60	\$ 75.60	<input checked="" type="radio"/> Y <input type="radio"/> N
							<input checked="" type="radio"/> Y <input type="radio"/> N
							<input checked="" type="radio"/> Y <input type="radio"/> N
							<input checked="" type="radio"/> Y <input type="radio"/> N
							<input checked="" type="radio"/> Y <input type="radio"/> N
							<input checked="" type="radio"/> Y <input type="radio"/> N
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							<input checked="" type="radio"/> Y <input type="radio"/> N
							<input checked="" type="radio"/> Y <input type="radio"/> N
							<input checked="" type="radio"/> Y <input type="radio"/> N
						\$ 3.60	\$ 75.60



Cardholder Sign: [REDACTED] Date: 2019-11-25
 Supervisors Sign: [REDACTED] Date: 2019.11.28
 Finance Department: _____ Date: _____

Please attach all credit card receipts and submit to the Finance Department.



Mackenzie County CREDIT CARD RECONCILIATION

Cardholder Information:

Cardholder Name: Len Racher Position: Chief Administrative Officer
 Department: CAO
 Statement Date: 2019-10-25 Card # (last 4 digits): [REDACTED]

Post Date	Vendor Name	Description & Business Purpose	Accounting Code	Work Code	GST	Total	Receipt
9/27	Jasper Lodge	AFPA Conference Dinner - Len & Carol	2-12-30-211		5.50	\$ 136.29	<input checked="" type="radio"/> Y <input type="radio"/> N
9/27	Jasper Lodge	AFPA Conference Expense - Lunch	2-12-30-211		1.30	\$ 31.40	<input checked="" type="radio"/> Y <input type="radio"/> N
9/27	Fairmont Jasper	AFPA Conf. Meal Charges (3)	2-12-30-211		5.15	\$ 122.25	<input checked="" type="radio"/> Y <input type="radio"/> N
9/28	ONSTAR	ONSTAR AT&T Plan	2-12-30-266		0.75	\$ 15.75	<input checked="" type="radio"/> Y <input type="radio"/> N
10/1	Boston Pizza	Lunch Mtg HL - Red Tape Reduction	2-12-30-211		2.86	\$ 69.01	<input checked="" type="radio"/> Y <input type="radio"/> N
10/2	Shaw Direct	Payroll Deduction	3-285			\$ 100.05	<input checked="" type="radio"/> Y <input type="radio"/> N
10/3	LIMEBLU	Business lunch Doug, Len, Carol, Dave	2-12-30-211		4.58	\$ 101.38	<input checked="" type="radio"/> Y <input type="radio"/> N
10/7	LIMEBLU	Business lunch	2-12-30-211			\$ 71.71	<input checked="" type="radio"/> Y <input type="radio"/> N
10/11	ONSTAR	Data Plan Monthly Bill	2-12-30-266		2.00	\$ 41.99	<input checked="" type="radio"/> Y <input type="radio"/> N
10/24	LIMEBLU	Business Dinner - Jen, Carol, Len	2-12-30-211		1.40	\$ 29.37	<input checked="" type="radio"/> Y <input type="radio"/> N
10/2	Shaw direct	Shaw	2-12-30-51		5.40	113.39	<input checked="" type="radio"/> Y <input type="radio"/> N
							<input checked="" type="radio"/> Y <input type="radio"/> N
							<input checked="" type="radio"/> Y <input type="radio"/> N
							<input checked="" type="radio"/> Y <input type="radio"/> N
					\$ 33.99	\$ 838.15	

Cardholder Signature: [REDACTED] Date: _____
 Supervisors Signature: _____ Date: _____
 Finance Department: _____ Date: _____

Please attach all credit card receipts and submit to the Finance Department.



Mackenzie County CREDIT CARD RECONCILIATION

Cardholder Information:

Cardholder Name: David Fehr Position: Director of Operations

Department: Operations

Statement Date: 2019-10-25 Card # (last 4 digits): ████████

Post Date	Vendor Name	Description & Business Purpose	Accounting Code	Work Code	GST	Total	Receipt
10/7	Cambridge Red Deer	APWA Breakfast (Dave, Bill & Sylvia)	2-32-40-211		3.10	\$ 65.10	<input checked="" type="radio"/> Y <input type="radio"/> N
		APWA Breakfast (Sarah)	2-41-40-211		1.00	\$ 21.00	<input checked="" type="radio"/> Y <input type="radio"/> N
10/7	Cambridge Red Deer	APWA Lunch (Dave, Bill & Sylvia)	2-32-40-211		2.38	\$ 49.88	<input checked="" type="radio"/> Y <input type="radio"/> N
		APWA Lunch (Sarah)	2-41-40-211		1.05	\$ 22.05	<input checked="" type="radio"/> Y <input type="radio"/> N
10/8	Montanas Red Deer	APWA Lunch (Dave & Sylvia)	2-32-40-211		2.38	\$ 49.84	<input checked="" type="radio"/> Y <input type="radio"/> N
		APWA Lunch (Sarah)	2-41-40-211		1.51	\$ 31.78	<input checked="" type="radio"/> Y <input type="radio"/> N
10/8	Cambridge Red Deer	APWA Breakfast (Dave, Bill & Sylvia)	2-32-40-211		3.10	\$ 65.10	<input checked="" type="radio"/> Y <input type="radio"/> N
		APWA Breakfast (Sarah)	2-41-40-211		1.00	\$ 21.00	<input checked="" type="radio"/> Y <input type="radio"/> N
10/9	Cambridge Red Deer	APWA Hotel (Dave, Bill & Sylvia)	2-32-40-211		54.72	\$ 1,192.72	<input checked="" type="radio"/> Y <input type="radio"/> N
		APWA Hotel (Sarah)	2-41-40-211		13.68	\$ 298.18	<input checked="" type="radio"/> Y <input type="radio"/> N
10/10	Fantasyland Hotel	APWA Hotel (Dave)	2-32-40-211		8.90	\$ 194.02	<input checked="" type="radio"/> Y <input type="radio"/> N
10/10	Fantasyland Hotel	APWA Hotel (Bill)	2-32-40-211		8.90	\$ 194.02	<input checked="" type="radio"/> Y <input type="radio"/> N
10/23	ARHCA Edmonton	Equipment Rate Books	2-32-40-511		5.00	\$ 105.00	<input checked="" type="radio"/> Y <input type="radio"/> N
10/24	Northern Lakes College	MinuteTaking&TelephoneSkills(Wanita)	2-32-30-239			\$ 40.00	<input checked="" type="radio"/> Y <input type="radio"/> N
					\$ 106.72	\$ 2,349.69	

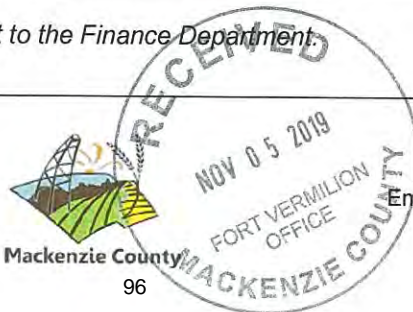
Cardholder Signature: ████████████████████ Date: 2019-11-04

Supervisors Signature: ████████████████████ Date: _____

Finance Department: _____ Date: _____

Please attach all credit card receipts and submit to the Finance Department.

Mackenzie County
Box 640, 4511-46 Avenue
Fort Vermilion, AB T0H 1N0



Phone: (780) 927-3718
Fax: (780) 927-4266
Email: office@mackenziecounty.com
www.mackenziecounty.com

Mackenzie County CREDIT CARD RECONCILIATION

Cardholder Information:

Cardholder Name: Carol Gabriel Position: Director

Department: Legislative & Support Services

Statement Date: 2019-11-27 Card # (last 4 digits): XXXXXXXX

Post Date	Vendor Name	Description & Business Purpose	Accounting Code	Work Code	GST	Total	Receipt
10/27	Canadian Tire	Christmas Banquet Supplies	2-12-30-212		4.10	\$ 86.06	<input checked="" type="radio"/> Y <input type="radio"/> N
10/27	Costco	Council Kitchen Cutlery	2-11-511		5.00	\$ 104.98	<input checked="" type="radio"/> Y <input type="radio"/> N
10/30	Apple Drugs	Christmas Banquet Supplies	2-12-30-212		0.80	\$ 16.78	<input checked="" type="radio"/> Y <input type="radio"/> N
10/31	Great Canadian Dollar	Basket Supplies	2-51-20-735		3.88	\$ 81.38	<input checked="" type="radio"/> Y <input type="radio"/> N
10/31	VistaPrint	Business Cards	2-12-30-511		1.65	\$ 34.73	<input checked="" type="radio"/> Y <input type="radio"/> N
11/2	The Source	Cell Phone Case - Len	2-12-30-511		1.00	\$ 20.99	<input checked="" type="radio"/> Y <input type="radio"/> N
11/6	Greenmunch	Christmas Banquet Supplies	2-12-30-212		13.45	\$ 282.39	<input checked="" type="radio"/> Y <input type="radio"/> N
11/6	OpenAParty	Christmas Banquet Supplies	2-12-30-212		7.39	\$ 155.16	<input checked="" type="radio"/> Y <input type="radio"/> N
11/6	Amazon	Christmas Banquet Supplies	2-12-30-212		18.56	\$ 389.66	<input checked="" type="radio"/> Y <input type="radio"/> N
11/7	Amazon	Christmas Banquet Supplies	2-12-30-212		7.98	\$ 71.36	<input checked="" type="radio"/> Y <input type="radio"/> N
11/7	Costco	Christmas Banquet Supplies	2-12-30-212		7.35	\$ 234.31	<input checked="" type="radio"/> Y <input type="radio"/> N
11/8	Canva	Subscription	2-12-30-223			\$ 88.18	<input checked="" type="radio"/> Y <input type="radio"/> N
11/8	Etsy	Christmas Banquet Invitation	2-12-30-212			\$ 10.97	<input checked="" type="radio"/> Y <input type="radio"/> N
11/13	Edmonton Convention	Boardroom Rental (RMA)	2-11-511		11.25	\$ 236.25	<input checked="" type="radio"/> Y <input type="radio"/> N
					\$ 82.41	\$ 1,813.20	

Cardholder Signature: [Redacted] Date: 2019.12.31

Supervisors Signature: [Redacted] Date: 2020.01.06

Finance Department: _____ Date: _____

Please attach all credit card receipts and submit to the Finance Department.

Mackenzie County CREDIT CARD RECONCILIATION

Cardholder Information:

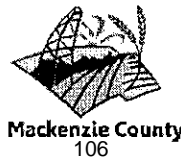
Cardholder Name: Len Racher Position: Chief Administrative Officer
 Department: CAO
 Statement Date: 2019-11-27 Card # (last 4 digits): [REDACTED]

Post Date	Vendor Name	Description & Business Purpose	Accounting Code	Work Code	GST	Total	Receipt
10/28	ONSTAR	ONSTAR AT&T Data Plan	2-12-30-266		0.75	\$ 15.75	<input checked="" type="radio"/> Y <input type="radio"/> N
10/28	The Pizza Place	Budget Dinner - Len, Jen, Carol	2-12-30-211			\$ 48.67	<input checked="" type="radio"/> Y <input type="radio"/> N
11/2	Shaw Direct	Payroll Deduction	3-285		5.05	\$ 106.05	<input checked="" type="radio"/> Y <input type="radio"/> N
11/4	Boston Pizza	Meeting w/ Rainbow Lake	2-12-30-211		5.69	\$ 137.42	<input checked="" type="radio"/> Y <input type="radio"/> N
11/11	ONSTAR	Data Plan Monthly Bill	2-12-30-266		2.00	\$ 41.99	<input checked="" type="radio"/> Y <input type="radio"/> N
11/12	Shell Slave Lake	Fuel - Travel to Edmonton (RMA)	2-12-30-521		4.16	\$ 87.43	<input checked="" type="radio"/> Y <input type="radio"/> N
11/12	McDonalds Slave Lake	Meals - Len (RMA)	2-12-30-211		0.51	\$ 10.80	<input checked="" type="radio"/> Y <input type="radio"/> N
11/12	Fairmont Hotel	Meals (RMA)	2-12-30-211		2.10	\$ 50.72	<input checked="" type="radio"/> Y <input type="radio"/> N
11/12	Ruth's Chris Steakhous	Dinner with Councillor's (RMA)	2-11-211		23.75	\$ 588.53	<input checked="" type="radio"/> Y <input type="radio"/> N
11/13	Sorrentino's	Dinner with Councillor's (RMA)	2-11-211		21.08	\$ 531.08	<input checked="" type="radio"/> Y <input type="radio"/> N
11/13	Fairmont Hotel	Meals (RMA)	2-12-30-211		2.00	\$ 48.30	<input checked="" type="radio"/> Y <input type="radio"/> N
11/13	Fairmont Hotel	Breakfast with Councillor's (RMA)	2-11-211		7.73	\$ 186.56	<input checked="" type="radio"/> Y <input type="radio"/> N
11/14	Fairmont Hotel	Meals (RMA)	2-12-30-211		1.15	\$ 27.77	<input checked="" type="radio"/> Y <input type="radio"/> N
11/14	Fairmont Hotel	Meals (RMA)	2-12-30-211		2.60	\$ 62.79	<input checked="" type="radio"/> Y <input type="radio"/> N
						\$ 78.57	\$ 1,943.86

Cardholder Signature: [REDACTED] Date: JAN 06/20
 Supervisors Signature: _____ Date: _____
 Finance Department: _____ Date: _____

Please attach all credit card receipts and submit to the Finance Department.

Mackenzie County
 Box 640, 4511-46 Avenue
 Fort Vermilion, AB T0H 1N0



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 Fax: (780) 927-4266
 Email: office@mackenziecounty.com
www.mackenziecounty.com

OPTIONS & BENEFITS:

Options are to pass, defeat, or table first reading of the bylaw.

COSTS & SOURCE OF FUNDING:

All costs will be borne by the applicant.

SUSTAINABILITY PLAN:

Strategy E25.2 Identify and promote each hamlet’s strengths in relation to fostering family-friendly environments.

Goal E26 That Mackenzie County is prepared with infrastructure and services for continually growing population.

COMMUNICATION / PUBLIC PARTICIPATION:

The bylaw amendment will be advertised as per MGA requirements, this includes all adjacent landowners. The applicant will also be required to display a rezoning notification sign on their property as per Mackenzie County Land Use Bylaw regulation.

POLICY REFERENCES:

N/A

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That first reading be given to Bylaw 1168-20 being a Land Use Bylaw Amendment to Rezone Plan 052 4647, Block 24, Lot 14 from Hamlet Residential 1A “H-R1A” to Hamlet Residential 1B, subject to public hearing input.

Author: L Washkevich Reviewed by: B Peters CAO: _____

BYLAW NO. 1168-20
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2017, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate a Dwelling – Single Family with or without Garage-Attached.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as:

Plan 052 4647, Block 24, Lot 14

within the Hamlet of La Crete, be rezoned from Hamlet Residential 1A “H-R1A” to Hamlet Residential 1B “H-1B” as outlined in Schedule “A” hereto attached.

READ a first time this ___ day of _____, 2020.

PUBLIC HEARING held this ___ day of _____, 2020

READ a second time this ___ day of _____, 2020.

READ a third time and finally passed this ___ day of _____, 2020.

Joshua Knelsen
Reeve

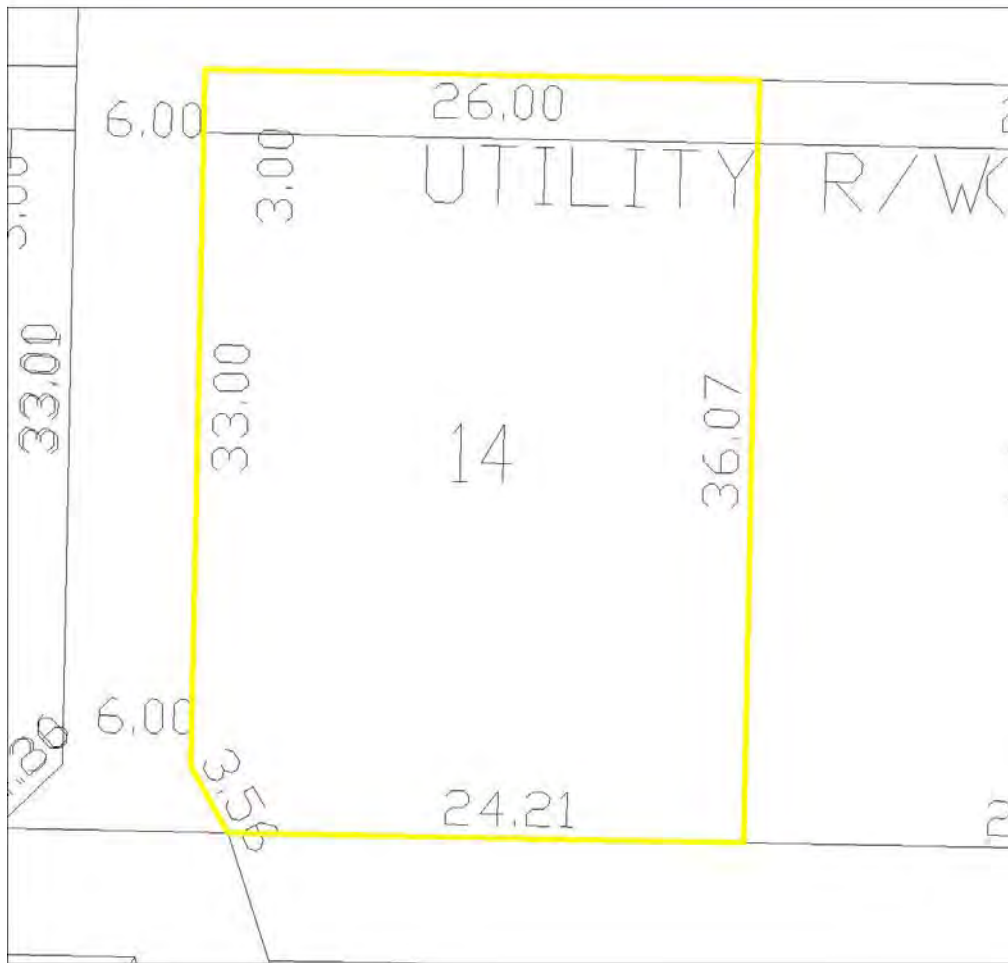
Lenard Racher
Chief Administrative Officer

BYLAW No. 1168-20

SCHEDULE "A"

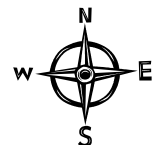
1. That the land use designation of the following property known as:

Plan 052 4647, Block 24, Lot 14 within the Hamlet of La Crete, be rezoned from Hamlet Residential 1A "H-R1A" to Hamlet Residential 1B "H-R1B"



FROM: Hamlet Residential 1A "H-R1A"

TO: Hamlet Residential 1B "H-R1B"



LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. _____

NAME OF APPLICANT <i>Chad Wiebe</i>		
ADDRESS <i>Box 2775</i>		
CITY/TOWN <i>Lacrete</i>		
POSTAL CODE (RES.) <i>T0H 2H0</i>	PHONE <i>780 8411419</i>	BUS. <i>928 3750</i>

COMPLETE ONLY IF DIFFERENT FROM APPLICANT

NAME OF REGISTERED OWNER <i>Quality Investments</i>		
ADDRESS <i>Box 543</i>		
CITY/TOWN <i>Lacrete, Alberta</i>		
POSTAL CODE <i>T0H-2H0</i>	PHONE (RES.) <i>926-6024</i>	BUS.

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT *11005-99 Ave*

QTR./LS.	SEC.	TWP.	RANGE	M.	OR	PLAN <i>052 4647</i>	BLK <i>24</i>	LOT <i>14</i>
----------	------	------	-------	----	----	-------------------------	------------------	------------------

LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: *HRIA* TO: *HR1B*

REASONS SUPPORTING PROPOSED AMENDMENT:

HR1B allows for houses without garages, whereas HRIA zonings have to have attached garages. The applicant would like the option of having a house on this lot without an attached garage

The personal information on this form is collected in accordance with section 33 of the Freedom of Information and Protection of Privacy (FOIP) Act for the purpose of processing this application, issuing development permits and land use bylaw enforcement. The name of the permit holder and nature of the permit are available to the public upon request. If you have any questions regarding the collection, use or disclosure of this information, please contact the FOIP Coordinator or (780) 927-3718.

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ *460.00* + *100.00 - advertising* RECEIPT NO. *Invoice*
\$560.00

APPLICANT SIGNATURE _____ DATE _____

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

REGISTERED OWNER SIGNATURE _____ DATE *December 30, 2019*

Mackenzie County
Box 640, 4511-46 Avenue
Fort Vermilion, AB T0H 1N0



Phone: (780) 927-3718
Fax: (780) 927-4266
Email: office@mackenziecounty.com
www.mackenziecounty.com

BYLAW APPLICATION



File No. Bylaw 1168-20

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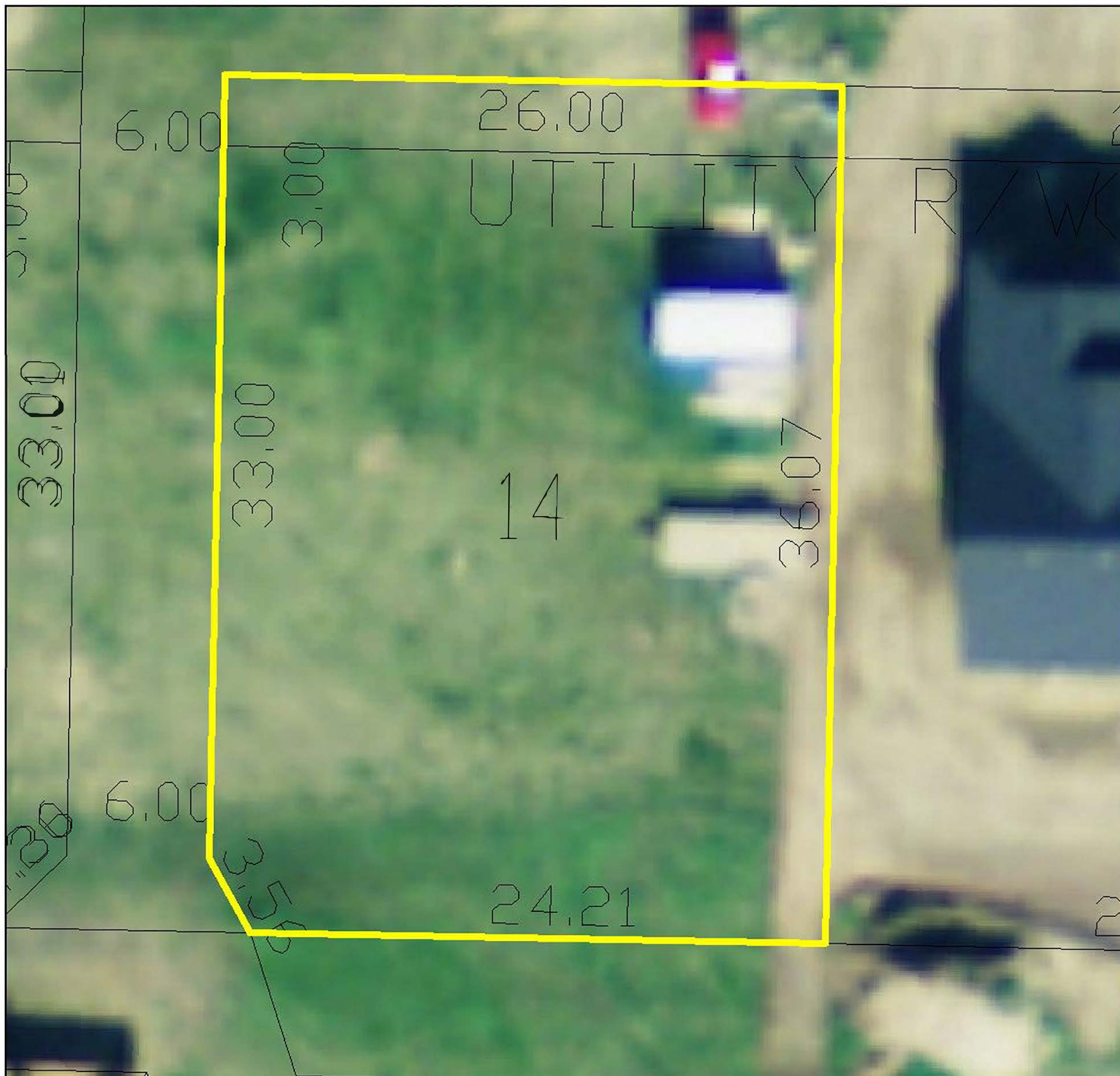


Mackenzie County

NOT TO SCALE



BYLAW APPLICATION



Bylaw 1168-20

DISCLAIMER

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OPTIONS & BENEFITS:

To better manage the use of all road allowances in Mackenzie County, administration has developed a new policy. The intention of this policy is to clearly present the County's overarching priorities and specific requirements for road allowances.

The two existing policies, PW026 License Agreement for Undeveloped Road Allowance, and PW028 Sale of Undeveloped Road Allowance, were combined in an effort to simplify the process for landowners to find information on their options for road allowances. The current road allowance policies are attached for review.

Administration requests a discussion on the items presented in this new policy, more specifically, administration would like input from Council on:

- The priority order for road allowance use;
- How to determine priority for road allowance use agreements;
- If should there be penalties for landowners who do not follow the set out requirements for tree removal, surface disturbance and weed control.

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

Goal N2 Mackenzie County's environmentally sensitive land areas are well preserved.

Goal N3 Optimal use is made of County farm land.

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

PW026 License Agreement for Undeveloped Road Allowance

PW028 Sale of Undeveloped Road Allowance

PW039 Rural Road Access Construction and Surface Water Management

Author: R Wolfe **Reviewed by:** B Peters **CAO:** _____

RECOMMENDED ACTION:

Simple Majority

Requires 2/3

Requires Unanimous

For discussion.

Author: R Wolfe **Reviewed by:** B Peters **CAO:** _____

Mackenzie County

TITLE	Road Allowance Use Policy	Policy No:	PW042
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LEGISLATION REFERENCE	Municipal Government Act – Part , Division 2, Section 18
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PURPOSE

To establish guidelines for the use of all municipal road allowances in Mackenzie County, including criteria to determine the best use of a road allowance for municipal purposes.

POLICY STATEMENT

Road allowances are municipal assets that can be utilized for various purposes. Therefore, it is essential to specify the use priorities, criteria and related processes.

DEFINITIONS

The following definitions are used for the purpose of this policy:

Adjacent Landowner – person(s) with property that shares a border with a County road allowance.

Penalties – fines or other penalties that shall be imposed by Mackenzie County, as established in the Fee Schedule Bylaw, for the construction of roads, accesses or agriculture that use or may impact road allowances which do not have the approval of Mackenzie County.

Road Allowance – any public road right-of-way under the jurisdiction of Mackenzie County but does not include any public road right-of-ways under the jurisdiction of the Province of Alberta.

GENERAL PROVISIONS

Mackenzie County's preference is for undeveloped road allowances to remain untouched and to maintain all treed areas as shelterbelts. However, Mackenzie County understands the desire for adjacent landowners to utilize road allowances. If not being used for municipal purposes, there are options for adjacent landowners who wish to make use of these areas.

ROAD ALLOWANCE PRIORITIES *[For Discussion]*

The following general uses are acceptable to occur within a road allowance, in this priority order:

1. Permanent Road or Temporary Road/Trail

The primary purpose of a road allowance is to allow for the movement of goods and people and provide access to property. If expansion of the county road network is required and serves this municipal purpose, permission will be granted to undertake the required work (subject to additional conditions within this, and other county policies and bylaws).

2. Treed Shelterbelt

If a road allowance is not required to form part of the municipal road network, the intent is for road allowances to remain treed in order to create windbreaks and add and/or maintain biodiversity within farmland areas. If the existing trees on a road allowance are older and likely to create an ongoing safety and maintenance challenge, it is acceptable to clear most of the trees. No stumping or other disturbance of the topsoil is permitted.

3. Animal Grazing

The road allowance may be utilized for grazing purposes if adjacent to existing pasture lands, but the road allowance shall remain primarily treed.

4. Field Crop Farming

Clearing road allowances for field crop farming purposes is discouraged, and is included primarily to grandfather in road allowances that are already in this condition.

5. Sale of Road Allowance

The sale of road allowance will be considered on a case-by-case basis, but is a practice that will generally be discouraged.

OTHER SPECIFICATIONS FOR ROAD ALLOWANCE USE

Road Allowance Use Agreement *[For Discussion]*

If a road allowance is not required by Mackenzie County for road or access purposes and an adjacent landowner would like to utilize the road allowance for any of the acceptable uses listed in the above section, they must enter into a road allowance use agreement with Mackenzie County.

1. Use of an undeveloped road allowance shall be established in the following order.
 - a) First priority shall be given to the landowner of the quarter section or subdivision of which the road allowance has been removed from and ONLY for the portion adjacent to the property as outlined in Schedule "A" attached.
 - b) Second priority shall be given to the landowner of the quarter section or subdivision directly West of the road allowance and ONLY for the portion adjacent to the property, as outlined in Schedule "A" attached.

All applications will be subject to consent of first and subsequent priorities for use of the undeveloped road allowance.

2. Mackenzie County may enter into a License Agreement with a landowner for the use of an undeveloped road allowance adjacent to his property provided:
 - a) The undeveloped road allowance is not closed for public use.
 - b) The undeveloped road allowance is not required for any municipal purposes as determined by Mackenzie County.
 - c) Texas gates or another type of security gate must be installed by the adjacent landowner if the undeveloped road allowance is to be used for raising livestock.
3. If a landowner is installing a texas gate or another type of security gate on an undeveloped road allowance:
 - i. The landowner is responsible for all costs, installation and maintenance of the texas gate or other type of security gate.
 - ii. The minimum dimensions of a texas gate must be twenty-four feet in width and six feet in length.
 - iii. If the landowner installs a security gate, it may be closed but must not be locked to allow public access.

- iv. The landowner, or any successor to the lands involved, shall remove the Texas gate or security gate either temporarily or permanently, at their expense, if the municipality requests that this be done for road improvement or any other purpose.
4. The County may, at its sole discretion, cancel the License Agreement at any time with minimal notice should the road allowance be required for municipal purposes.

Road Construction on Road Allowance

If a landowner would like to construct a permanent or temporary road within an undeveloped road allowance adjacent to their property, a road construction application must be submitted to the County for approval. Refer to Policy PW039 for details on this application process.

The Municipal Government Act (MGA) gives municipalities the responsibility to direct, control and manage all roads within the municipality. Therefore, Mackenzie County reserves the right to deny a road construction application.

Sale of Road Allowance

An undeveloped road allowance may be closed and sold provided Council has passed a road closure bylaw for the specific road allowance, which is approved by the Minister of Transportation.

1. Sale of an undeveloped road allowance shall be established in the following order.
 - a) First priority shall be given to the adjacent parcel of land/quarter section that had provided alternate land for municipal purposes.
 - I. An original landowner, who has provided alternate land for municipal purposes at no cost, shall receive the closed undeveloped road allowance at no cost.
 - II. If the land has transferred ownership, or if there is no proof that the land was exchanged at no cost, the current landowner shall pay the market value as established by the County.
 - b) Second priority shall be given to the adjacent landowner who has cleared, with appropriate approval, and is using the undeveloped road allowance for agricultural purposes. The sale of this land shall be at market value as established by the County.
 - c) Third priority shall be given to the adjacent landowner who has

cleared and developed the road allowance for a minimum of 10 years. The sale of this land shall be at market value as established by the County.

- d) Fourth priority shall be given to the adjacent landowner who put in the highest bid on the sale of the undeveloped road allowance.
- 2. Notwithstanding Section 1, no road closure shall be permitted if it leaves and/or creates a fragmented portion of land that is less than 70 meters (230 feet) in width.
- 3. The property transfer must be finalized within 180 days of the acknowledgment or confirmation of the sale. If not, the County retains the right to sell the undeveloped road allowance to the other adjacent landowner.
- 4. All legal and consolidation costs incurred by the road closure and transfer of the undeveloped road allowance shall be borne by the purchaser.

Tree Removal Specifications

Landowners are encouraged to leave or plant shelterbelts along road allowances. Mackenzie County does not permit tree clearing on road allowances; if tree removal is required, a written request must be submitted to the county for consideration. If granted permission for tree removal, the permittee must repair and restore the area where the trees are removed, leaving no holes or debris. Surface disturbances should be kept at a minimum with appropriate measures taken to control wind and water erosion.

Weed Control

A landowner who has a license agreement with the County shall be responsible for all weed control within that road allowance.

	Date	Resolution Number
Approved		

SCHEDULE A

Township Road 1042

DRAFT

SCHEDULE B

Road Allowance Use Agreement

DRAFT

THIS AGREEMENT made this _____ day of _____, 20_____.

BETWEEN:

MACKENZIE COUNTY

(hereinafter referred to as "the County")

-and-

(hereinafter referred to as "the Applicant")

The County, insofar as it has the right to do so, grants to the Applicant, its, employees, agents, servants, contractors and subcontractors, the nonexclusive right, to use that portion of the County's road allowance as indicated on Schedule "B" (hereinafter referred to as the "Road Allowance") for the purpose described in Schedule "A". From time to time the County and the Applicant may execute additional Schedules and such addendum shall be incorporated into and form part of this Agreement.

Therefore, in consideration of the mutual covenants and conditions contained in this Agreement the parties agree as follows:

1.0 Terms and Conditions

1.1 This Agreement including any attachments comprised of the following Schedules, which are attached hereto and made part hereof, shall be the terms and conditions as agreed to by the County and the Applicant:

- Schedule A – Application submitted to the County by the Applicant
- Schedule B – Plan of Road Allowance
- Schedule C – Contacts and Additional Terms
- Schedule D – Approvals Obtained from Other Agencies (i.e. ESRD)

1.2 This agreement expires April 30, _____. A one year extension may be granted upon a written request. The extension request must be submitted at least 30 days prior to the expiration date of the agreement.

2.0 Undertakings

2.1 The Applicant agrees to carry out all construction on road allowances in accordance with the application approved by the County and shall be wholly and solely responsible for all costs relating thereto.

- 2.2** The Applicant agrees to be wholly and solely responsible for the costs relating to the operation and maintenance of any roads and accesses constructed on road allowances until the said roads and accesses have been accepted by the County.
- 2.3** The Applicant agrees to be wholly and solely responsible for the costs relating to the operation and maintenance of any permanent agricultural surface water management channels constructed on road allowances and accepts all liability relating thereto.
- 2.4** The Applicant agrees to be wholly and solely responsible for obtaining any approvals from other levels of government and agrees to provide the County with a copy of the said approvals prior to starting any construction. I.e. Alberta Environment and Sustainable Resource Development.
- 2.5** The County agrees to duly consider all applications received and may issue approvals with or without other conditions.
- 2.6** Due to budgetary and design constraints, the County agrees to consider the provisions of the "Endeavour to Assist" section in the County Policy No. PW039 on a first come, first serve basis.
- 2.7** If the Applicant submitted an application for the use of a road allowance and has not submitted an application to construct a road, by signing this agreement, the County permits the Applicant to clear and brush the road allowance. The Applicant agrees to undertake clearing and brushing to the pin side of the road allowance. Furthermore, the Applicant, at minimum, must windrow the brush to the pin side of the road allowance, and provide a break in the windrow every 200 meters and at every drainage course and/or water course; the Applicant, at minimum, must clear and grub and/or stump a trail that is, at minimum 25 feet wide, which shall allow vehicular access.
- 3.0 Road Restrictions**
- 3.1** The County reserves to itself the exclusive control and operation of all road allowances and the Applicant shall observe restrictions imposed in relation to construction whether imposed by governmental authority or by the County as it reasonably deems necessary to protect the integrity of the road allowance
- 3.2** The County shall endeavor to notify the Applicant when anticipated restrictions are to be imposed.
- 3.3** The County shall not be liable for any loss or damage occurring to the Applicant as a result of the imposition of the said restrictions or of the failure to give reasonable notice thereof to the Applicant.

3.4 The County reserves the right to control the entrances of any accesses connected to the said road allowance and to control the location of signs and culvert installations at such accesses.

4.0 Maintenance

4.1 Notwithstanding anything herein contained the County does not provide any warrant as the suitability of fitness of the road allowance for the Applicant's intended purpose nor does the County give any undertaking to maintain any roads and accesses until they have been accepted by the County.

4.2 The Applicant will remain financially and legally liable for any permanent agricultural surface water management channels constructed within undeveloped road allowances and shall perform all maintenance related thereto.

5.0 Damages

5.1 The Applicant agrees that if damage to the road allowance, as determined by the County acting reasonably, results from the exercise by the Applicant and its servants, agents, employees, contractors and subcontractors of the rights herein granted, the Applicant shall, at the County's request, restore the road allowance to its previous condition. If the Applicant fails to comply with such instruction within a reasonable time, to be determined by the County, the County may restore the road allowance to its previous condition at the expense of the Applicant. In such event, the Applicant shall reimburse the County the County's costs of the restoration within thirty (30) days of receiving the County's invoice. Should the Applicant fail to pay such costs within thirty (30) days, the Applicant shall be subject to interest and collection costs on any outstanding amounts.

6.0 Liability and Indemnity

6.1 The Applicant shall use the road allowance entirely at his/her own risk and shall be liable for any loss, damage or expense suffered by the County as a direct result of the use of the road allowance by the Applicant, his/her employees, agents, servants, contractors or subcontractors, unless such loss, damage or expense is a direct result of the negligence or willful misconduct of the County its employees, agents, servants, contractors or subcontractors.

6.2 The Applicant shall indemnify the County against all actions, proceedings, claims, demands and costs suffered by the County directly resulting from the use of the road allowance by the Applicant, its employees, agents, servants, contractors or subcontractors, unless such action, proceeding, claim, demand or cost is a direct result of the negligence or willful misconduct of the County, its employees, agents, servants, contractors or subcontractors.

7.0 Environmental

- 7.1** The Applicant must notify the County immediately in the event of any environmental, pollution or contamination problems caused by the Applicant's operations on the road allowance or on any adjacent lands as a result of the use of the road allowance (hereinafter referred to as "Environmental Contamination") and the Applicant shall be solely responsible for the cost of all work carried out to correct any/all Environmental Contamination caused by the Applicant.
- 7.2** The Applicant shall comply with the provisions of all applicable federal, provincial and municipal laws' with respect to maintaining a clean environment.
- 7.3** The Applicant shall indemnify and save the County harmless against any and all damages and expenses which may be brought against or suffered by the County and which are incidental to any Environment Contamination, except to the extent that such loss, damage or expense is the result of the County's operations.
- 7.4** Upon termination of this Agreement, the Applicant shall leave the road allowance and any lands adjacent thereto, free of any Environmental Contamination resulting from the Applicant's operation which may adversely affect the land or result in a breach of the duties described in Environment Clause 7.2. The responsibility of the Applicant to the County with respect to the environmental obligations contained herein shall continue to be enforceable by the County notwithstanding the termination of this Agreement.

8.0 Default

- 8.1** If the Applicant is in default of any provisions herein, and such default continues for a period of thirty (30) days after receipt of notice from the County to remedy such default or fails to remedy the default with all due diligence thereafter, the County may without limiting any other remedies it may have, terminate this Agreement and the Applicant shall be deemed to have forfeited any and all right hereunder.

9.0 Insurance

- 9.1** It shall be the responsibility of the Applicant to maintain and keep in force during the term of this Agreement, for the benefit of the Applicant, the following insurance:
- (a) Automobile liability Insurance covering bodily injury (including passenger hazard) and property damage arising from the operation of owned or non-owned vehicles used on the road allowance in the course of operations by the Applicant, with inclusive limits of not less than \$2,000,000 (two million dollars) for any one accident or occurrence.

(b) General Liability Insurance covering the liability of the Applicant for bodily injury and property damage arising from operations of the Applicant in connection with this Agreement. The limits of this insurance shall not be less than \$2,000,000 (two million dollars) for any one accident or occurrence.

9.2 Upon demand by the County, the Applicant shall provide the County a Certificate of Insurance as evidence of the insurance required by the preceding clause. Insurance policies shall include a waiver of subrogation in favor of the County and its agents and employees.

9.3 As an alternative to the insurance policies referred to above, if acceptable to the County, the Applicant may self-insure against the risks normally covered by such policies.

9.4 The Applicant shall use its best efforts to ensure that any of its contractors and agents using the road allowance, that are not covered by the insurance policies set forth above, maintain insurance in accordance with the provisions of this section during those contractors' use of the road allowance.

9.5 The insurance policies shall be endorsed to provide that in the event of any change that could affect the interests of the County, or in the event of their cancellation, the insurers shall notify the County thirty (30) days prior to the effective date of such change or cancellation.

10.0 Notices

10.1 Notices to be given under this Agreement shall be in writing and may be mailed or electronically transmitted, addressed to the parties as follows:

MACKENZIE COUNTY
Attention: Chief Administrative Officer
P.O. Box 640
Fort Vermilion, AB T0H 1N0
Phone (780) 927-3718
Toll-free 1-877-927-0677
Fax (780) 927-4266

THE APPLICANT

10.2 Either party may, from time to time, change its address for service by giving written notice to the other party.

10.3 Any notice, invoice or other communication shall be deemed to be received by the addressee, if delivered personally, or electronically transmitted, on the first business day following delivery or transmission and, if mailed on the fourth business day following the day on which it was mailed.

10.4 In the case of a postal disruption or an anticipated postal disruption, all notices or other communications to be given under this Agreement shall be electronically transmitted or delivered by hand.

11.0 Assignment

11.1 This Agreement is not assignable in whole or in part.

12.0 Termination

12.1 Notwithstanding any provision to the contrary herein contained, this Agreement or any Addendum/Addenda may be terminated upon a minimum of thirty (30) days prior written notice given by either party to the other. Such notice shall state the termination date of the Agreement or Addendum/Addenda. Upon termination of this Agreement or any Addendum/Addenda thereto, all applicable rights and obligations as between the County and the Applicant shall terminate except that the Applicant shall remain liable to the County for all of its obligations and liabilities arising pursuant to this Agreement prior to the date of such termination.

12.2 The County shall inspect the road allowance upon termination of this Agreement and/or any Addendum and shall notify the Applicant of any damage to the road allowance, excluding normal wear and tear.

12.3 Upon termination the Applicant shall, upon the County's request, remove all culverts, installations and fixtures on the road allowance placed for the Applicant's purposes. If they are not removed within thirty (30) days of such a request; the County shall have the right to remove such culverts, installations or fixtures and the County shall invoice the Applicant the actual cost relating thereto.

13.0 Miscellaneous

13.1 This Agreement and the relationship of the parties shall for all purposes be governed by and construed and interpreted according to the laws of the Province of Alberta. Each party irrevocably attorns, for all purposes hereunder, to the jurisdiction of the courts of the Province of Alberta and all courts of appeal there from.

This Agreement, as amended from time to time by agreement in writing of the parties, shall be the entire agreement between the County and the Applicant as to the matters herein and all previous promises, representations or agreements between the parties, whether oral or written, shall be deemed to have been replaced by this Agreement.

The parties have executed this Agreement as of the day and year first above written:

MACKENZIE COUNTY

LANDOWNER

Witness

Witness

Date

Date

DRAFT

DRAFT

Mackenzie County

Title	License Agreement for Undeveloped Road Allowance	Policy No.	PW026
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Purpose:

To establish uses for undeveloped road allowances that are not needed for road or other purposes.

Policy Statement and Guidelines

If an undeveloped road allowance is not needed for road or other purposes it may be licensed to an adjacent landowner.

1. Use of an undeveloped road allowance shall be established in the following order.
 - a) First priority shall be given to the landowner of the quarter section or subdivision of which the road allowance has been removed from and **ONLY** for the portion adjacent to the property as outlined in Schedule "A" attached.
 - b) Second priority shall be given to the landowner of the quarter section or subdivision directly West of the road allowance and **ONLY** for the portion adjacent to the property, as outlined in Schedule "A" attached.

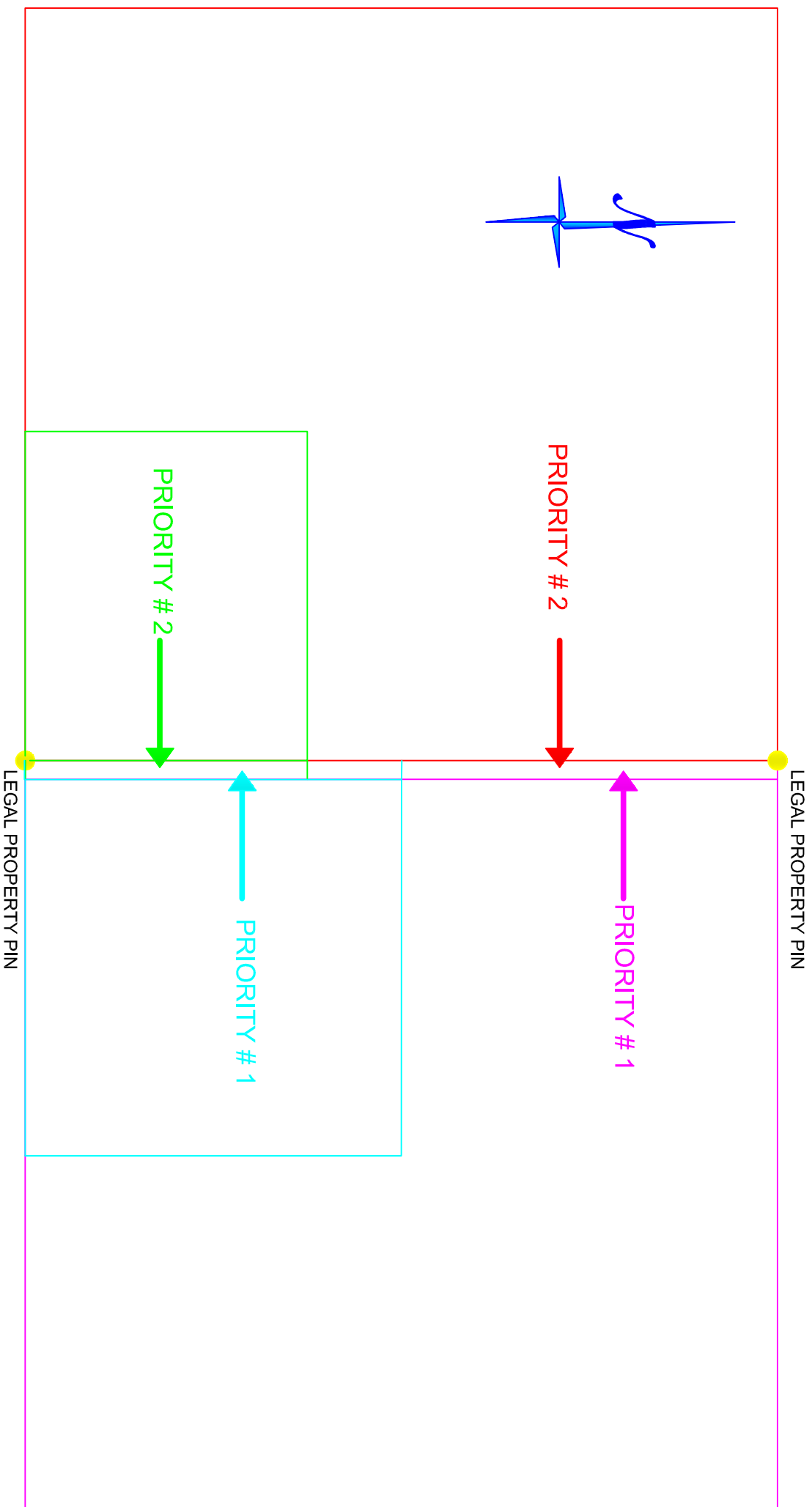
All applications will be subject to consent of first and subsequent priorities for use of the undeveloped road allowance.

2. Mackenzie County shall put a caveat on the land owned by the person entering into a License Agreement to protect successor rights for both the landowner and Mackenzie County.
3. Mackenzie County may enter into a License Agreement with a landowner for the use of an undeveloped road allowance adjacent to his property provided:
 - a) The undeveloped road allowance is not closed for public use.
 - b) The undeveloped road allowance is not required for any municipal purposes as determined by Mackenzie County.
 - c) Texas gates or another type of security gate must be installed by the adjacent landowner if the undeveloped road allowance is to be used for raising livestock.

4. If a landowner is installing a texas gate or another type of security gate on an undeveloped road allowance:
 - i. The landowner is responsible for all costs, installation and maintenance of the texas gate or other type of security gate.
 - ii. The minimum dimensions of a texas gate must be twenty-four feet in width and six feet in length.
 - iii. If the landowner installs a security gate, it may be closed but must not be locked to allow public access.
 - iv. The landowner, or any successor to the lands involved, shall remove the texas gate or security gate either temporarily or permanently, at their expense, if the municipality requests that this be done for road improvement or any other purpose.

5. The County may, at its sole discretion, cancel the License Agreement at anytime with minimal notice should the road allowance be required for municipal purposes.

	Date	Resolution Number
Approved	07-May-02	02-344
Amended	03-Dec-02	02-882
Amended	11-Jan-11	11-01-045



Mackenzie County

Title	Sale of Undeveloped Road Allowance	Policy No.	PW028
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Legislation Reference	Municipal Government Act, Section 18
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Purpose:

To establish criteria for the sale of undeveloped road allowances which are not needed for municipal purposes.

Policy Statement and Guidelines

If an undeveloped road allowance is not needed for municipal purposes it may be closed and sold provided Council has passed a road closure bylaw for the specific road allowance, which is approved by the Minister of Transportation.

Priority

1. Sale of an undeveloped road allowance shall be established in the following order.
 - a) First priority shall be given to the adjacent parcel of land/quarter section that had provided alternate land for municipal purposes.
 - I. An original landowner, who has provided alternate land for municipal purposes at no cost, shall receive the closed undeveloped road allowance at no cost.
 - II. If the land has transferred ownership, or if there is no proof that the land was exchanged at no cost, the current landowner shall pay the market value as established by the County.
 - b) Second priority shall be given to the adjacent landowner who has cleared, with appropriate approval, and is using the undeveloped road allowance for agricultural purposes. The sale of this land shall be at market value as established by the County.
 - c) Third priority shall be given to the adjacent landowner who has cleared and developed the road allowance for a minimum of 10 years. The sale of this land shall be at market value as established by the County.

- d) Fourth priority shall be given to the adjacent landowner who put in the highest bid on the sale of the undeveloped road allowance.
2. Notwithstanding Section 1, no road closure shall be permitted if it leaves and/or creates a fragmented portion of land that is less than 70 meters (230 feet) in width.
 3. The property transfer must be finalized within 180 days of the acknowledgment or confirmation of the sale. If not, the County retains the right to sell the undeveloped road allowance to the other adjacent landowner.
 4. All legal and consolidation costs incurred by the road closure and transfer of the undeveloped road allowance shall be borne by the purchaser.

	Date	Resolution Number
Approved	07-May-02	02-345
Amended	11-Oct-16	16-10-723
Amended		

Mackenzie County

Title	Rural Road, Access Construction and Surface Water Management Policy	Policy No.	PW039
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Legislation Reference	Municipal Government Act, Sections 18 and 60. Public Highways Development Act, Sections 39, 41 and 43.
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Purpose

To provide a safe, efficient and effective road network and surface water management recognizing both present and future needs of property owners and providing a rational and consistent basis for the construction of roads, construction of access to private property and the development of agricultural surface water management projects that impact or may impact public road right-of-ways administered by the County; to work with ratepayers and other level of government to find solutions to road, access and agricultural surface water concerns on all lands within the County; and to respond to road, access and agricultural surface water concerns in a timely manner.

DEFINITIONS

Applicant – person(s) and/or corporation(s) submitting an application or applying for permission to construct a road, surface water channel or access that may impact a developed or undeveloped road allowance.

Affected Landowner – person(s) affected by an application to construct a surface water channel as determined by the Mackenzie County Agricultural Service Board and the Agricultural Fieldman.

Road Allowance – any public road right-of-way under the jurisdiction of Mackenzie County but does not include any public road right-of-ways under the jurisdiction of the Province of Alberta.

Access – is an approach or driveway abutting any existing Municipal or Provincially controlled road.

First / Primary Access – is the first or primary access to a rural quarter section or river lot within Mackenzie County.

Temporary Access – an access constructed for a short period of time (6 months or less) that will be removed at the end of its use.

Subsequent Accesses – additional access to a rural quarter section or river lot within Mackenzie County.

Surface Water Management Basin – Mackenzie County has established the surface water management basins within its boundaries, which are shown on the plan contained in Schedule A.

Surface Water Management Basin Committee – Mackenzie County will form committees representing each surface water management basin which shall consist of:

- the County Councillor or Councillors representing the surface water management basin;
- three persons owning property within the surface water management basin; and,
- County staff deemed necessary for the timely and effective processing of surface water applications.

Permanent Agricultural Surface Water Channel – a surface water channel that crosses a road allowance, discharges into a ditch along a developed road allowance or is constructed within any undeveloped road allowance and is intended to be permanent.

Temporary Agricultural Surface Water Channel – a surface water channel that crosses a road allowance, discharges into a ditch along a developed road allowance or is constructed within any undeveloped road allowance but is temporary, with a maximum depth of two (2) feet, and used to drain low areas of private property on a seasonal basis (October of each year to April of the following year).

Non-conforming Roads – roads constructed on road allowances, usually trails that do not meet either past or current County's standards and specifications.

Incomplete and Sub-standard Road – less than ½ mile and is located between two sequent quarter property lines.

Preexisting Road – a road standard on the incomplete and sub-standard road as defined in this Policy.

Preexisting Farm Access Roads – a road that has been constructed in the past and does not meet current County specifications; which is solely used for agricultural purposes. This type of road will receive minimum maintenance and is deemed a low priority.

Sub-standard – a road built by either Alberta Transportation or the County to specifications below the Mackenzie County's current rural road standards as defined in this Policy.

Residence – a residence in accordance with the Municipal Land Use Bylaw and subject to all approved permits.

AAF – the Province of Alberta Agriculture and Forestry.

AEP – the Province of Alberta Environment and Parks.

Penalties – fines or other penalties that shall be imposed by Mackenzie County, as established in the Fee Schedule Bylaw, for the construction of roads, accesses or agricultural surface water management channels that use or may impact road allowances which do not have the approval of Mackenzie County.

Major Agricultural Surface Water Management Channel – channels which provide surface water management to a minimum of 10,000 acres and shall require the consent of majority of benefiting landowners.

ROAD CONSTRUCTION

Policy Statement

Mackenzie County understands the need to provide access to agricultural lands and other non-accessible property within its boundaries and will allow property owners to construct roads on road allowances when approved by the County. All roads shall be constructed to a minimum Local Road standard (shown in Schedule E) and all work shall be performed in accordance with all applicable County standards and specifications and those imposed by other levels of government.

Guidelines

1. Mackenzie County has prepared a plan showing the future local road network necessary to provide access to agricultural lands, which plan is contained in Schedule D.
2. Applications shall be submitted in the form included in Schedule F and shall include a plan showing:
 - approximate location of legal property boundaries;
 - the length of road to be constructed;
 - identification of proposed surface water management structures (i.e. culverts);
 - the location of property accesses.
3. Applications for the construction of roads in road allowances will be accepted by Mackenzie County any time throughout the year, which applications will be reviewed on a first come, first serve basis and the Applicant shall be provided with an initial response within 30 days of receiving the application.
4. New road construction commencing after October 15, will not be inspected for final acceptance until the following July. Road construction is encouraged to occur between May 15 and October 15.

5. The Applicant shall be required to enter into a Road Allowance Use Agreement (form contained in Schedule C appended hereto) with Mackenzie County.
6. AAF has jurisdiction over the clearing of merchantable timber within road allowances and the Applicant shall notify AAF and seek their approval to proceed with the proposed clearing.
7. Mackenzie County staff will inspect the project on a periodic basis to ensure that construction is being performed in accordance with the County's standards and specifications. As per the procedure outlined in the road construction application (Schedule F).
8. Upon final inspection and approval by the County, if the road meets all standards and specifications, the County shall assume the responsibility for the operation and maintenance of the subject road.
9. If an incomplete and sub-standard road needs to be extended to a nearest quarter line and beyond by 50 meters or less in order to create an adequate access to the adjacent quarter, an applicant may be authorized to construct the new road to a preexisting and sub-standard road standard. If the road requirement is due to a new subdivision proposal, the Operational Department shall provide their written comments to the Planning & Development department regarding an acceptable road standard within an applicable timeline and prior to a subdivision approval being granted.
10. For Non-conforming Roads Mackenzie County may enter into a Road Allowance Use Agreement with a landowner. The County shall not maintain any non-conforming roads and the applicant shall be aware that no development permit will be issued until the road is upgraded to the standards and specifications acceptable to Mackenzie County. The cost of upgrading the road to standards and specifications acceptable to Mackenzie County shall be the sole responsibility of the landowner.
11. It shall be the Applicant's sole responsibility to negotiate cost sharing arrangements with other benefiting landowners and the County shall not provide assistance with respect to this matter.

Mackenzie County Endeavour to Assist for Local Road Construction

Although all costs relating to application for construction of local roads within road allowances shall be borne by the Applicants, Mackenzie County, at its sole discretion, may provide assistance in the form of:

1. provision of survey to delineate the property boundaries;
2. the review and recommendation of surface water;

3. the supply and application of surfacing gravel;
4. the supply of culvert materials;
5. the installation of culverts that exceed 600 mm in diameter or where the twinning of any 600mm culvert or greater is required.

ACCESS CONSTRUCTION (APPROACH/DRIVEWAY)

Policy Statement

Mackenzie County shall adopt standards to provide safe, legal and defined accesses from any County road while maintaining and not disrupting current surface water management patterns.

Guidelines

1. Applications for the construction, reconstruction or alteration of any access shall be submitted in the form contained in Schedule G and will be accepted by Mackenzie County any time throughout the year. The submitted applications will be reviewed and the applicant shall be provided with an initial response within 30 days of receiving the application. Although, once the ground is snow covered and/or frozen, initial and final inspections will not be completed until spring.
2. The Applicant shall be solely responsible for all costs associated with the construction of the primary access other than the supply of a culvert.
3. The applicant shall be responsible for all costs associated with the construction and maintenance of all subsequent accesses.
4. Unless otherwise approved by Mackenzie County all accesses shall meet the following standards and be constructed in accordance with Mackenzie County specifications.

Access Type	Minimum Setback from Intersection	Minimum/Max Finished Top Width	Turning Radius on Shoulders	Culvert Length	Culvert Diameter	Culvert Slope	Access Side Slope	Gravel
Rural	50 meters (165 ft)	Min - 8 meters Max - 16 meters	15 meters	standard 13 m length, 600mmø		3:1	3:1	15-20mm size, 50mm depth
Urban Residential (rural standard)	6.1 meters (20 ft)	Min - 6 meters Max - 12 meters	5 meters	standard 12 m length, 600mmø				15-20mm size, 50mm depth
Urban Residential (curb, gutter & sidewalk)	6.1 meters (20 ft)	Min - 6 meters	N/A	N/A		N/A	N/A	15-20mm size, 50mm depth
Urban Commercial/Industrial (rural standard)	10 meters (33 ft)	Min - 10 meters Max - 16 meters	10 meters	standard 15 m length, 600mmø		3:1	3:1	15-20mm size, 50mm depth

Urban Commercial/ Industrial (curb, gutter & sidewalk)	10 meters (33 ft)	Min -10 meters	N/A	N/A	N/A	N/A	15-20mm size, 50mm depth
Hamlet Country Residential	6.1 meters (20 ft)	Min - 8 meters Max - 16 meters	10 meters	standard 13 m length, 600mmø	3:1	3:1	15-20mm size, 50mm depth
Temporary (rural)	50 meters (165 ft)	8 meters	10 meters	At the discretion of the Director of Operations	3:1	3:1	At the discretion of the Director of Operations

5. During County paving projects, primary accesses on Rural roads shall be provided with a paved apron extending from the edge of the shoulder to the property line or for a distance of 4 meters, whichever is less. It is recommended that any subsequent accesses to a titled property shall be paved at the ratepayers expenses. If paving is not completed, any damage to the paved edge of the County road shall be repaired at the ratepayers expense.
6. During County paving projects on Hamlet roads the County shall provide a 0.15m of paved apron extending from the edge of the shoulder to the property line. However, if the access has been previously paved, the County shall pave the apron to tie in the existing pavement, or property line whichever is less.
7. For accesses to Hamlet General, applicants shall obtain approval from the Planning & Development department. Planning & Development shall confer with the the Public Works and Utilities departments prior to approval.
8. The Applicant shall arrange and pay for all utility locates within the area of the access and shall obtain approvals from any affected utility companies and submit the said approvals to the County prior to the start of any construction.
9. The Applicant shall be solely responsible for the costs of all investigations, modifications or repairs to utility installations.
10. For accesses to Rural areas, administration may approve two accesses to a titled property. Any additional accesses will be brought to Council for consideration. Where deemed applicable and beneficial, a shared access to agricultural lands will be encouraged.
11. Mackenzie County will not approve, inspect or supply a culvert to any properties deemed to have unauthorized development occurring within its boundaries.
12. All subdivisions, with the exception of curb and gutter streets, shall provide an access to each lot being created and to the balance of the lands to County standards prior to the registration of the subdivision.
13. Mackenzie County shall inspect each authorized access after completion and if the access does not meet the standards of the County, the Applicant shall be

- responsible for all costs and construction required to bring the access to acceptable standards.
14. Mackenzie County will fund only the first or primary access to a property when upgrades to a Municipal road occur and culvert replacement is required.
 15. The property owner shall be responsible for upgrading costs for subsequent accesses to a property during road upgrades and regular maintenance.
 16. Mackenzie County has the authority to remove subsequent accesses to a property, deeming them unnecessary or a hindrance to road maintenance or safety.
 17. Mackenzie County will not supply any material or be responsible for any costs associated with the construction and/or removal of temporary accesses and these shall be removed at the end of the intended use and the area of the access restored to its original condition.
 18. Mackenzie County reserves the right to change the location of the proposed access if this is deemed necessary to protect the County's municipal servicing infrastructure.
 19. Rural accesses must be constructed at a location which provides a minimum 100 meters unobstructed sight distance in each direction and shall be at least 50 meters from other accesses or intersections.
 20. The Province of Alberta may not permit accesses to be constructed from roads under their jurisdiction unless the access is aligned with a road allowance under the jurisdiction of Mackenzie County and such accesses shall require the approval of Alberta Transportation.
 21. If the application for an access aligned with a major/collector road from a road under the jurisdiction of the Province of Alberta is approved by Alberta Transportation and the County, the County may pay the cost of construction

SURFACE WATER MANAGEMENT

Policy Statement

Mackenzie County understands the need to find solutions to agricultural surface water management issues and the construction of permanent or temporary agricultural surface water management channels on or impacting road allowances may be necessary for effective resolution to surface water management issues but these projects must protect the integrity of natural watercourses. These projects shall only be performed with the approval of Mackenzie County and in accordance with all applicable County standards and specifications and those imposed by other levels of government.

Guidelines

1. Applications for the construction of permanent or temporary agricultural surface water management channels, in the form contained in Schedule B, will be accepted by Mackenzie County any time throughout the year, which applications will be referred to the appropriate Surface Water Management Basin Committee for consideration and the applicant shall be provided with an initial response within 30 days of receiving the application.
2. Applications shall be submitted in the form contained in Schedule B and may be required to include a survey plan showing:
 - approximate location of legal property boundaries;
 - the area to be drained by the proposed agricultural surface water management channel;
 - the alignment of the proposed agricultural surface water management channel;
 - the existing ground elevations;
 - the proposed design elevations;
 - a typical cross-section of the proposed surface water management channel; and,
 - the location, size and elevation of existing and proposed surface water management structures (i.e. culverts).
3. In order to avoid potential conflicts, the applicant must obtain consent and signatures of all adjacent and affected landowners.
4. For permanent and temporary agricultural surface water management channels discharging to a ditch adjacent to a developed road allowance, or the County's licensed ditch, the Applicant may be required to submit an application to AEP, along with the survey plan, for approval and may be required to submit a copy of said AEP application and their approval to the County prior to the their application being considered further.

5. For permanent and temporary agricultural surface water management channels requiring a ditch to be constructed within an undeveloped road allowance the Applicant may be required to submit an application to AEP, along with the survey plan, for approval and shall submit a copy of said AEP application and their approval to the County prior to the their application being considered further.
6. For permanent surface water management channels constructed within undeveloped road allowances the alignment, profile and cross-section shall match the design of the future road ditch, should the road allowance be developed.
7. The Applicant shall be responsible for all costs relating to the development of permanent and temporary agricultural surface water management channels including application, construction and operation/maintenance. In addition, the Applicant shall be required to enter into a Road Allowance Use Agreement (form contained in Schedule C appended hereto) with Mackenzie County.
8. The Applicant shall be financially responsible for the operation and maintenance of the proposed agricultural surface water management channels on undeveloped road allowances and shall be liable for all injuries and/or damages that may result from the lack of or improper performance of the operation and maintenance.
9. The construction of permanent or temporary agricultural surface water management ditches that have a detrimental effect on adjoining private property may give rise to civil liability and the Applicant shall be solely responsible for resolving these matters.
10. The Applicant shall consent to the filing of caveats on property owned by the Applicant that the County deems necessary for the protection of the proposed agricultural surface water management ditches.
11. Persons constructing permanent or temporary agricultural surface water channels without the approval of Mackenzie County may be subject to fines and/or other penalties, including but not limited to the removal of the offending agricultural surface water channel as per the County's Fee Schedule Bylaw and/or other applicable provincial regulation.

Mackenzie County Endeavour to Assist

Although all costs relating to application for, construction of and operation/maintenance of surface water management channels shall be borne by Applicants, Mackenzie County, at its sole discretion, may provide assistance for:

1. the mediation of disputes between property owners that pertain to surface water management matters and attempt to find solutions to the disputes;

2. obtaining approvals from other levels of government; and,
3. the funding of all or a portion of the costs associated with the construction of major agricultural surface water management channels, subject to the cooperation of benefiting property owners and budget availability.

	Date	Resolution Number
Approved	11-Dec-12	12-11-845
Amended	12-Feb-13	13-02-069
Amended	27-Mar-13	13-03-189
Amended	16-Jul-13	13-07-492
Amended	08-Oct-13	13-10-692
Amended	26-Mar-14	14-03-177
Amended	27-Sep-14	14-09-609
Amended	14-Apr-15	15-04-246
Amended	29-Apr-15	15-04-302
Amended	27-Apr-16	16-04-317

SCHEDULE A

Surface Water Management Basins

SCHEDULE B

**Agricultural Surface Water Management
Projects Application**

Mackenzie County
Box 640, Fort Vermilion, AB T0H 1N0
Ph: 780.927.3718 Fax: 780.927.4266

Does the proposed agricultural surface water management channel discharge into a ditch along an existing road? Yes No

If yes, please provide the following:

Name of the applicable road _____

Does the proposed agricultural surface water management channel require the construction of a ditch within an undeveloped road allowance? Yes No

If yes, please provide the following:

Legal location of road allowance _____

Is the Applicant willing to enter into a Road Allowance Use Agreement? Yes No

What is the estimated size of the contributing area? _____ Acres.

Does this project involve a ditch already licensed? Yes No

If yes, please attach all related documents (i.e. license number, map, etc.).

Are the Applicants prepared to sign an easement/caveat at no cost to the County? Yes No

Has the Applicant gained consent from all adjacent and affected landowners? *(as determined by the ASB and Ag. Fieldman)* Yes No

If yes, please provide signatures and legal land descriptions below.

SIGNATURE	LEGAL LAND DESCRIPTION
_____	_____
_____	_____
_____	_____

By signing this form, I verify that this information is accurate and complete to the best of my knowledge; and,

I hereby authorize the County to traverse the subject properties for the purpose of performing a basic review and level one assessment of the proposed project as specified on this form.

_____ Signature _____ Date

SCHEDULE C

Road Allowance Use Agreement

THIS AGREEMENT made this _____ day of _____, 20_____.

BETWEEN:

MACKENZIE COUNTY

(hereinafter referred to as "the County")

-and-

(hereinafter referred to as "the Applicant")

The County, insofar as it has the right to do so, grants to the Applicant, its, employees, agents, servants, contractors and subcontractors, the nonexclusive right, to use that portion of the County's road allowance as indicated on Schedule "B" (hereinafter referred to as the "Road Allowance") for the purpose described in Schedule "A". From time to time the County and the Applicant may execute additional Schedules and such addendum shall be incorporated into and form part of this Agreement.

Therefore, in consideration of the mutual covenants and conditions contained in this Agreement the parties agree as follows:

1.0 Terms and Conditions

1.1 This Agreement including any attachments comprised of the following Schedules, which are attached hereto and made part hereof, shall be the terms and conditions as agreed to by the County and the Applicant:

- Schedule A – Application submitted to the County by the Applicant
- Schedule B – Plan of Road Allowance
- Schedule C – Contacts and Additional Terms
- Schedule D – Approvals Obtained from Other Agencies (i.e. ESRD)

1.2 This agreement expires April 30, _____. A one year extension may be granted upon a written request. The extension request must be submitted at least 30 days prior to the expiration date of the agreement.

2.0 Undertakings

2.1 The Applicant agrees to carry out all construction on road allowances in accordance with the application approved by the County and shall be wholly and solely responsible for all costs relating thereto.

- 2.2 The Applicant agrees to be wholly and solely responsible for the costs relating to the operation and maintenance of any roads and accesses constructed on road allowances until the said roads and accesses have been accepted by the County.
- 2.3 The Applicant agrees to be wholly and solely responsible for the costs relating to the operation and maintenance of any permanent agricultural surface water management channels constructed on road allowances and accepts all liability relating thereto.
- 2.4 The Applicant agrees to be wholly and solely responsible for obtaining any approvals from other levels of government and agrees to provide the County with a copy of the said approvals prior to starting any construction. i.e. Alberta Environment and Sustainable Resource Development.
- 2.5 The County agrees to duly consider all applications received and may issue approvals with or without other conditions.
- 2.6 Due to budgetary and design constraints, the County agrees to consider the provisions of the “Endeavour to Assist” section in the County Policy No. PW039 on a first come, first serve basis.
- 2.7 If the Applicant submitted an application for the use of a road allowance and has not submitted an application to construct a road, by signing this agreement, the County permits the Applicant to clear and brush the road allowance. The Applicant agrees to undertake clearing and brushing to the pin side of the road allowance. Furthermore, the Applicant, at minimum, must windrow the brush to the pin side of the road allowance, and provide a break in the windrow every 200 meters and at every drainage course and/or water course; the Applicant, at minimum, must clear and grub and/or stump a trail that is, at minimum 25 feet wide, which shall allow vehicular access.

3.0 Road Restrictions

- 3.1 The County reserves to itself the exclusive control and operation of all road allowances and the Applicant shall observe restrictions imposed in relation to construction whether imposed by governmental authority or by the County as it reasonably deems necessary to protect the integrity of the road allowance
- 3.2 The County shall endeavor to notify the Applicant when anticipated restrictions are to be imposed.
- 3.3 The County shall not be liable for any loss or damage occurring to the Applicant as a result of the imposition of the said restrictions or of the failure to give reasonable notice thereof to the Applicant.

- 3.4 The County reserves the right to control the entrances of any accesses connected to the said road allowance and to control the location of signs and culvert installations at such accesses.

4.0 Maintenance

- 4.1 Notwithstanding anything herein contained the County does not provide any warrant as the suitability of fitness of the road allowance for the Applicant's intended purpose nor does the County give any undertaking to maintain any roads and accesses until they have been accepted by the County.
- 4.2 The Applicant will remain financially and legally liable for any permanent agricultural surface water management channels constructed within undeveloped road allowances and shall perform all maintenance related thereto.

5.0 Damages

- 5.1 The Applicant agrees that if damage to the road allowance, as determined by the County acting reasonably, results from the exercise by the Applicant and its servants, agents, employees, contractors and subcontractors of the rights herein granted, the Applicant shall, at the County's request, restore the road allowance to its previous condition. If the Applicant fails to comply with such instruction within a reasonable time, to be determined by the County, the County may restore the road allowance to its previous condition at the expense of the Applicant. In such event, the Applicant shall reimburse the County the County's costs of the restoration within thirty (30) days of receiving the County's invoice. Should the Applicant fail to pay such costs within thirty (30) days, the Applicant shall be subject to interest and collection costs on any outstanding amounts.

6.0 Liability and Indemnity

- 6.1 The Applicant shall use the road allowance entirely at his/her own risk and shall be liable for any loss, damage or expense suffered by the County as a direct result of the use of the road allowance by the Applicant, his/her employees, agents, servants, contractors or subcontractors, unless such loss, damage or expense is a direct result of the negligence or willful misconduct of the County its employees, agents, servants, contractors or subcontractors.
- 6.2 The Applicant shall indemnify the County against all actions, proceedings, claims, demands and costs suffered by the County directly resulting from the use of the road allowance by the Applicant, its employees, agents, servants, contractors or subcontractors, unless such action, proceeding, claim, demand or cost is a direct result of the negligence or willful misconduct of the County, its employees, agents, servants, contractors or subcontractors.

7.0 Environmental

- 7.1 The Applicant must notify the County immediately in the event of any environmental, pollution or contamination problems caused by the Applicant's operations on the road allowance or on any adjacent lands as a result of the use of the road allowance (hereinafter referred to as "Environmental Contamination") and the Applicant shall be solely responsible for the cost of all work carried out to correct any/all Environmental Contamination caused by the Applicant.
- 7.2 The Applicant shall comply with the provisions of all applicable federal, provincial and municipal laws' with respect to maintaining a clean environment.
- 7.3 The Applicant shall indemnify and save the County harmless against any and all damages and expenses which may be brought against or suffered by the County and which are incidental to any Environment Contamination, except to the extent that such loss, damage or expense is the result of the County's operations.
- 7.4 Upon termination of this Agreement, the Applicant shall leave the road allowance and any lands adjacent thereto, free of any Environmental Contamination resulting from the Applicant's operation which may adversely affect the land or result in a breach of the duties described in Environment Clause 7.2. The responsibility of the Applicant to the County with respect to the environmental obligations contained herein shall continue to be enforceable by the County notwithstanding the termination of this Agreement.

8.0 Default

- 8.1 If the Applicant is in default of any provisions herein, and such default continues for a period of thirty (30) days after receipt of notice from the County to remedy such default or fails to remedy the default with all due diligence thereafter, the County may without limiting any other remedies it may have, terminate this Agreement and the Applicant shall be deemed to have forfeited any and all right hereunder.

9.0 Insurance

- 9.1 It shall be the responsibility of the Applicant to maintain and keep in force during the term of this Agreement, for the benefit of the Applicant, the following insurance:
- (a) Automobile liability Insurance covering bodily injury (including passenger hazard) and property damage arising from the operation of owned or non-owned vehicles used on the road allowance in the course of operations by the Applicant, with inclusive limits of not less than \$2,000,000 (two million dollars) for any one accident or occurrence.

(b) General Liability Insurance covering the liability of the Applicant for bodily injury and property damage arising from operations of the Applicant in connection with this Agreement. The limits of this insurance shall not be less than \$2,000,000 (two million dollars) for any one accident or occurrence.

9.2 Upon demand by the County, the Applicant shall provide the County a Certificate of Insurance as evidence of the insurance required by the preceding clause. Insurance policies shall include a waiver of subrogation in favor of the County and its agents and employees.

9.3 As an alternative to the insurance policies referred to above, if acceptable to the County, the Applicant may self-insure against the risks normally covered by such policies.

9.4 The Applicant shall use its best efforts to ensure that any of its contractors and agents using the road allowance, that are not covered by the insurance policies set forth above, maintain insurance in accordance with the provisions of this section during those contractors' use of the road allowance.

9.5 The insurance policies shall be endorsed to provide that in the event of any change that could affect the interests of the County, or in the event of their cancellation, the insurers shall notify the County thirty (30) days prior to the effective date of such change or cancellation.

10.0 Notices

10.1 Notices to be given under this Agreement shall be in writing and may be mailed or electronically transmitted, addressed to the parties as follows:

MACKENZIE COUNTY
Attention: Chief Administrative Officer
P.O. Box 640
Fort Vermilion, AB T0H 1N0
Phone (780) 927-3718
Toll-free 1-877-927-0677
Fax (780) 927-4266

THE APPLICANT

10.2 Either party may, from time to time, change its address for service by giving written notice to the other party.

10.3 Any notice, invoice or other communication shall be deemed to be received by the addressee, if delivered personally, or electronically transmitted, on the first business day following delivery or transmission and, if mailed on the fourth business day following the day on which it was mailed.

10.4 In the case of a postal disruption or an anticipated postal disruption, all notices or other communications to be given under this Agreement shall be electronically transmitted or delivered by hand.

11.0 Assignment

11.1 This Agreement is not assignable in whole or in part.

12.0 Termination

12.1 Notwithstanding any provision to the contrary herein contained, this Agreement or any Addendum/Addenda may be terminated upon a minimum of thirty (30) days prior written notice given by either party to the other. Such notice shall state the termination date of the Agreement or Addendum/Addenda. Upon termination of this Agreement or any Addendum/Addenda thereto, all applicable rights and obligations as between the County and the Applicant shall terminate except that the Applicant shall remain liable to the County for all of its obligations and liabilities arising pursuant to this Agreement prior to the date of such termination.

12.2 The County shall inspect the road allowance upon termination of this Agreement and/or any Addendum and shall notify the Applicant of any damage to the road allowance, excluding normal wear and tear.

12.3 Upon termination the Applicant shall, upon the County's request, remove all culverts, installations and fixtures on the road allowance placed for the Applicant's purposes. If they are not removed within thirty (30) days of such a request; the County shall have the right to remove such culverts, installations or fixtures and the County shall invoice the Applicant the actual cost relating thereto.

13.0 Miscellaneous

13.1 This Agreement and the relationship of the parties shall for all purposes be governed by and construed and interpreted according to the laws of the Province of Alberta. Each party irrevocably attorns, for all purposes hereunder, to the jurisdiction of the courts of the Province of Alberta and all courts of appeal there from.

13.2 This Agreement, as amended from time to time by agreement in writing of the parties, shall be the entire agreement between the County and the Applicant as to the matters herein and all previous promises, representations or agreements between the parties, whether oral or written, shall be deemed to have been replaced by this Agreement.

The parties have executed this Agreement as of the day and year first above written:

MACKENZIE COUNTY

LANDOWNER

Witness

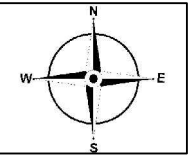
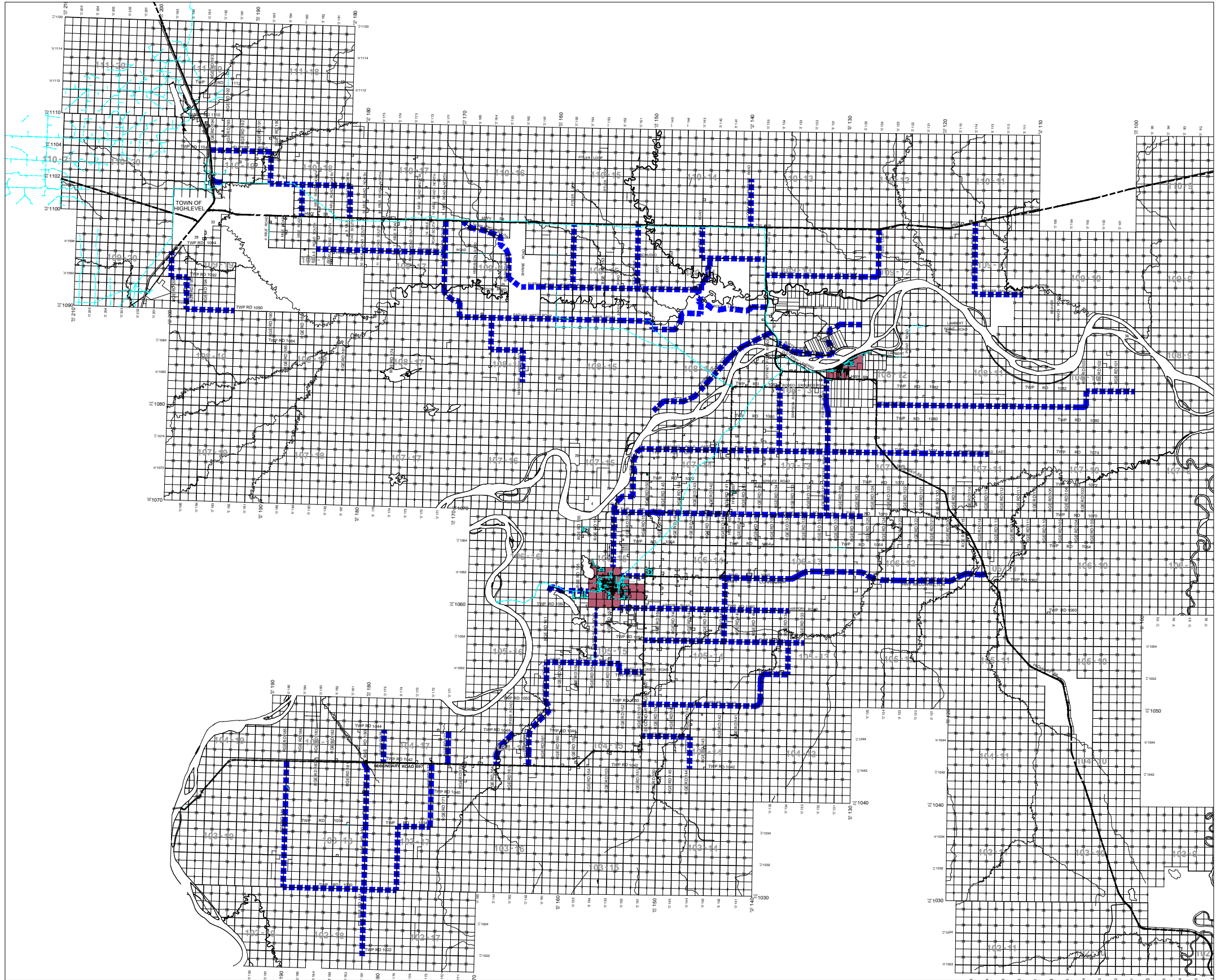
Witness

Date

Date

SCHEDULE D

Local Road Network

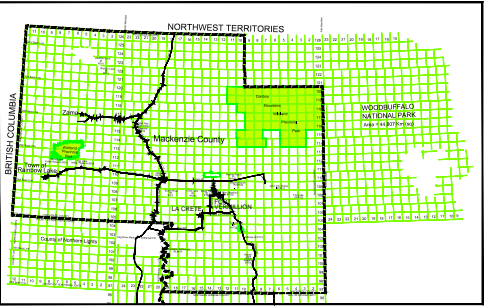


Mackenzie County
 2013
County Collector Road Network
 Policy PW039 - Schedule D



LEGEND

 Collector Road



DISCLAIMER

Information on this map is provided solely for the user's information and, while thought to be accurate, is provided strictly "as is" and without warranty of any kind, either express or implied.

The County, its agents, employees or contractors will not be liable for any damages, direct or indirect, or lost profits or data arising out of use of information provided on this map.

Not To Scale

SCHEDULE E

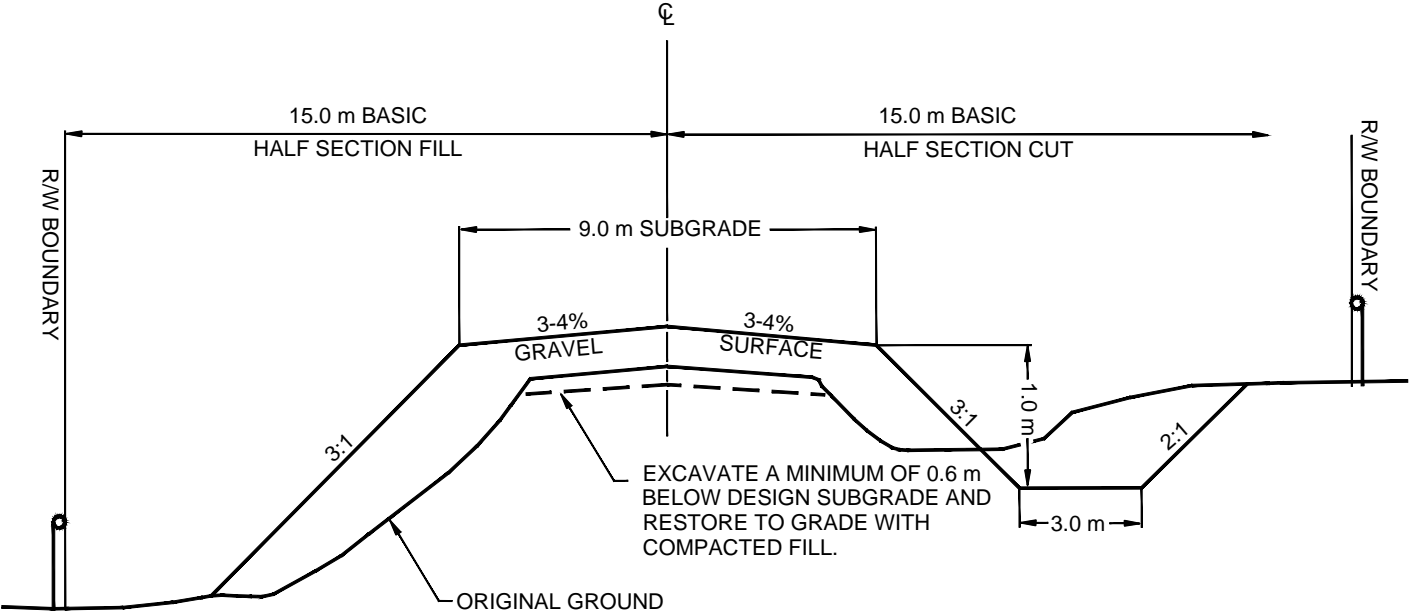
Road Standards

Mackenzie County Rural Road Standards/Specifications

	Unit	Collector	Local Road
Road Top Width	m	9m	8m
Avg Height of Fill (min)	m	1.0m	0.9m
Normal Side Slope	run:rise	3:1	3:1
Normal Ditch Width (min)	m	3m	1-3m
Normal Back slope	run:rise	2:1	2:1
Compaction @ Construction	% of Standard Proctor Density	98%	97%
Moisture Content @ Construction	% of Standard Proctor Density	+ / - 1%	+ / - 3%
Rate of Regraveling		Up to 300m ³ /mi	Up to 200m ³ /mi
Private Approach Radius	m	12m	12m
Crown Rate (m/m)		3-4%	3-4%
Right of Way (min)	m	30m	20m

- A top soil management plan must accompany each road request application.
- All slopes and ditches must be seeded with an approved grass seed mixture. (Typically 70% Broom grass and 30% Creeping Red Fescue)

COLLECTOR ROAD



NOTE:
 THIS STANDARD IS INTENDED FOR LOW VOLUME LOCAL ROADS THAT WILL BE GRAVEL SURFACED ONLY. TYPICALLY THIS 8.0 m ROADWAY IS FOR ROADS WITH AN AADT > 200.

MACKENZIE COUNTY GENERAL MUNICIPAL IMPROVEMENTS STANDARDS



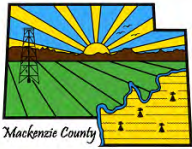
TYPICAL CROSS-SECTION FOR GRADING & GRAVEL SURFACING (RLU-209G)

DATE:	DESIGN:	APPROVED:	SCALE: NTS
FILE NO:			

Fig. G - 04

SCHEDULE F

Road Construction Application



Application # _____

Request to Construct a Road

APPLICANT INFORMATION:

Name of Applicant _____

Permanent address _____
P.O. Box Town Province Postal Code

Telephone (res.) _____ (bus.) _____

Legal land description(s) _____

Please list all landowners participating in the project:

NAME	LEGAL LAND DESCRIPTION
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

PROJECT INFORMATION:

The following information has been appended:

- approximate location of legal property boundaries;
- the length of road to be constructed;
- identification of proposed surface water management structures (i.e. culverts);
- the existing ground elevations (what is the general lay of the land);
- the proposed design elevations (is ditch cut required for drainage);
- the location of property accesses (driveway);
- Proof of AEP and or AEF approval (provide a copy to the County); and
- A proposed plan for top soil management (how will you manage the excess topsoil).

Mackenzie County
Box 640, Fort Vermilion, AB T0H 1N0
Ph: 780.927.3718 Fax: 780.927.4266

Does the proposed road benefit more than one landowner? Yes No

If yes, please provide the following:

Name of the other landowners:

Is the Applicant willing to enter into a Road Allowance Use Agreement? Yes No

What is the estimated length of the road? _____ meters.

Does this road connect to a road under the jurisdiction of the Province of Alberta? Yes No

If yes, please attach location of intersection.

By signing this form, I verify that this information is accurate and complete to the best of my knowledge; and,

I hereby authorize the County to traverse the subject properties for the purpose of performing a basic review and level one assessment of the proposed project as specified on this form.

Signature

Date

ROAD CONSTRUCTION PROCEDURE / CHECKLIST

Upon receiving all necessary documentation with Request to Construct a Road, the following procedure will be implemented (***Applicant is responsible to call the County and make arrangements for all site meetings***):

Pre-construction site meeting with applicant / contractor / County
Date:_____ Attendees:_____

- Culverts required _____
 - Drainage requirements _____
- _____

Interim inspection at 50% completion with applicant / contractor / County
Date:_____ Attendees:_____

- Arising issues _____
- _____
- _____

Final inspection prior to graveling with applicant / contractor / County
Date:_____ Attendees:_____

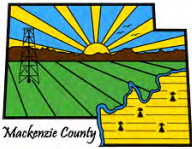
Final acceptance - Road has been graveled by County on _____
(date)
Attendees:_____

Applicant

Mackenzie County

SCHEDULE G

**Access Construction Application
(Approaches/Driveways)**



Application # _____

Request to Construct or Alter an Access

(Approaches/Driveways)

APPLICANT INFORMATION:

Name of Applicant _____

Permanent address _____
P.O. Box Town Province Postal Code

Telephone (res.) _____ (bus.) _____

Legal land description(s) _____

PROJECT INFORMATION:

The following information has been appended:

- approximate location of legal property boundaries;
- the location of the access in relation to other accesses/intersections;
- identification of proposed surface water management structures (i.e. culverts);
- the existing ground elevations (what is the general lay of the land);
- the proposed design elevations (is ditch cut required for drainage);
- proof of contact with affected utility companies; and
- a proposed plan for top soil management (how will you manage the excess topsoil).

Is the proposed access: A New Access An Alteration of an Access

If an alteration, please specify:

Does the proposed access benefit more than one landowner? Yes No

If yes, please provide the following:

Name of the other landowners:

Mackenzie County
Box 640, Fort Vermilion, AB T0H 1N0
Ph: 780.927.3718 Fax: 780.927.4266

Does the proposed access connect to a road under the jurisdiction of the Province of Alberta? Yes No

If yes, please provide the following:

Name of Provincial roadway _____

By signing this form, I verify that this information is accurate and complete to the best of my knowledge; and,

I hereby authorize the County to traverse the subject properties for the purpose of performing a basic review and level one assessment of the proposed project as specified on this form.

Signature

Date



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 29, 2020
Presented By:	Len Racher, Chief Administrative Officer
Title:	Policy ADM010 Adverse Weather

BACKGROUND / PROPOSAL:

Administration is recommending a change to the Adverse Weather Policy to include a reference regarding the consideration of wind-chill factors.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

POLICY REFERENCES:

RECOMMENDED ACTION:

- Simple Majority
 Requires 2/3
 Requires Unanimous

That Policy ADM010 Adverse Weather be amended as presented.

Author: C. Gabriel Reviewed by: _____ CAO: _____

Mackenzie County

Title	ADVERSE WEATHER	Policy No:	ADM010
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Legislation Reference	Municipal Government Act, Section 3 and 5(b)
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Purpose

To outline the responsibilities of Employees, Supervisors, and Directors when considering attendance at work during adverse weather conditions and the safe operations of work during adverse weather conditions.

Mackenzie County recognizes that employees may face difficulties attending their place of work and working in adverse weather conditions such as;

- heavy snow falls,
- freezing rain,
- heavy fog/smoke,
- extreme low temperatures,
- extreme high temperatures,
- or other adverse weather conditions.

While Mackenzie County is committed to protecting the health and safety of its employees, it must ensure that essential public services remain a priority during these circumstances.

REPORTING TO WORK

Procedure:

Employees should make every effort to attend work during adverse weather conditions without putting their personal safety at risk. However if it is unavoidable for staff to be absent from the workplace, employees must contact their supervisor and may agree upon one of the following options:

- Work from home (if practicable)
- Work from the nearest County Office (if practicable)
- Time off in Lieu (TOIL)
- Vacation
- Time off Without Pay (TOWP)
- Special Leave (if Disaster Conditions apply as per Collective Agreement)
- Arrange alternate form of transportation
- Delay travel until the adverse weather clears
- Or apply a combination of the above options

Supervisors

Supervisors may also discuss different means of travel if necessary, or use a combination of travel options, even if this results in arriving late for work.

Supervisors shall take the following factors into consideration when agreeing on the appropriate action to take:

1. Employee's safety
2. Operational requirements of Mackenzie County
3. Distance traveling to work
4. Prevailing weather conditions and their expected duration
5. Modes of transport available to staff
6. Employees driving experience and capabilities

Other considerations

Dependents

In certain situations, such as where schools/day cares close without warning due to adverse weather and staff are unexpectedly required to provide/arrange care for their dependents, or have other caring responsibilities, Supervisors may consider the Employee's release from the workplace as identified above.

WORKING DURING ADVERSE WEATHER

Procedure:

These procedures are developed for Employees that work outside and should be considered by Supervisors as guidelines for the health and safety of employees during extreme hot and cold temperatures along with other conditions that may be potential driving hazards.

The following factors should be taken into consideration by Supervisors for the safety of employees when working in adverse conditions.

- Temperature
- Manual Labor Intensive
- Vehicle equipped with Heater/Air Conditioning
- Length of Task
- Distance away from Home Base
- Priority of the Task at Hand

Triggers

Cold Weather

Municipal maintenance equipment may not be mobilized, except in the case of an emergency or severe operational necessity, if the outside temperature is -40 degrees Celsius or colder.

Supervisors shall start evaluating the necessity and priority of task to be completed when outside temperatures reach -35 degrees Celsius. **Wind-chill factors will be taken into consideration.**

Hot Weather

Supervisors shall implement schedule breaks and procedures to workers performing manual labor outside when temperatures reach +30 degrees Celsius.

Safe Work Practice

Supervisors are to ensure all employees working in adverse weather conditions comply with the guidelines and procedures in the “Working in Adverse Weather Conditions” Safe Work Practice in Mackenzie County’s Employee Safety Handbook.

	Date	Resolution Number
Approved	1998-11-10	98-341
Amended	2018-03-13	18-03-198
Amended		



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 29, 2020
Presented By:	Carol Gabriel, Deputy Chief Administrative Officer Legislative & Support Services
Title:	Appointment of Members at Large – Subdivision & Development Appeal Board

BACKGROUND / PROPOSAL:

Mackenzie County Council appoints Members at Large annually at the Organizational Meeting. Currently four (4) Members at Large are appointed to the Subdivision & Development Appeal Board (SDAB). The municipality’s SDAB Bylaw currently consists of a membership of five (5) Members at Large, however this could be considered a minimum number of members or the Bylaw could be amended accordingly.

There has been a shortage of member availability within the current trained membership and administration recommends that additional trained members be appointed immediately in order to proceed with scheduled hearings. A quorum of three (3) members is required in order for a hearing to proceed.

Administration contacted other neighboring municipalities for interested members currently appointed to their Boards. Saddle Hills County members have expressed interest and applications were received from Karen Egge, Denise van Rootselaar, and John Croken. A copy of their applications will be available on meeting day.

OPTIONS & BENEFITS:

Appointment is required to fulfill the membership required to conduct an upcoming hearing.

Maintaining a larger pool of members will make it easier to coordinate hearings especially within the legislated requirement of 30 days upon receipt of the appeal.

Author: C. Gabriel **Reviewed by:** _____ **CAO:** _____

COSTS & SOURCE OF FUNDING:

Honorarium and travel costs to attend hearings.

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

POLICY REFERENCES:

Bylaw 1096-18 Subdivision & Development Appeal Board

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That Karen Egge, Denise van Rootselaar, and John Croken be appointed as Members at Large to the Subdivision & Development Appeal Board for a three year term ending October 2023, subject to eligibility.

Author: C. Gabriel Reviewed by: _____ CAO: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 29, 2020
Presented By:	Len Racher, Chief Administrative Officer
Title:	Canada Post Services (Hamlet of Zama)

BACKGROUND / PROPOSAL:

Administration was approached by a representative from Canada Post, to see if Mackenzie County would be interested in moving the Canada Post Services in the Hamlet of Zama from the Zama Cardlock & Convenience Store over to the Mackenzie County office. The Zama Cardlock & Convenience Store gave notice indicating they would no longer be able to provide this service. Administration discovered that a minimum of two (2) personnel would need to be hired and trained, budget allocated and an office refit to accommodate such request. Administration advised Canada Post that a decision of this magnitude must be brought to Council for further action.

Administration explored alternative options for this service and contacted the Noralta Inn who indicated that they are not interested in providing this service at this time.

There is an option for Canada Post to install a Community Mailbox as they have in High Level and other parts of Canada. The Mackenzie County High Level office receives their mail in one of these Community Mailboxes.

OPTIONS & BENEFITS:

Option 1:

Recommend that Canada Post install a Community mailbox and operate at their cost.

Option 2:

Enter into an agreement with Canada Post and move Canada Post Services to the Mackenzie County office in the Hamlet of Zama with limited hours of operation.

Additional staff would need to be hired to accommodate this service and an office refit.

Author: J. Emmerson **Reviewed by:** J. Batt **CAO:** _____

COSTS & SOURCE OF FUNDING:

Option 1:
Canada Post will incur all costs associated with the Community mailbox.

Option 2:
Amend the operating budget to include two personnel, training and an office refit to accommodate the request of Canada Post. Revenue from Canada Post would offset some of these costs, however, the full amount of staffing, training, office refit and revenue has not been fully investigated at this time.

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

Administration will advertise the relocation of Canada Post locally and on Facebook.

POLICY REFERENCES:

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

For discussion.

Author: J. Emmerson Reviewed by: J. Batt CAO: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 29, 2020
Presented By:	Byron Peters, Director of Planning & Development
Title:	Municipal Planning Commission Meeting Minutes

BACKGROUND / PROPOSAL:

The minutes of the January 9, 2020 Municipal Planning Commission meeting are attached.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

Author: B. Peters Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the Municipal Planning Commission meeting minutes of January 9, 2020 be received for information.

Author: B. Peters Reviewed by: _____ CAO: _____

**MACKENZIE COUNTY
Municipal Planning Commission Meeting**

**Mackenzie County Office
La Crete, AB**

Thursday, January 9, 2020 @ 10:00 a.m.

PRESENT: Erick Carter Chair, MPC Member
Beth Kappelar Vice Chair, MPC Member
John W Driedger MPC Member
David Driedger Councillor, MPC Member
Jacquie Bateman Councillor, MPC Member (via teleconference)

ADMINISTRATION: Lynda Washkevich Development Officer
Nicole Friesen Administrative Assistant
Laura Braun Administrative Assistant/ Recording Secretary

MOTION 1. CALL TO ORDER

Erick Carter called the meeting to order at 10:00 a.m.

2. ADOPTION OF AGENDA

MPC 20-01-001 MOVED by John W Driedger

That the agenda be adopted as presented.

CARRIED

3. MINUTES

a) Adoption of Minutes

MPC 20-01-002 MOVED by Beth Kappelar

That the minutes of the December 12, 2019 Municipal Planning Commission meeting be adopted as presented.

CARRIED

b) Business Arising from Previous Minutes

i. None.

4. **TERMS OF REFERENCE**

For Information.

5. **DEVELOPMENT**

- a) **235-DP-19 Philip Doerksen
5' Fence (25% Height Variance) in "HR1"
Plan 792 1881, Block 14, Lot 09 (La Crete)**

MPC 20-01-003 MOVED by Beth Kappelar

That Development Permit 235-DP-19 on Plan 792 1881, Block 14, Lot 09 in the name of Philip Doerksen be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **Approval of a fence with height variance as noted in condition 2a).**
2. **Maximum height of fence:**
 - a. **1.52 meters (5 feet) for the FRONT YARD facing 101th Avenue,**
 - b. **and up to 6 feet for the remaining yards.**
3. **The fence shall not comprise of and/or support barbed wire.**
4. The fence shall not adversely affect the view of vehicular and pedestrian traffic.
5. The fence shall not encroach onto adjacent properties.
6. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards.
7. This permit may be revoked at any time if, in the opinion of the Development Officer, the proposed development has become detrimental, unsightly or otherwise incompatible with the amenities of the neighbourhood.
8. This permit approval is subject to an access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developers' expense.

9. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site and the aesthetics of the neighbouring residences to the satisfaction of the Development Authority.
10. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
11. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

**b) 236-DP-19 Knelsen Sand & Gravel
Accessory Building (Tarp Shelter) in “LC-HC”
SW 15-106-15-W5M (La Crete)**

MPC 20-01-004 MOVED by David Driedger

That Development Permit 236-DP-19 on Part of SW 15-106-15-W5M in the name of Knelsen Sand & Gravel Ltd. be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **This permit expires January 15, 2022, should the Tarp Shelter need to remain on location, please contact Mackenzie County Planning and Development Department at (780) 928-3983 for a time extension.**
2. Minimum building setbacks;
 - a) 9.1 meters (30 feet) facing 100th Street;
 - b) 9.1 meters (30 feet) exterior side (North) yard;
 - c) 3.1 meters (10 feet) interior side (South) yard; and
 - d) 3.1 meters (10 feet) rear (East) yard; from the property lines.
3. **The Tarp Shelter shall meet all National Building Code 2019 Alberta Edition requirements for Buildings and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.**

4. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards.
5. This permit may be revoked at any time if, in the opinion of the Development Officer, the proposed development has become detrimental, unsightly or otherwise incompatible with the amenities of the neighbourhood.
6. This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards and at the developers' expense.
7. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
8. The total site area shall have a positive surface drainage without adversely affecting the neighbouring properties.
9. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

6. **SUBDIVISIONS**

- a) **53-DP-19 Dave & Margaret Neustaeter
10.00 Acre Subdivision
NE 2-107-15-W5M**

MPC 20-01-005 **MOVED** by David Driedger

That Subdivision Application 53-SUB-19 in the name of Dave & Margaret Neustaeter on NE 2-107-15-W5M be APPROVED with the following conditions:

1. This approval is for a **TYPE B** subdivision, 10.00 acres (4.05 hectares) in size.
2. Applicant/developer shall enter into and abide by a Development Agreement with the Mackenzie County which shall contain, but is not

limited to:

- a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
- b) Provision of a road and access to both the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense.
- c) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2015.
- d) **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
- e) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
- f) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
- g) Provision of municipal reserve in the form of money in lieu of land. Specific amount is based on 10% of the subject land and on the current market value. The current market value for this property is \$7,000 per acre. Municipal reserve is charged at 10%, which is \$ 700 per subdivided acre. **10.00 acres times \$ 700 equals \$7,000.**
- h) **The Developer has the option to provide a market value appraisal of the existing parcel of land as of a specified date occurring within the 35-day period following the date on which the application for subdivision approval is made in accordance to the *Municipal Government Act* Section 667(1)(a).**
- i) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.
- j) **Mackenzie County shall not be held liable for any**

concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.

CARRIED

**b) 54-SUB-19 Dave & Margaret Neustaeter
20.00 Acre Subdivision (2 Lots)
NE 35-106-15-W5M**

MPC 20-01-006 **MOVED** by Beth Kappelar

That Subdivision Application 54-SUB-19 in the name of Dave & Margaret Neusteaeter on NE 35-106-15-W5M be APPROVED with the following conditions:

1. This approval is for a **TYPE B** subdivision, 10.00 acres (4.05 hectares) & 10.00 (4.05 hectares) in size.
2. Applicant/developer shall enter into and abide by a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - b) Provision of a road and access to both the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense.
 - c) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2015.
 - d) **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
 - e) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.

- f) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
- g) Provision of municipal reserve in the form of money in lieu of land. Specific amount is based on 10% of the subject land and on the current market value. The current market value for this property is \$7,000 per acre. Municipal reserve is charged at 10%, which is \$ 700 per subdivided acre. **10.00 acres times \$ 700 equals \$7,000.**
- h) **The Developer has the option to provide a market value appraisal of the existing parcel of land as of a specified date occurring within the 35-day period following the date on which the application for subdivision approval is made in accordance to the *Municipal Government Act* Section 667(1)(a).**
- i) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.
- j) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.**

CARRIED

- c) **55-SUB-19 Garry & Nella Fehr
10.30 Acre Subdivision
SW 2-106-14-W5M**

MPC 20-01-007 **MOVED** by David Driedger

That Subdivision Application 55-SUB-19 in the name of Garry & Nella Fehr on SW 2-106-14-W5M be APPROVED with the following conditions:

1. This approval is for a **TYPE B** subdivision, 10.30 acres (4.17 hectares) in size.
2. Applicant/developer shall enter into and abide by a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - b) Provision of a road and access to both the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense.
 - c) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2015.
 - d) **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
 - e) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
 - f) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
 - g) Provision of municipal reserve in the form of money in lieu of land. Specific amount is based on 10% of the subject land and on the current market value. The current market value for this property is \$7,000 per acre. Municipal reserve is charged at 10%, which is \$ 700 per subdivided acre. **10.30 acres times \$ 700 equals \$7, 210.**
 - h) **The Developer has the option to provide a market value appraisal of the existing parcel of land as of a specified date occurring within the 35-day period following the date on which the application for subdivision approval is made in accordance to the *Municipal Government Act Section 667(1)(a).***
 - i) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The

Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.

- j) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.**

CARRIED

7. MISCELLANEOUS ITEMS

- a) **1XXX-20 Land Use Bylaw Amendment
Rezone from Hamlet Residential 1A "H-R1A" to
Hamlet Residential 1B "H-R1B"
Plan 052 4647, Block 24, Lot 14**

MPC 20-01-008 MOVED by Beth Kappelar

That the Municipal Planning Commission recommend to Council to approve Bylaw 1__-20 being a Land Use Bylaw Amendment to Rezone Plan 052 4647, Block 24, Lot 15 from Hamlet Residential 1A "H-R1A" to Hamlet Residential 1B "H-R1B".

CARRIED

- b) **2019 Development Statistics**

For information.

8. IN CAMERA

- a) None.

9. MEETING DATES

- ❖ Thursday, January 30th, 2020 @ 10 a.m. in Fort Vermilion
- ❖ Thursday, February 13, 2020 @ 10 a.m. in La Crete
- ❖ Thursday, February 27th, 2020 @ 10 a.m. in Fort Vermilion
- ❖ Thursday, March 12th, 2020 @ 10 a.m. in La Crete
- ❖ Thursday, March 26th, 2020 @ 10 a.m. in Fort Vermilion

10. ADJOURNMENT

MPC 20-01-009 MOVED by John W Driedger

That the Municipal Planning Commission Meeting be adjourned at 10:25 a.m.

CARRIED

These minutes were adopted this 30th day of January, 2020.

Erick Carter, Chair



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 29, 2020
Presented By:	Carol Gabriel, Deputy Chief Administrative Officer Legislative & Support Services
Title:	Subdivision & Development Appeal Board

BACKGROUND / PROPOSAL:

The Subdivision & Development Appeal Board met on January 8, 2020. A copy of their decision is attached for your information.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

- Simple Majority
 Requires 2/3
 Requires Unanimous

That the Subdivision & Development Appeal Board Decision for 03-SDAB-19 be received for information.

Author: C. Gabriel Reviewed by: _____ CAO: _____

MACKENZIE COUNTY SDAB

Subdivision & Development Appeal Board

P.O. Box 640, 4511-46 Avenue,
Fort Vermilion, AB T0H 1N0
P: (780) 927-3718 Toll Free: 1-877-927-0677
F: (780) 927-4266
www.mackenziecounty.com

APPEAL BOARD DECISION

Date of Appeal Hearing:	January 8, 2020	
Date of Issuance of SDAB Decision:	January 10, 2020	
Appeal Application No.:	03-SDAB-19	
Legal Description:	NW 5-108-12-W5M (108065 Rge Rd 125)	
Appellant Name & Address:	Rodney Smith Box 167 Fort Vermilion, AB T0H 1N0	Joanne Smith Box 263 Fort Vermilion, AB T0H 1N0
Appeal:	Subdivision Application 51-SUB-19 Subdivision Conditions – Utility Right of Way	

APPEAL BOARD'S DECISION:

In the case of 03-SDAB-19, the Subdivision and Development Appeal Board rules as follows:

To UPHOLD the appeal, VARYING the Municipal Planning Commission's decision for Subdivision Application 51-SUB-19 on NW 5-108-12-W5M as follows:

1. That the reference to ATCO Electric be removed from Condition 2. (f).
2. New condition 2. (g) be added:

Provision of a utility right-of-way with ATCO Electric, subject to finalization of negotiations between ATCO Electric and the landowner in an effort to resolve the location of the required right-of-way.

3. Renumber remaining conditions.

REASONS FOR DECISION:

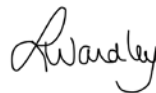
The Subdivision and Development Appeal Board considered all of the information submitted and presented by the Development Authority, the Appellant, and other parties present.

The Board hereby finds the following:

1. Acknowledges the historical situation and the transition between the Rural Electrification Association Ltd. (REA) and ATCO Electric.
2. The Landowner and ATCO Electric have indicated that they are in current negotiations for the location of the right-of-way.
3. The Condition for utility rights-of-way as required by ATCO Electric, Telus, Northern Lights Gas Co-op, and others is a standard condition for all subdivisions. These rights-of-way are registered as caveats on a property thus preventing their disposal in the event of a land transfer. The Land Titles Act and Subdivision and Development Regulation grant utility companies rights to these lands for purposes of regular maintenance as well as maintenance in the event of an emergency. Mackenzie County and the Subdivision Approval Authority is responsible for upholding these rights as without proper rights-of-way utility companies would not have access to repair any issues and the landowner and surrounding community may be left without necessary utilities while the proper permissions are sought out.
4. Acknowledges that the Tentative Plan Showing Proposed Subdivision of Frac. NW ¼, Sec. 5, Twp. 108, Rge. 12, W5M Page 2 of 4 may change pending the outcome of the said negotiations.
5. Legislative references attached.

January 10, 2020

Date



Lisa Wardley, Chair (Presiding Officer)
Subdivision and Development Appeal Board

A decision of the Subdivision and Development Appeal Board is final and binding on all parties and persons subject only to an appeal on a question of law or on a question of jurisdiction, an appeal lies to the Court of Appeal from a decision of the Subdivision and Development Appeal Board, pursuant to section 688 of the Municipal Government Act 2000. An application for leave to appeal shall be made:

- (a) to a judge of the Court of Appeal, and
- (b) within thirty (30) days after the issue of the decision sought to be appealed.

APPLICABLE LEGISLATION AND STATUTORY PLANS:

Municipal Government Act RSA 2000 Chapter M-26

Hearing and decision

- 680 (2)** In determining an appeal, the board hearing the appeal
(e) may confirm, revoke or vary the approval or decision or any condition imposed by the subdivision authority or make or substitute an approval, decision or condition of its own;

Mackenzie County Land Use Bylaw 1066-17

- 7.7.2 Subdivision registration of rural single LOT subdivisions will be endorsed by the COUNTY and submitted to the surveyor for submission to Alberta Land Titles once the COUNTY is satisfied that all the conditions in the SUBDIVISION decision and Development Agreement have been fulfilled.

Land Titles Act

Implied conditions

- 61(1)** The land mentioned in any certificate of title granted under this Act is, by implication and without any special mention in the certificate of title, subject to
- c) any public highway or right of way or other public easement, howsoever created, on, over or in respect of the land,



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 29, 2020
Presented By:	Len Racher, Chief Administrative Officer
Title:	Information/Correspondence

BACKGROUND / PROPOSAL:

The following items are attached for your information, review, and action if required.

- Action List
- Correspondence – Regional Economic Development Initiative (REDI) (Letter to Minister of Economic Development, Trade and Tourism)
- Correspondence – Alberta Environment and Parks (Mackenzie County Land Use Proposal)
- Correspondence – Municipal Affairs (Assessment Model Review)
- Correspondence – Alberta Urban Municipalities Association (AUMA) (2020 Annual Membership Renewal)
- Correspondence – Alberta Order of Excellence (Request for Nominations)
- Correspondence – Municipal Affairs (2020 Integration of Designated Industrial Property Assessment)
- Correspondence – Beaver First Nation (County Land Use Proposal)
- Correspondence – Dene Tha First Nation (County Land Use Proposal)
- Correspondence – Little Red River Cree Nation (County Land Use Proposal)
- Correspondence – Metis Nation of Alberta Region 6 (County Land Use Proposal)
- Correspondence – Paddle Prairie Metis Settlement (County Land Use Proposal)
- Correspondence – Tall Cree First Nation (County Land Use Proposal)
- Correspondence – Town of High Level (County Land Use Proposal)
- Correspondence – Town of Rainbow Lake (County Land Use Proposal)
- Correspondence – Beaver First Nation (Land Purchase Disposition FNC201802106)
- Correspondence – Municipal Affairs (Intermunicipal Collaboration Frameworks and Intermunicipal Development Plans)

Author: J. Emmerson Reviewed by: CG CAO: _____

- Clear Hills County (26th Annual Agricultural Trade Show)
- CN Public Inquiry Line and CN Police
- Metis Nation of Alberta Association (21 day Annual General Meeting Notice)
- Water North Coalition (Quarterly News Bulletin)
-
-

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

POLICY REFERENCES:

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the information/correspondence items be accepted for information purposes.

Author: J. Emmerson Reviewed by: CG CAO: _____

**Mackenzie County
Action List as of January 14, 2020**

Council Meeting Motions Requiring Action

Motion	Action Required	Action By	Status
May 28, 2013 Council Meeting			
13-05-375	That the Zama Access paving be the first capital priority for paving a road outside a hamlet boundary and that administration continue reviewing options and applying for provincial and/or federal grants as these may become available with intent to complete the paving of this road.	Len	Expression of Interest Submitted
February 22, 2016 Council Meeting			
16-02-135	That the County covers the additional cost of the survey on Plan 5999CL, Lot E to date and have administration release a copy of the report to the landowner informing them that the initial investigation survey has been completed.	Byron	Refer to Motion 18-06-411 In progress. Meeting with landowners.
May 10, 2016 Regular Council Meeting			
16-05-354	That administration be authorized to proceed as follows in regards to the Zama Crown Land Procurement: <ul style="list-style-type: none"> • cancel PLS 080023; • pursue acquisition of land parcels as identified on the map presented in red; • identify a parcel of land to be subdivided from Title Number 102 145 574 +1 (Short Legal 0923884; 21; 1) and offered for trade or sale to Alberta Environment and Parks due to its unsuitability for a hamlet development , specifically the land use restrictions per Alberta Energy Regulator. 	Don	PLS Cancelled. Asset list with all leases, caveats, dispositions, easements, etc. Response Received from AEP 2017-11-27. Application submitted. RFD to Council once response is received to our application.
July 12, 2016 Regular Council Meeting			
16-07-526	That the County pursue purchasing the leased lands at the Hutch Lake campground.	Don Len	Application for purchase of Hutch Lake has been filed.
August 9, 2016 Regular Council Meeting			
16-08-599	That administration proceed with registering the utility right of way on NE 3-106-15-W5M and NW 3-106-15-W5M. (La Crete SE Drainage Ditch)	Byron	Re-negotiating with landowners. Re-survey completed.
April 11, 2017 Regular Council Meeting			
17-04-254	That administration bring back options for an additional sub-class under residential for lots too small to legally develop.	Byron	In progress. LUB Amendment

Motion	Action Required	Action By	Status
August 23, 2017 Council Meeting			
17-08-593	That administration proceed with meeting with the developers and draft an off-site levy bylaw for the La Crete Sanitary Sewer Expansion project.	Fred Byron	Finalizing report then draft offsite levy bylaw. Working with engineer on draft design.
September 25, 2017 Council Meeting			
17-09-650	That administration work with the Mackenzie Ski Hill Society to obtain a Registered Road Disposition (RRD) disposition for the road, and that the County commits to an endeavor to assist, as per current policy, to cover a portion of road construction costs to the proposed ski hill in the Buffalo Head Hills.	Dave	Paperwork complete. Waiting for approvals. Disposition (RDS) is in place. Right of Way – cleared. Survey completed.
February 27, 2018 Council Budget Meeting			
18-02-146	That the replacement of the 1995 GMC Fire Truck be approved with an initial down payment of \$50,000 coming from the Vehicle & Equipment and Emergency Services Reserve and that the balance be paid, up to a maximum of \$500,000, upon receipt with funding coming from the Vehicle & Equipment and Emergency Services Reserve and that the 1995 GMC Fire Truck be disposed upon arrival of the replacement.	Don Willie	Funding transfer complete. MSI Funding as per Motion 18-06-483 Disposal expected in Spring 2020
April 25, 2018 Council Meeting			
18-04-314	That administration be authorized to proceed with a Department License of Occupation (DLO) for existing and future walking trail expansion on SE 14-106-15-W5 once the title transfer has been completed for SE 15-106-15-W5.	Don	Application submitted. FNC process
18-04-315	That administration move forward in purchasing more land north of the existing Hutch Lake Cabins and that final costs be brought back to Council for decision.	Don	Sketch plan completed. Application to purchase is in progress.
May 23, 2018 Council Meeting			
18-05-399	That the County apply for funding under the Green Infrastructure Projects Grant and the Alberta Municipal Water and Wastewater Partnership Grant for the Zama Sewage Forcemain project.	Fred	Application submitted for GIPG.
June 12, 2018 Council Meeting			
18-06-432	That the County apply to Alberta Environment & Parks for a bank stabilization and clean-up along the Peace River in the Hamlet of Fort Vermilion as a result of the ice jam flooding event.	Dave	In progress. Engineering report received. (WSP) Working on application.
October 9, 2018 Council Meeting			
18-10-763	That administration proceeds with the water diversion license's as discussed.	Fred	Ready to sign new agreement.
November 13, 2018 Regular Council Meeting			
18-11-885	That the Zama Water Treatment Improvements Project be retendered with a project scope change.	Fred	In progress

Motion	Action Required	Action By	Status
18-11-910	That a three (3) year moratorium be placed on the development of road allowances for non-municipal use until new policies and procedures are in place to determine priority, and future use.	Byron Dave	Moratorium expires November 2021
February 27, 2019 Regular Council Meeting			
19-01-117	That administration proceed with Plan 5999CL in Fort Vermilion as discussed.	Byron	In progress
March 12, 2019 Regular Council Meeting			
19-03-169	That Mackenzie County proceed with stakeholder and community engagement to identify rural industrial lands neighbouring the hamlet of La Crete.	Byron	2019-11-04 Open House 2020-02-03 Open House
March 27, 2019 Regular Council Meeting			
19-03-214	That Municipal Affairs be invited to meet with Council to discuss ongoing concerns within the County.	Len Carol	Minister has committed to visiting the region. Waiting on date confirmation.
April 8, 2019 Regular Council Meeting			
19-04-232	That administration be directed to apply for funding to complete a scoping audit for the La Crete and Fort Vermilion Recreation Complexes through the Recreation Energy Conservation (REC) Program and, if successful, bring these audits back to Council for further direction.	Don	Application approved. Next application phase.
19-04-246	That Policy DEV001 Urban Development Standards for Industrial Use zoned land be brought back to include an option for a Council approved variance.	Byron	2019-11-27
19-04-247	That the County secure a 40 meter right of way on 100 th Street in La Crete for future main street widening and that administration move forward to close 100A Street.	Byron	
June 12, 2019 Regular Council Meeting			
19-06-334	That the road construction supervisor/quality control be re-advertised and received for information.	Dave	Was not re-advertised due to the wildfire in 2019. Not required in 2020 due to lack of projects.
19-06-358	That Mackenzie County waive the municipal tax charges on power bills for customers affected by the evacuation up to a total maximum cost of \$500.00.	Jennifer	Will be applied if applicable.
August 13, 2019 Regular Council Meeting			
19-08-423	That administration bring back options for the chip seal project.	Dave	COW 2020-02-25
19-08-430	That Bylaw 1116-18 being a Road Closure Bylaw to close a portion of lane between Lots 1 & 3MR, Block 2,	Byron	Forward to Minister for Approval

Motion	Action Required	Action By	Status
	Plan 052 2360 for the purpose of consolidation be forwarded to the Minister for approval.		
19-08-432	That the lookout deck drawing as shown in the Fort Vermilion Streetscape Design Plan be approved and that administration be authorized to move forward with obtaining cost estimates for the project and pursue the Community Facility Enhancement Program (CFEP) grant application.	Byron	Meeting scheduled for 2019-09-16 Disposition takes 18 months.
19-08-442	That a letter be sent to the provincial government requesting the roll-back of moratoriums within caribou ranges in Mackenzie County.	Byron	Completed
19-08-444	That a letter be sent to regional and territorial stakeholders, and the First Nations, in support of the extension of Highway 58 east through Wood Buffalo National Park as a critical northern connector.	Len	In progress.
August 28, 2019 Regular Council Meeting			
19-08-467	That a moratorium for road building and road closures be placed on the road allowance on Township Road 1042 for potential utility development.	Byron	In progress
19-08-475	That Mackenzie County send a letter to the Minister of Agriculture and Forestry in regards to funding for the eradication of brucellosis and tuberculosis in and around the Wood Buffalo National Park.	Byron	In progress
19-08-480	That administration research the GST audit concerns expressed by the Town of Peace River, as it applies to Mackenzie County.	Jennifer	RFD 2020-01-29
September 10, 2019 Regular Council Meeting			
19-09-491	That administration monitor auction sites for a replacement vehicle for the 1995 Freightliner Ladder Truck and the 2003 Freightliner Rescue Truck and bring back a recommendation as opportunities arise.	Don	Ongoing
19-09-492	That administration bring back planning policies and the Fee Schedule Bylaw relating to subdivision completion and deficiencies.	Byron	COW Meeting
19-09-493	That administration meet with the Fort Vermilion School Division regarding developing a Memorandum of Understanding for use of the school yard property and equipment for community use in the Hamlet of Zama.	Don	RFD 2019-11-27 FVSD not interested at this time. Will reconsider in spring 2020.
19-09-498	That administration review the current dog control bylaw and bring back options regarding implementing a limit on the number of adult dogs allowed and that the bylaw be applied municipal wide.	Fred	RFD 2020-01-29
October 8, 2019 Regular Council Meeting			

Motion	Action Required	Action By	Status
19-10-548	That the Proposed Fire Salvage Plan and Community Management Zone from Tolko, Norbord, and La Crete Sawmills be received for information and that a letter be sent to Alberta Agriculture & Forestry regarding stumpage fees for forest fire salvage.	Len	In progress
19-10-559	That administration enter into an agreement with the owners of Tax Roll 155377 as discussed.	Jennifer	Ongoing Awaiting response from ratepayer
October 23, 2019 Regular Council Meeting			
19-10-635	That a letter be sent to the Alberta Ministers of Environment & Parks and Agriculture & Forestry and the Solicitor General requesting a full status update and involvement in future discussions regarding the state of diseased bison in Alberta, specifically regarding the proposed change to reclassify diseased bison from objects to protected species.	Byron	In progress
19-10-636	That administration submit the existing signed right-of-way agreement on SE 8-106-15-W5M to Alberta Registries for registration on the property.	Byron	Rejected by Alberta Registries
November 5, 2019 Regular Council Meeting			
19-11-671	That the three County owned quarter sections immediately east of the Norbord plant south of High Level be offered for farmland lease in exchange for clearing.	Byron Grant	
19-11-673	That Mackenzie County continue to lobby the Provincial Government to extend the fire season year-round for the High Level Forest Area.	Len	Ongoing
19-11-676	That Mackenzie County representatives appointed to a provincial task force must provide regular written reports to council, shall immediately forward all task force material and information to council and CAO, and shall receive specific, prior approval from council to represent views or negotiate on behalf of the County.	Council	Council to govern
19-11-682	That administration follow-up with the Minister and Deputy Minister of Environment & Parks and our local MLA regarding the water diversion licenses as discussed.	Fred	Correspondence sent to Deputy Minister Bev Yee and MLA Dan Williams.
19-11-685	That administration work with Paramount Resources Ltd. and lobby the government to leave the road infrastructure intact.	Len	In progress
November 27, 2019 Regular Council Meeting			
19-11-704	That the Stray Animals Act summary be received for information and that administration investigate obtaining Inspector status.	Grant	RFD 2020-01-29

Motion	Action Required	Action By	Status
19-11-717	That administration continue with the review of Policy DEV001 Urban Development Standards.	Byron	
19-11-731	That a letter be sent to the Minister of Environment & Parks regarding commercial fishing at Bistcho Lake and recreational fishing at Thurston Lake.	Len	
19-11-736	That the response to Service Alberta regarding broadband internet include the projects in our region and the Zama Fibre Project partnership with Arrow Technologies.	Byron	
December 10, 2019 Regular Council Meeting			
19-12-757	That Alberta Transportation be invited to attend a Council meeting to discuss highway accesses.	Len	In progress
19-12-758	That the Rural Municipalities of Alberta (RMA) Resolution 15-19F Provincial Highway Access and Setback Authority be brought to the January 14, 2020 council meeting for review.	Carol	Will be presented at the meeting which Alberta Transportation attends.
19-12-764	That the letter to the Minister of Environment and Parks regarding the agricultural land expansion (County Land Use Proposal) be redrafted and that a letter be drafted to neighbouring municipalities and First Nations outlining the benefits that Mackenzie County feels exists for the region and that the letters be brought back to the December 18, 2019 Budget Council meeting for review.	Len Byron	Completed
19-12-768	That, in order to protect our residents and all citizens that use public roadways from smoke, Administration research all legal options and possible Municipal Government Act amendments which would allow the municipality to pass a bylaw that would restrict open-air burning without a provincial permit within the white zone and within 2 kilometers of a major roadway within our boundaries; and that Mackenzie County continue lobby the province for year round provincial permitting.	Len Carol	
19-12-781	That a letter be sent to the Minister of Energy regarding industry lease renewals.	Len	In progress
December 11, 2019			
19-12-793	That the Super B truck and trailers be disposed of in 2020.	Willie	
19-12-794	That the organizational chart be amended and approved as discussed effective January 1, 2020, as per Tracking Change #20.	Carol	
19-12-795	That administration prepare a bid package for the maintenance of the La Crete hamlet parks.	Don	

Motion	Action Required	Action By	Status
19-12-797	That administration bring back Policy PW009 Dust Control to include private application of calcium.	Dave	
December 18, 2019 Budget Council Meeting			
19-12-812	That administration submit an Expression of Interest for the Investing in Canada Infrastructure Program for the Mackenzie Wellness Centre Project, and research funding commitments by all parties.	Don	In progress
19-12-815	That the 2019 budget be amended by \$60,000 to include the purchase of a ladder truck with a maximum bid of \$25,000 USD with funding coming from the Vehicle & Equipment Reserve.	Jennifer Willie	
19-12-816	That the letter to neighboring municipalities and First Nations communities and Metis Settlements, regarding the County land use proposal, be sent as amended.	Byron	Completed
19-12-820	That Mackenzie County lobby the government for incentives to complete the Paramount abandonments within the next five years.	Council	
January 14, 2020 Regular Council Meeting			
20-01-007	That the Fort Vermilion Skate Shack located at Mackenzie Housing be advertised for sale.	Don	
20-01-012	That the 2020 budget be amended to include the Forest Resource Improvement Association of Alberta grant funding projects for: <ul style="list-style-type: none"> FRIAA Mitigation Study - West La Crete & Machesis Lake in the amount of \$60,000; FRIAA Vegetation Management - Zama Community Initiatives in the amount of \$142,170. 	Jennifer	Completed
20-01-015	That first reading be given to Bylaw 1164-20 being a Land Use Bylaw Amendment to rezone Plan 982 5937, Block 23, Lot 28 from Manufactured Home Subdivision "MHS" to Hamlet Residential 2 "HR-2", subject to public hearing input.	Byron	PH 2020-02-10
20-01-017	That administration negotiate with the landowner for acquisition of the drainage ditch located at Part of NE 3-106-15-W5M in the Hamlet of La Crete.	Byron	In progress
20-01-037	That Bylaw 1163-19, being a Lane Closure Bylaw to close the land between Plan 142 0594, Block 34, Lot 8 and Lot 9 for the purpose of consolidation, subject to a ten foot fenced walkway, be forwarded to the Minister of Transportation for approval.	Byron	Forward to Minister
20-01-038	That Mackenzie County submit an application (if eligible) to the Western Grains Research Foundation (as the partnering body to receive the grant funding) in partnership with the Mackenzie Applied Research	Jennifer Grant	In progress

Motion	Action Required	Action By	Status
	Association for the construction of an Agronomy Building.		



**Regional Economic
Development Initiative**
for Northwest Alberta

incredible!

December 10, 2019

Fir, Tanya, Honourable

Minister of Economic Development, Trade and Tourism
Office of the Minister
Economic Development, Trade, and Tourism
425 Legislature Building
10800 - 97 Avenue Edmonton, AB T5K 2B6

Dear Minister Fir,

The Regional Economic Development Initiative of Northwest Alberta (REDI) is pleased to provide you a sampling of the excellent work we have been doing as a collaboration of municipalities focused on economic prosperity for northwest Alberta.

REDI and it's member municipalities are grateful for the funding we have received through Alberta Economic Development, Trade and Tourism through the five year contract which expires March 31, 2020. We supplement that funding with approximately \$70,000 in municipal funding and also through additional grants we apply for.

As you are aware the five-year contract is about to expire, and our future is unknown at this time. Not knowing whether AEDTT is moving forward with funding, or at what level, for the oncoming years challenges us with a municipal funding formula. Additionally, we are challenged with preparing our operational/project workplan and any continuation of multi-phase projects that we have in the queue.

We appreciate the opportunity to meet with you via teleconference on December 17, 2019 and have provided a summary of some of the various REDI projects that align specifically with the mandate set by AEDTT as well as some that we are extremely proud of as they have been triggered by the needs of our Municipal and regional partners.

The REDI region has been hit economically by several factors, including Species at Risk and a decline in the oil and gas industry which has severely affected our service sector, most recently the announcement of the shutdown of Paramount Resources in Zama City, Husky Energy layoffs in Rainbow Lake and the Chuckegg and Jackpot Creek fires this summer that we have yet to understand the impacts to our forestry sector. All of which makes the work REDI does, even more important.

The attached document provides a breakdown of the attached files. Should you have any questions, please feel free to contact REDI Chair, Lisa Wardley at 780-841-5799. We appreciate you taking the time to review our information and I look forward to speaking with you on December 17, 2019.

Sincerely,

Lisa Wardley, Chair
Regional Economic Development Initiative Northwest Alberta (REDI)

REDI Project Summary

Topic	Project	Description and Partners	Outcomes
Agriculture	Hemp initiative	REDI partnered with the Mackenzie Applied Research Agency (MARA) and Hemp Alliance of Northern Alberta (HANA) to research opportunities for specific strains of hemp (both seed and fibre) for northern Alberta and to complete a study to look at opportunities for hemp production and processing	Study completed. MARA continues with two years of sample plots to test northern hemp varieties. Number of hemp acres is growing also increase in Organic areas.
	Pea Processing Facility	The Mackenzie region has more than 50,000 acres of land dedicated to growing peas. Alberta's total export revenue from peas is \$181,172,485, making peas a viable economic opportunity. REDI leveraged funds to get a grant from Industry Canada to compile a business case for a pea processing facility.	A copy of the Pea Processing Business case is available. The next phase of this project will be to market this report to international markets with the hope of attracting foreign investment. If successful, this project would see at minimum 25 full time jobs created and would help ease our economic challenges.
	Northwest Alberta – Agricultural Commodities	The completion of the Northwest Alberta – Agricultural Commodities study, in conjunction with the Peace Region Economic Development Alliance (PREDA) has allowed REDI to identify the key agricultural opportunities that we should pursue. As well as an inventory (data) of what is produced in the region, where it goes, what is done with it and where we can grow.	This project provided the REDI region with the raw data needed to determine what agricultural commodities we produce and who the key markets there are for our commodities. This allows us to target key investors as well as grow locally in areas identified. With the construction of the new Richardson Pioneer facility and the proposed Seed Cleaning facility this also allows greater capacity
Energy	Power Generation Study	REDI partnered with Mackenzie County and Lionstooth Energy to complete a study identifying potential energy production from existing natural gas wells. We have power supply issues as well as extremely high distribution and transmission costs in our region, which a project like this could help mitigate those higher business costs while using	The study has identified specific models that provide an economic opportunity as an alternative to capping wells. This is an innovative project that would also produce much needed energy to the region. Phase two would look at attracting investors to pursue this

		existing footprint, infrastructure and keep our local workforce and companies working. We have extremely high in-ground reserves that could be utilized. Value to multiple areas in our region.	opportunity. Could also be duplicated in multiple areas of the region for maximum benefit.
	Northwest Alberta – Energy & Forestry Resource Commodities	In Progress – The Northwest Alberta – Energy and Forestry Commodities studies, in conjunction with the Peace Region Economic Development Alliance (PREDA) will identify our commodities, where they go, what the end user is and allow REDI to identify the key opportunities that we should pursue.	This project will provide the REDI region with the raw data needed to determine what energy and forestry commodities we produce and who the key markets there are for our commodities and where growth is available.
Investment Attraction	High Level, La Crete and Mackenzie County Retail Analysis	REDI completed three retail analyses for our region with the intention of identifying potential retail opportunities for the region. The analyses helped identify what retailers to attract or nurture as well as gaps that existed in services. As well as identified catchment areas that will assist in franchise recruitment and business planning.	The retail analyses helped identify what next steps REDI needed to ensure a strong retail sector. Also identified service areas that extend beyond our borders, even in the NWT.
	Regional Business Survey	Once completing the retail analyses, we identified that we needed to complete a business survey of our existing businesses to identify what challenges they are having with potential of leading to closure.	One area identified training needs of the region’s businesses. In most cases the courses/ training required was very basic. Moved to partner with Northern Lakes College.
	Business Bootcamp	REDI’s regional business survey identified basic courses needed to ensure the success of their business. REDI partnered with Northern Lakes College, Community Futures, Vault Media, and a few other service providers to offer courses throughout our region, over two years, at a affordable rate.	Students enrolled from across the region in a variety of courses including: Basic Bookkeeping, Attract and Retain Employees and Managing Time and Small based business marketing.
	REDI Census	The Mackenzie Region has always had challenges with Stats Canada Census data. Due to our remote location, distances, language barriers, numerous residents are not counted and/or additional information gathered. Having accurate census data is crucial to attracting industry to the region. Industry makes location decisions based on traffic counts and population	REDI completed a regional Census in 2015 and subsequently in 2017 for Mackenzie County and the Town of High Level. In all cases more than 1,000 additional residents were included, which is close to 10%. Also streamlined and trained local census takers,

		data to ensure a viable market region for their products and to ensure a labor pool.	overcame the language barrier and created trust with the residents in the system.
	NWT Networking	REDI coordinated and hosted a networking session in Yellowknife, NWT following our attendance at the Yellowknife Tradeshow. Started relationship building with our Northern neighbors... this areas has unlimited potential across sectors.	REDI's location makes the NWT an important neighbor and trade partner. REDI partnered with MFTA to host a booth and a networking session with NWT elected officials and businesses.
Tourism	Carcajou to the Fort Vermilion Chutes Project	REDI partnered with Mackenzie Frontier Tourism Association (MFTA) and with an Alberta Heritage Grant to identify key historical/tourism resources in our region. The report identified numerous opportunities to promote the region.	Based on the report REDI moved ahead in partnership with MFTA with marketing material for the specific sites, a map for a tour, highlighted one of Alberta's oldest communities being Fort Vermilion, walking tour, redesign of the 'Circle Tour' encompassing High Level - Fort Vermilion-La Crete and plaques for the specific locations
	Aboriginal Tourism	REDI is working with our neighboring First Nations and Metis to develop tourism opportunities.	This project is ongoing.
	Ski Area Feasibility	The REDI region, due to our remote location, is lacking a number of traditional recreation resources, including a ski hill. REDI did an initial study in 2008, which identified potential locations, with a subsequent follow up report enhancing the business case and requirements.	In 2018 REDI supplied all relevant data and reports to a newly established non-profit the La Crete Ski Club which is moving ahead with the development and construction of the down-hill ski area in the Buffalo Head Hills
	Tourism Development	Much of the NW tourism is unknown and untapped and for the most part people of the NW do not view Tourism as a valuable industry that they can make a living at. Partnering with MFTA on initiatives that bring awareness to what the NW has to offer and how individuals, small business and our industry bring to the table to enhance, build, promote and develop opportunities for tourism initiatives.	Partners in researching and developing the multitude of MFTA publications around Wildlife, trapping, hunting, historical significance of the areas, cultural and flow-through tourism stops. Engaging our locals to start looking at tourism operations as add-ons to existing business or new spin offs and partnerships
Transportation	NTAB	REDI partnered with PREDA to create the Northern Transportation Advocacy Bureau (NTAB), a group of municipalities working together to	NTAB Terms of Reference are attached. This organization has grown to include transportation

		<p>promote improved transportation corridors in the north. Whether it's road, rail, pipe, wire or fibre... transportation of goods, services or data is critical to the competitiveness of the Northwest. Also this is one of our largest challenges when recruiting, retaining or building industry, business or communities.</p>	<p>partners and create relationships with CN, Port of Prince Rupert, A2A Rail, G7G Rail, NWT and a magnitude of Municipalities</p>
	<p>North to Alaska</p>	<p>REDI, along with NTAB and PREDA hosted the 2017 North to Alaska Conference that included speakers on transportation, energy, and the Port of Valdez.</p>	<p>More than 150 people attended the conference including representation from the Governor of Alaska's office, and industry reps from across western Canada.</p>



ALBERTA
ENVIRONMENT AND PARKS

*Office of the Minister
Government House Leader*

MLA, Rimbey-Rocky Mountain House-Sundre

DEC 20 2019

Reeve Joshua Knelsen
Mackenzie County
4511 - 46 Avenue
PO Box 640
Fort Vermilion AB T0H 1N0
office@mackenziecounty.com

Dear Reeve Knelsen:

Thank you for your letter regarding Mackenzie County's land use proposal. I welcome the opportunity to provide the following information.

With respect to enhancing local agricultural lands and grazing reserves, I am pleased to inform you that the Fort Vermilion Grazing Reserve is developing a range development plan with Environment and Parks staff. As part of this process, our subject matter experts (resource management, wetland specialist, forestry, etc.) are providing input, and formal First Nations consultations are forthcoming.

With regard to permanent protection of lands for woodland caribou recovery, the Government of Alberta initiated three sub-regional caribou task forces, which will advise on various areas, including Bistcho Lake. As part of the planning process, the task forces will ensure local input is considered when developing the draft plans (scheduled for completion in the summer of 2020), and will address recovery outcomes for the Bistcho caribou ranges, among others. Sub-regional plans, including caribou range plans, will be subject to a comprehensive social, environmental and economic impact assessment. Ultimately, task forces will review and consider the Draft Provincial Woodland Caribou Range Plan in the context of more holistic sub-regional planning.

I am also happy to report that 120,000 acres of the 136,000 acres proposed by Mackenzie County in recent years have been sold. Approximately 15,000 acres in potential land transfers remain outstanding as our government works to conclude First Nations consultations.

Regarding the proposed sale of an additional 350,000 acres of Crown land, most large-scale transfers of Crown land to private ownership require First Nations consultation. The Government of Alberta recognizes that engagement and consultation with Albertans, landowners, land users, land-use decision-makers and Indigenous peoples are fundamental to the development of regional plans. In the interim, our

government is working diligently to determine the sequencing of remaining regional plans in the province, including the Lower Peace Region.

For further information, please contact Camille Ducharme, Approvals Manager, in our Peace River office, at 780-624-6321 (for any Government of Alberta number, dial 310-0000 for a toll-free connection), or at camille.ducharme@gov.ab.ca.

The *Forest and Prairie Protection Act* establishes the fire season from March 1 to October 31 to manage fire or burning hazards, and does not include clauses that govern smoke from brush pile or windrow burning. Instead, the *Public Highways Development and Protection Act* (both acts available at open.alberta.ca) has legislative authority to assist the county in addressing conditions that obstruct highways or cause dangerous conditions.

I understand that Agriculture and Forestry and Mackenzie County staff worked together to deliver safe burning information sessions for landowners on October 23 and 25, 2019. In a continued demonstration of this important partnership, Agriculture and Forestry will work directly with Mackenzie County to develop a clean air burning bylaw to manage the county's public safety issues outside the fire season. For further information, please contact Dr. John Paul Glaves, Executive Advisor, Agriculture and Forestry, at 780-644-1111, or at johnpaul.glaves@gov.ab.ca.

Thank you again for writing to share Mackenzie County's land-use proposal. I value the county's proactive approach to advancing land-use objectives at the local level.

Sincerely,



Jason Nixon
Minister

cc: Honourable Devin Dreeshen, Minister of Agriculture and Forestry
Dan Williams, MLA, Peace River
Camille Ducharme, Environment and Parks
John Paul Glaves, Agriculture and Forestry



ALBERTA
MUNICIPAL AFFAIRS

Office of the Minister
MLA, Leduc-Beaumont

AR99379

January 2, 2020

Reeve Joshua Knelsen
Mackenzie County
PO Box 640
Fort Vermilion AB T0H 1N0



Dear Reeve Knelsen,

As you may know, the assessment models for wells, pipelines and machinery and equipment, which are used to determine the assessed values of these assets for taxation purposes, have not been updated since 2005. Over the past year, Municipal Affairs has been working on a review of the assessment models to ensure new technology is accounted for, current cost structures and industry practices are reflected, and result in a fair and transparent relative distribution of taxation.

The technical phase of the assessment model review, which included input from working groups of external subject matter experts, has now concluded. The initial results from the technical phase of the review indicate potentially significant shifts in assessment. As assessment changes can have consequential impacts to both municipalities and the oil and gas industry, I have determined additional engagement with industry and municipal associations is required before any final determinations are made.

Our aim is to ensure any changes resulting from the assessment model review do not have an adverse impact on the competitiveness of our energy sector or the viability of our rural municipalities. It is my intention this more robust stakeholder engagement be carried out in early 2020, with final decisions on the assessment model review to be made in spring. As a result, the changes to the assessment models will need to be deferred until the 2021 municipal tax year.

In the absence of new assessment models, assessment year modifiers (AYMs) need to be established for the 2020 tax year. These modifiers are similar to a consumer price index, and are used to adjust the property assessments for regulated industrial property from the base cost year in order to reflect current values. To support the budgeting process municipalities are undertaking, attached are the approved AYM's for the 2019 Assessment Year (2020 Tax Year).

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In addition, a reduction in assessment for shallow gas assets will be applied for 2020 in order to continue the same magnitude of tax relief provided under the Shallow Gas Tax Relief Initiative (SGTRI) for 2019, and enable transition to the new assessment models for 2021. These wells and associated pipelines will receive a 35 per cent property assessment reduction for the 2020 tax year. It is my intention to apply the same criteria for this assessment reduction as were used to determine eligibility for tax relief under the SGTRI; there are approximately 70,000 wells and associated pipelines in Alberta meeting these criteria. As education tax credits will not be provided as they were under the SGTRI for 2019, municipalities will need to absorb the impact of this reduction in assessment.

Municipal Affairs is completing the annual updates to the Alberta Minister's Guidelines for taxation in 2020 to include the annual change to the AYM's, as well as the changes to the shallow gas assessments.

Further details on the engagement with municipal associations and industry organizations regarding the assessment model review will be provided by early January, 2020.

If you have any concerns regarding these changes, please contact Ethan Bayne, Assistant Deputy Minister, Municipal Assessment and Grants, at 780-415-1717, or ethan.bayne@gov.ab.ca.

Yours very truly,


Kaycee Madu
Minister

Attachment – Assessment Year Modifier (AYM) Tables

cc: Honourable Sonya Savage
Minister of Energy

Honourable Dale Nally
Associate Minister of Natural Gas

Paul Wynnyk
Deputy Minister, Municipal Affairs

Ethan Bayne
Assistant Deputy Minister, Municipal Assessment and Grants

Attachment – Assessment Year Modifier (AYM) Tables

Property Type	2018 Assessment Year (2019 Tax Year) AYM	2019 Assessment Year (2020 Tax Year) AYM	Percent Change
Wells	1.200	1.192	-0.67
Pipelines	1.019	1.024	0.49
Electric Power Systems	1.470	1.471	0.07
Telecommunication Carriers	1.150	1.154	0.35
Cable Distribution Undertakings	1.389	1.394	0.36
Railway	1.410	1.460	3.55
Machinery & Equipment	1.40	1.41	0.71
Farm land (Dry Arable, Dry Pasture, Woodlot)	1.00	1.00	0
Farm land (Irrigated Arable)	1.03	1.03	0



January 8, 2019

Mackenzie County
P. O. Box 640
Fort Vermilion, AB T0H 1N0



Hello Mackenzie County:

2020 Annual Membership Renewal

Greetings from the dedicated team at the Alberta Urban Municipalities Association (AUMA). Please find enclosed your 2020 AUMA membership invoice. We are delighted to notify you that AUMA is holding its membership rates unchanged this year. For reference, the invoiced population totals are based on the September 2019 data as provided by Municipal Affairs.

We greatly appreciate your participation in Alberta's largest municipal government network, which exists because of our member municipalities. The collective power of our members enables us to support your municipality as it builds a thriving community. We do that through our advocacy and municipally-focused business services.

Advocacy Services

Your membership helps unify the municipal voice, capturing the attention of other orders of government. Over the past year we succeeded in advocating key issues affecting Alberta municipalities. We worked together to achieve:

- The announced fair property taxes on industrial-scale cannabis operations.
- Altering the population-based allocation of Gas Tax Funds in 2019, ensuring small to medium sized municipalities received the intended doubling of these funds.
- Regulatory amendments to improve the viability of recycling programs for designated materials.
- A legislated commitment for stable and predictable infrastructure funding through the Local Government Fiscal Framework (LGFF) which will replace the Municipal Sustainability Initiative (MSI).

We recognize that there is a great deal more work to be done to strengthen municipalities in these challenging fiscal times. Your municipality's membership and active participation will ensure our collective efforts will continue.

Business Services

AUMA's business services help sustain the advocacy activities we conduct for our members. Like unifying the municipal voice, our business services use the combined purchasing power of our members to address municipal needs. This means we focus on tailored specialized services for you, not profits for shareholders. As a result, here are just some of the benefits we can offer our members like you:

- **Shielded Insurance Premiums.** Members who are part of our insurance reciprocal are shielded from the market and pricing shocks being experienced by other entities in Alberta. Our 2020 General Insurance renewals will be sent out by the end of January, with insurance rates increasing less than 5% in 2020, well below the 20-50% increases experience by others.
- **Best Doctors.** Subscribers to our Employee Benefits Group Disability program receive access to *free* second opinions on their health and psychological treatments for them and their family members.
- **Attractive Interest Rates.** In partnership with the Government Financial Officers Association (GFOA) of Alberta and CIBC, we offer HISA, a pooled high interest savings account program.

Enclosed is more information on these services. If you have any questions, please call us at **310-AUMA (2862)** or e-mail us at **clientdevelopment@auma.ca**.

We thank you for your continued commitment to AUMA, and we look forward to working with you in 2020.

Yours truly,

A handwritten signature in black ink, appearing to read 'Dan Rude', with a stylized flourish at the end.

Dan Rude, AUMA CEO



THE ALBERTA ORDER OF EXCELLENCE

January 10, 2020

*Reeve Peter F. Braun
Mackenzie County
PO Box 640
Fort Vermilion AB T0H 1N0*

Dear Reeve Braun,

The Alberta Order of Excellence is the highest honour the Province of Alberta can bestow on a citizen of this province. The membership of the Order reflects a true diversity of strengths, ideas and fields of endeavor and yet all members have one thing in common. They are united in their understanding that caring and committed individuals can and do make a difference in the strength of our communities, in the quality of life enjoyed by Albertans and in the benefits Canada has to offer the world.

Because of your position, I trust that you might know a remarkable Albertan who has made significant contributions to the lives of other Albertans and deserves to be considered for this honour. If so, I encourage you to nominate them for 2020. Nominees must be Canadian citizens, live in Alberta and have made a significant contribution provincially, nationally or internationally.

More information and nomination forms are available on our website at www.lieutenantgovernor.ab.ca/aoe. The deadline for submission is Friday, February 15, 2020.

Sincerely,

*Andrew C.L. Sims
Chair*

*Facebook: @AlbertaOrderofExcellence
Twitter: @AOEalberta*

January 10, 2020

Mr. Lenard Racher
Chief Administrative Officer
Mackenzie County
PO Box 640
Fort Vermilion, Alberta T0H 1N0

(0505)

cao@mackenziecounty.com

Dear Lenard Racher:

Re: Mackenzie County - 2020 Integration of Designated Industrial Property Assessment

As you are aware, January 1, 2018 the responsibility for the assessment of properties defined as Designated Industrial Properties (DI properties) was transferred from municipalities to the provincial assessor (PA).

Municipal Affairs worked in consultation with industry, municipalities, and assessors to develop a strategy to effectively manage the transition. Centralization includes a hybrid delivery model that involves some municipalities maintaining the assessment function for DI properties under the guidance of the PA.

As part of the transition to a centralized delivery model for all DI properties, a number of contracts will be terminated in each year as we move forward. Your municipality is **not** on the list of municipalities being integrated for 2020. It is our intention that the remaining municipalities will be integrated in 2021. Once we finalize the integration schedule, we will notify municipalities so they are able to plan accordingly.

For those municipalities that are not being integrated in 2020, a contract extension will be required. In the coming weeks we will be in contact with you to discuss the extension in more detail. We ask that you start thinking about what the estimated costs for 2021 to provide the DI property assessment function for 2021.

Thank you for your continued cooperation and assistance provided to us during this transition. We look forward to a strong relationship with you as we progress through our next steps in the centralization of the DI property assessment processes.

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Page 2

Mackenzie County - 2020 Integration of Designated Industrial Property Assessment

If you have any questions on this matter please feel free to contact me anytime at 780 427-8962 or ken.anderson@gov.ab.ca

Yours truly,



Ken Anderson
Manager of Transitional Initiatives
Centralized Industrial Property Assessment
Assessment Services Branch
Municipal Assessment and Grants



Mackenzie County

P.O. Box 640, 4511-46 Avenue, Fort Vermilion, AB T0H 1N0
P: (780) 927-3718 Toll Free: 1-877-927-0677 F: (780) 927-4266
www.mackenziecounty.com
office@mackenziecounty.com

January 14, 2020

Delivered by email t.l.mercredi@gmail.com

Chief Trevor Mercredi
Beaver First Nation
PO Box 270
High Level, AB
T0H 1Z0

Dear Chief:

RE: COUNTY LAND USE PROPOSAL

As we know, the Mackenzie Region is a large and diverse region, blessed with a variety of resources and cultures. In our view, there is an opportunity to advance a variety of land use objectives within the region. We continue to lobby the provincial government to advance discussions regarding land use in our region, recognizing that this land is home for all of us, and this land is what provides opportunity, hope and livelihoods. We also understand that we are only one voice in the conversation regarding future land use, and that all voices need to be heard.

We want to ensure that everyone's concerns are heard, and that all communities are included in this discussion; working together to establish best land uses across the region. We all have our own views of what constitutes a good local economy, but I think we can agree that many perceive our location as an economic disadvantage. A diverse economy, built on multiple pillars, is essential for a strong region. Active pursuit of new opportunities to increase jobs, strengthen current economic pillars, and diversify our economy is needed in order to ensure long-term prosperity of the region. As expressed above, we believe that the natural resources of this region allow us to pursue these opportunities, while meeting the needs of each of the communities that constitute this region.

Speaking only on behalf of Mackenzie County, there is a desire for an increase in agricultural lands and grazing reserves, and also an acknowledgement that there is a need to better conserve some lands to protect biodiversity, water, wildlife, areas of cultural and historical significance, while also defending the ability for communities to grow.

In order to begin the conversation and to only speak to the items that we are knowledgeable about, we suggest the following items. This suggestion can be revised and built upon as we each seek to ensure that our community's priorities are reflected in any land use decisions.

- Sale of 350,000 acres of crown lands for agricultural land expansion
 - Priority would be an expansion around the current fringes of the existing agricultural areas;
 - We envision biodiversity corridors throughout the new farm lands, this could be accomplished through the following measures:
 - Buffers around major waterbodies (eg. creek, river) would remain crown land;
 - Conservation Reserves would be obtained from farm land in strategic locations in order to maintain treed shelterbelts throughout all areas of new farm land;
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Yours Sincerely,



Josh Knelsen
Reeve
Mackenzie County

c: Hon. Jason Nixon, Minister of Environment and Parks
Hon. Devin Dreeshen, Minister of Agriculture and Forestry
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Mackenzie County

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office@mackenziecounty.com

January 14, 2020

Delivered by email james.ahnassay@denetha.ca

Chief James Ahnassay
Dene Tha First Nation
PO Box 120
Chateh, AB
T0H 0S0

Dear Chief:

RE: COUNTY LAND USE PROPOSAL

As we know, the Mackenzie Region is a large and diverse region, blessed with a variety of resources and cultures. In our view, there is an opportunity to advance a variety of land use objectives within the region. We continue to lobby the provincial government to advance discussions regarding land use in our region, recognizing that this land is home for all of us, and this land is what provides opportunity, hope and livelihoods. We also understand that we are only one voice in the conversation regarding future land use, and that all voices need to be heard.

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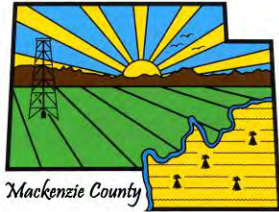
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Josh Knelsen
Reeve
Mackenzie County

c: Hon. Jason Nixon, Minister of Environment and Parks
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Mackenzie County

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office@mackenziecounty.com

January 14, 2020

Delivered by email
csewepagaham@lrrcn.ab.ca

Chief Conroy Sewepagaham
Little Red River Cree Nation
PO Box 30
Jean D'or Prairie, AB
T0H 3X0

Dear Chief:

RE: COUNTY LAND USE PROPOSAL

As we know, the Mackenzie Region is a large and diverse region, blessed with a variety of resources and cultures. In our view, there is an opportunity to advance a variety of land use objectives within the region. We continue to lobby the provincial government to advance discussions regarding land use in our region, recognizing that this land is home for all of us, and this land is what provides opportunity, hope and livelihoods. We also understand that we are only one voice in the conversation regarding future land use, and that all voices need to be heard.

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Josh Knelsen
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January 14, 2020

Delivered by email cridsdale@metis.org

Ms. Carol Ridsdale, President
Metis Nation of Alberta, Region 6
9621-90 Ave
Peace River, AB
T8S 1G8

Dear Ms. Ridsdale:

RE: COUNTY LAND USE PROPOSAL

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Josh Knelsen
Reeve
Mackenzie County

c: Hon. Jason Nixon, Minister of Environment and Parks
Hon. Devin Dreeshen, Minister of Agriculture and Forestry
Hon. Tanya Fir, Minister of Economic Development, Trade and Tourism
Hon. Rick Wilson, Minister of Indigenous Relations
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January 14, 2020

Chairperson
Paddle Prairie Metis Settlement
PO Box 58
Paddle Prairie, AB
T0H 2W0

Dear Chairperson:

RE: COUNTY LAND USE PROPOSAL

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January 14, 2020

Delivered by email
rupertmeneen@tallcreefirstnation.ca

Chief Rupert Meneen
Tall Cree First Nation
PO Box 100
Fort Vermilion, AB
T0H 1N0

Dear Chief:

RE: COUNTY LAND USE PROPOSAL

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January 14, 2020

Delivered by email
cmcateer@highlevel.ca

Mayor Crystal McAteer
Town of High Level
10511-103 Street
High Level, AB
T0H 1Z0

Dear Mayor:

RE: COUNTY LAND USE PROPOSAL

As we know, the Mackenzie Region is a large and diverse region, blessed with a variety of resources and cultures. In our view, there is an opportunity to advance a variety of land use objectives within the region. We continue to lobby the provincial government to advance discussions regarding land use in our region, recognizing that this land is home for all of us, and this land is what provides opportunity, hope and livelihoods. We also understand that we are only one voice in the conversation regarding future land use, and that all voices need to be heard.

We want to ensure that everyone's concerns are heard, and that all communities are included in this discussion; working together to establish best land uses across the region. We all have our own views of what constitutes a good local economy, but I think we can agree that many perceive our location as an economic disadvantage. A diverse economy, built on multiple pillars, is essential for a strong region. Active pursuit of new opportunities to increase jobs, strengthen current economic pillars, and diversify our economy is needed in order to ensure long-term prosperity of the region. As expressed above, we believe that the natural resources of this region allow us to pursue these opportunities, while meeting the needs of each of the communities that constitute this region.

Speaking only on behalf of Mackenzie County, there is a desire for an increase in agricultural lands and grazing reserves, and also an acknowledgement that there is a need to better conserve some lands to protect biodiversity, water, wildlife, areas of cultural and historical significance, while also defending the ability for communities to grow.

In order to begin the conversation and to only speak to the items that we are knowledgeable about, we suggest the following items. This suggestion can be revised and built upon as we each seek to ensure that our community's priorities are reflected in any land use decisions.

- Sale of 350,000 acres of crown lands for agricultural land expansion
 - Priority would be an expansion around the current fringes of the existing agricultural areas;
 - We envision biodiversity corridors throughout the new farm lands, this could be accomplished through the following measures:
 - Buffers around major waterbodies (eg. creek, river) would remain crown land;
 - Conservation Reserves would be obtained from farm land in strategic locations in order to maintain treed shelterbelts throughout all areas of new farm land;
 - Pockets of land within the new agriculture areas would remain inaccessible for development in order to further maintain biodiversity and wildlife movement
 - We would make land use bylaw changes at the county level to reduce the number of residents in most new areas, and congregate acreage development in only a few locations;
 - A portion of the provincial revenues from land sales needs to support the local infrastructure to service those lands;
 - Province to extend fire season after lands are sold in order to ensure public safety due to reduced visibility from smoke;
 - We would like to see a best practice and process established in order to allow for the potential future sale of additional farm land

- Further development of the existing Fort Vermilion Provincial Grazing Reserve
 - About 10,000 acres currently developed, another 5000 acres are available for development.
 - Currently serves 15 patrons and 800 cow/calf pairs

- Near term development of a new provincial grazing reserve towards the south end of the county that serves 1000 cow/calf pairs
 - Opportunity to implement new grazing practices

- We would like to see a best practice and process established in order to allow for additional grazing reserves to be established as the ranching industry continues to grow.

- Identify general areas for a land use designation and management practice that protects biodiversity, water, wildlife, and areas of cultural and historical significance.

- We do not envision or promote a park designation, but a landscape management practice that includes the natural and cultural factors together with economic factors, with areas prioritized for the highest and best use.
- This will ensure that the way of life for the people of the region will be maintained into the future.

We appreciate the complexity of managing Alberta's rich landscape, and we are excited for the opportunities in our region. We will not speak to where and how to safeguard lands that are of the highest cultural and historical significance. As our neighbor with a long history in the region, we expect you to speak up in this regard and ensure that your voice is heard. We welcome a local dialogue regarding land use in the region and the priorities that every community has for our region and landscape, and we also encourage you to speak directly to the provincial government about what you see as concerns and opportunities.

We also understand that more than just a conversation is required; that the provincial government has a duty to consult. We expect that the province will establish an appropriate consultation process.

Mackenzie County would like to discuss the contents of this letter with you. We are flexible on the format and location – I personally am willing to meet you in your community for a formal meeting or a chat over coffee. Council also officially invites you to a discussion regarding land use priorities in this region. Please reply if you are interested in participating in a conversation, and when you would generally be available. We welcome your input on meeting format, location and specific topics.

Please feel free to contact me at (780) 926-7405 or our Chief Administrative Officer, Len Racher, at (780) 927-3718 or by email to lracher@mackenziecounty.com.

Yours Sincerely,



Josh Knelsen
Reeve
Mackenzie County

c: Hon. Jason Nixon, Minister of Environment and Parks
Hon. Devin Dreeshen, Minister of Agriculture and Forestry
Hon. Tanya Fir, Minister of Economic Development, Trade and Tourism
Hon. Rick Wilson, Minister of Indigenous Relations
Dan Williams, MLA Peace River



Mackenzie County

P.O. Box 640, 4511-46 Avenue, Fort Vermilion, AB T0H 1N0
P: (780) 927-3718 Toll Free: 1-877-927-0677 F: (780) 927-4266
www.mackenziecounty.com
office@mackenziecounty.com

January 14, 2020

Delivered by email
mfarris@rainbowlake.ca

Mayor Michelle Farris
Town of Rainbow Lake
PO Box 149
Rainbow Lake, AB
T0H 2Y0

Dear Mayor:

RE: COUNTY LAND USE PROPOSAL

As we know, the Mackenzie Region is a large and diverse region, blessed with a variety of resources and cultures. In our view, there is an opportunity to advance a variety of land use objectives within the region. We continue to lobby the provincial government to advance discussions regarding land use in our region, recognizing that this land is home for all of us, and this land is what provides opportunity, hope and livelihoods. We also understand that we are only one voice in the conversation regarding future land use, and that all voices need to be heard.

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Please feel free to contact me at (780) 926-7405 or our Chief Administrative Officer, Len Racher, at (780) 927-3718 or by email to lracher@mackenziecounty.com.

Yours Sincerely,



Josh Knelsen
Reeve
Mackenzie County

c: Hon. Jason Nixon, Minister of Environment and Parks
Hon. Devin Dreeshen, Minister of Agriculture and Forestry
Hon. Tanya Fir, Minister of Economic Development, Trade and Tourism
Hon. Rick Wilson, Minister of Indigenous Relations
Dan Williams, MLA Peace River



Beaver First Nation
Box 270 High Level, AB T0H 1Z0
P: 780-927-3544 F: 780-927-4064

January 15, 2020

Kristin Darling
Mackenzie County
P.O. Box 640, 4511-46 Avenue
Fort Vermillion, AB T0H 1N0
Fax: (780) 927-4266
Email: KDarling@mackenziecounty.com

Dear Kristin Darling:

Re: Mackenzie County, South of High Level Land Purchase FNC201802106

Beaver First Nation has received the Mackenzie County, South of High Level Land Purchase disposition (FNC201802106). The disposition speaks to the Mackenzie County purchasing approximately 531 acres of land from the Province of Alberta for future industrial development.

Beaver First Nation is vehemently opposed to all land sales in our territory. Furthermore, the selling off of our land is a direct infringement on the exercise of our Treaty and Aboriginal rights. Land owners continue to clear land right up to our reserve boundaries and this is having a devastating effect on our traditional mode of life.

Over the years we have witnessed the alienation and destruction of these lands in favour of the interests of agriculture and industry and contrary to the commitments that were made to us under Treaty No. 8. This disposition from Mackenzie County is a further effort to remove us from our lands and it is an effort that we will oppose by all lawful means available to us.

In 2011, the provincial government auctioned off approximately 120,000 acres of land to wealthy, private land owners through a process known as the Mackenzie Land Transfer. These lands were cleared for large-scale agriculture operations for a few wealthy families in this area.

This disposition further impacts our ability to continue to exercise our Treaty rights within our Treaty territory, and ignores the fact that Alberta has an outstanding obligation to provide lands to Canada in fulfillment of our Treaty Land Entitlement (TLE) Claim. When our reserves were created in the early 20th century, Canada failed to set aside the correct amount of land, created a reserve land "shortfall". Pursuant to paragraph 10 of the *Alberta Natural Resources Act*, S.C. 1930, c. 3, Alberta is constitutionally obligated to provide lands to Canada so that Canada can create additional reserves for our Nation in fulfillment of the terms of the Treaty. We have been negotiating the settlement of this

claim with the governments of Canada and Alberta for over 10 years, and our land selection process has been severely impeded by Alberta's insatiable appetite to "take up" land for development. It has become very clear to us that processes like the Mackenzie Land Transfer and this current disposition from Mackenzie County are being prioritized over the fulfillment of outstanding Treaty obligations.

Our people have used these lands for generations; we have a rich history here and a deep spiritual and cultural connection to these lands. These are the lands that hold our stories, where we teach our future children and grandchildren about their history, values and beliefs. This is where we gather medicines, hunt, fish and carry out the practices that were promised to us under Treaty No. 8.

This Mackenzie County disposition demonstrates a blatant disrespect for our history and our constitutional rights. Furthermore, we are deeply concerned about what is taking place on our Treaty lands. There is no oversight being provided by the provincial government on the management of lands, resources and water in northwestern Alberta.

Alberta is already facing litigation over cumulative impacts in the Treaty No. 6 territory of Beaver Lake Cree Nation due to the widespread and increasing industrial development in that area. Should Alberta's approach to land management in our territory continue in the same direction, we will be faced with irreversible damage to our culture and way of life. We will have no choice left but to hold Alberta and Canada accountable through the courts to enforce the promises of Treaty No. 8.

Beaver First Nation respectfully requests that the Mackenzie County engage with Beaver First Nation early and often with respect to any current or future planning processes in our territory. Please feel free to contact me directly with respect to the aforementioned. My email address is: consult@beaverfirstnation.ab.ca.

Sincerely,



Dustin Thacker, Consultation Officer
Beaver First Nation

cc. Beaver First Nation Chief and Council
Kieran Broderick, Land and Resources Advisor

Deputy Minister
18th Floor, Commerce Place
10155 – 102 Street
Edmonton, Alberta T5J 4L4
Canada
Telephone 780-427-4826
Fax 780-422-9561

AR99654

Dear Chief Administrative Officers:

With the April 1, 2020 completion date for intermunicipal collaboration frameworks (ICFs) and intermunicipal development plans (IDPs) approaching, I want to thank you for the work that is being done to meet the legislated requirements.

For those who have completed their ICFs and IDPs, I congratulate you and trust that you have found the discussions with your neighbours to be a useful review of your shared service and planning arrangements. For those that are still in the process of finalizing your ICFs and IDPs, I would like to share some information that may assist you, especially in light of recent amendments to the *Municipal Government Act* (MGA).

In November 2019, the Minister wrote to all municipalities to announce amendments to the ICF and IDP requirements. The amendments have focused ICF negotiations on services that benefit residents in more than one of the municipalities. The ICF must describe these services, identify which municipality is responsible for providing which service, and outline how the services will be delivered and funded. To the extent that both municipalities are satisfied with how these services are delivered and funded, completion of the ICF should be straightforward and can reference existing agreements.

Where one or both municipalities are not satisfied with current delivery and/or funding arrangements, some work will be required. Ideally, the two municipalities are able to fully negotiate the details of an acceptable agreement by April 1. However, there are other creative ways to meet the upcoming deadline. For example, the two municipalities could agree to maintain existing arrangements for a set period of time (e.g. 1-2 years) and write into their ICF agreement a commitment to renegotiate the terms of that specific service by the end of that time period. This would still allow the ICF requirements to technically be met by April 1, 2020.

.../2

Amendments to the MGA have also significantly streamlined IDP requirements. Going forward, an ICF will now be considered complete even if an IDP is not in place. In addition, municipalities can now opt out of completing an IDP as long as the parties agree that they do not require one. If one or both municipalities believe that an IDP is required, the IDP must be in place by April 1, 2020.

If the ICF is not completed by April 1, 2020, arbitration is mandatory and municipalities will need to jointly select an arbitrator. If an IDP is required and is not completed by April 1, 2020, the Minister must refer the matter to the Municipal Government Board for recommendations, and may subsequently order the municipalities to establish an IDP in accordance with those recommendations.

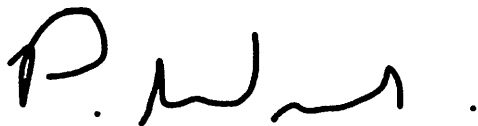
In all cases, a locally developed ICF and IDP solution is the preferred approach – both the arbitration process and the MGB process remove the decision from local control, and can be time consuming and costly. As such, I encourage you to continue negotiations with an openness to reasonable compromise.

The Minister has indicated that he is generally not prepared to support extensions to the deadline, except in exceptional circumstances, or where municipalities simply need an additional one to two months to complete the process. In any case, requests for extensions will only be considered if both municipalities indicate their support by council resolution.

One-year extensions to April 1, 2021, were previously approved for ICFs and IDPs between rural municipalities (municipal districts, counties, special areas, improvement districts and rural specialized municipalities), between members of the same growth management board, and between a growth management board member and a non-member located within its boundary, on the condition that both parties agree and file supporting council resolutions with the Minister. These extensions continue to be available.

If you require information on the ICF or IDP requirements or have any additional questions, please contact an intermunicipal relations advisor toll-free at 310-0000, then 780-427-2225, or by email at icf@gov.ab.ca.

Sincerely,

A handwritten signature in black ink, appearing to read 'P. Wynnyk', followed by a period.

Paul Wynnyk
Deputy Minister

Clear Hills County invites you to the 26th Annual Agricultural Trade Show

Saturday, April 18, 2020

Dave Shaw Memorial Complex

Hines Creek, Alberta



Dear Sponsor and Exhibitor,

We are excited to invite you to participate in our 26th Annual Clear Hills County Agricultural Trade Show. This one day event will take place on Saturday, April 18, 2020 at the Dave Shaw Memorial Complex in Hines Creek, Alberta.

Whether your company is large or small, this event is a prime business opportunity and will increase your visibility among the surrounding communities.

Clear Hills County Agricultural Trade Show attracts rural families, agricultural producers and residents from surrounding areas; and supports local community groups and non-profit organizations.

Sponsors and Exhibitors are invited to promote their businesses and display their goods and services to the hundreds of people that pass through the door each year.

Please review the sponsorship opportunities outlined in the enclosed package and plan to attend the 2020 Agricultural Trade Show.

We also invite you to stay and enjoy the Farmers' Appreciation Banquet featuring Ben Crane and Jessica Oracheski.

On behalf of the Clear Hills County Agricultural Service Board, we look forward to seeing you in April!

Regards:

Greg Coon
Agricultural Fieldman



Have any questions? Contact our team!

Greg Coon
780-685-3925
greg@clearhillscounty.ab.ca

Booth Bookings:
Sarah Hayward
780-685-3925
sarah@clearhillscounty.ab.ca

Sponsorship Opportunities

Recognition	Platinum \$2,500 & Up	Gold \$1,000—\$2,499	Silver \$500-\$999	Bronze \$100-\$499
Listed in the Local Paper	Yes	Yes	Yes	Yes
Trade Show Events Handout to Visitors	Yes—With logo	Yes –with Logo	Yes—with Logo	Yes—with name
Listed in the County Newsletter	Yes—with logo	Yes—with logo	Yes—with logo	Yes—with name
Included in the Breakfast and Banquet Placemats	Yes—with logo	Yes—with logo	Yes—small logo	Yes—name only
Included in Powerpoint (Powerpoint is ran all day on the stage)	Yes—sole logo on screen, multiple times per cycle	Yes—2 sponsors per screen	Yes—3 sponsors per screen	Yes—by name only. All bronze Sponsors on one Screen
Acknowledgement on PA System during the Trade Show	Yes—at least once per half hour	Yes	Only for specific venue sponsorship	
Logo included in two newspaper ads prior to the trade show and on our Facebook Page	Yes	Yes		
Announced recognition at the Banquet	Yes			
Trade Show Flyer	Yes			

Exhibitor Information

Booth Setup:

The following items are included for each exhibitor booth:

- ⇒ 2 Chairs
- ⇒ Table
- ⇒ Table covering & skirting
- ⇒ Limited additional tables for \$25 ea.
- ⇒ GST Included

Indoor booth include: 8' back draping; 3' side wall draping & optional electrical outlets (110V)

Draping colors are Black & Silver

Indoor Booths:

10x10ft wide display area (arena only)

8x10ft wide display (curling rink only)

Indoor Machinery Booths:

**400 square ft.
(approximately)**

Outdoor Machinery Booths:

**40x40ft
(approximately)**

Payment information

Payment for the Trade Show registration shall be made to:

Clear Hills County
Box 240
Worsley, Alberta
T0H 3W0

Register before March 31, 2020 to receive early bird registration (see registration form). We do not accept credit card payments by phone or email.

Cancellation Terms

Booth cancellations received after March 31st may be refunded up to 75% of the booth registration.

Insurance Requirements

Exhibitors are informed that injury or damage occurring to the public or employees in their leased booths may be covered by Commercial General Liability Policy. It is the responsibility of each and every exhibitor to arrange their own insurance coverage and provide a Certificate of Insurance or proof of General Liability with liability of no less than \$2,000,000.00, naming Clear Hills County as an Additional Insured. Home Owners and Tenants Insurance will not be accepted unless you have a home based business extension in which case a Certificate of Insurance as above will be required. Clear Hills County assumes no responsibility for loss or damages to exhibitors displays, materials, supplies or other items at any time.

Another option for short term exhibitor insurance may be PAL Insurance Brokers Canada Ltd. Applications can be made online at palcanada.com for exhibitor/vendor booth & Kiosk Liability Policy.

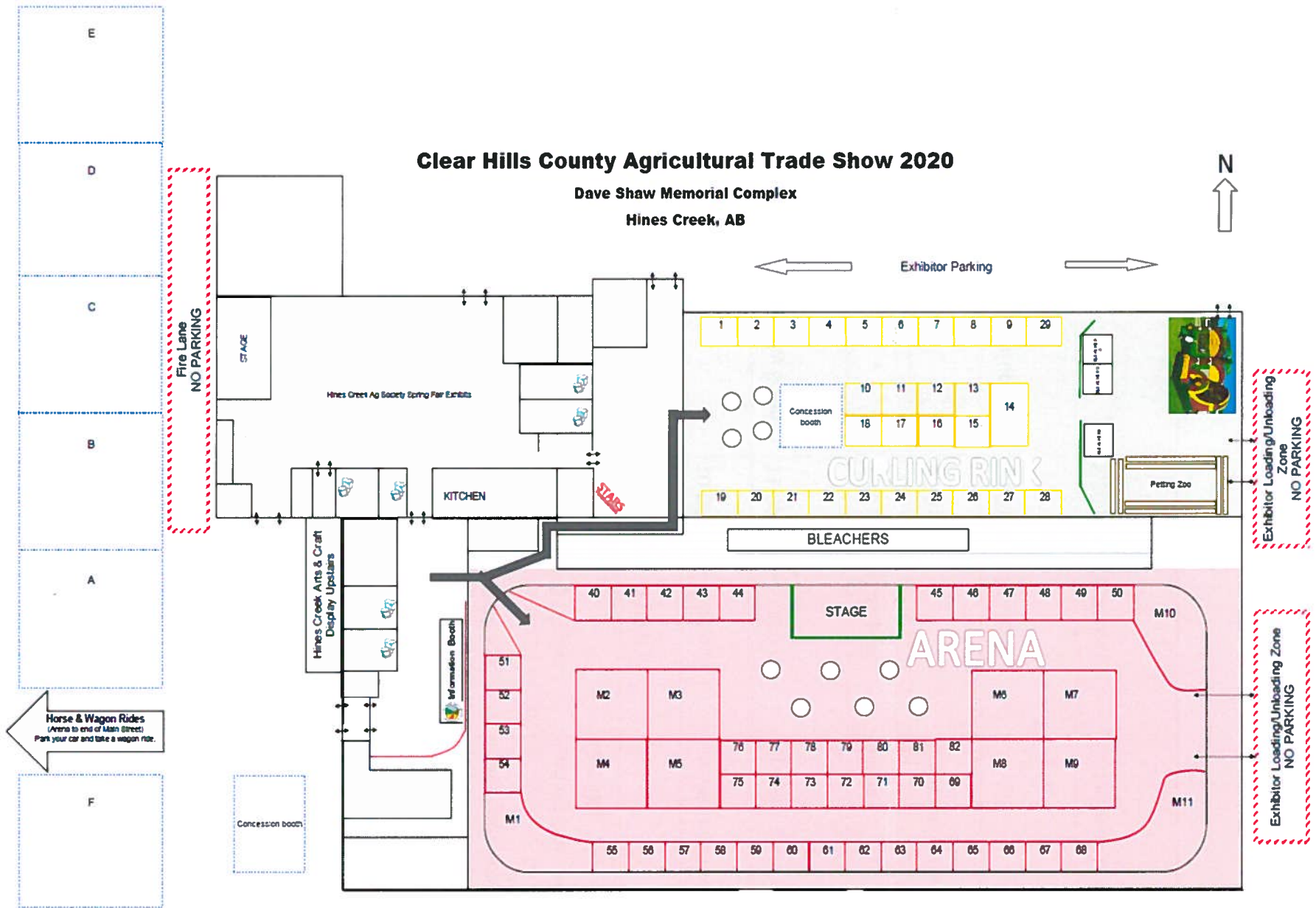
Insurance requirements must be met to finalize booth registration.

Show Schedule

	Friday	Location
Spring Fair Entries accepted by the Hines Creek Agricultural Society	11:00 a.m.—2:00 p.m.	Community Hall
Exhibitor Booth Setup	1:00 p.m.—9:00 p.m.	
	Saturday	
Exhibitor Booth Setup	7:00 a.m.—9:00 a.m.	
Toonie Breakfast	8:00 a.m.—10:00 a.m.	Main Entrance
Trade Show	10:00 a.m.—5:00 p.m.	Curling Rink, Arena & Outside
Wagon Rides	10:00 a.m.—5:00 p.m.	
Hines Creek Spring Fair Exhibits	10:00 a.m.—3:00 p.m.	Community Hall
Hines Creek Arts & Crafts Club display & lunch	11:00 a.m.—5:00 p.m.	Upstairs above lobby
Kids Talent Show	1:30 p.m.—2:30 p.m.	Arena
Presentation of Spring Fair Prizes	3:00 p.m.	Community Hall
Trade Show Closes & Exhibitor Clean-up	5:00 p.m.—6:00 p.m.	
Farmers Appreciation Banquet Ben Crane and Jessica Oracheski	5:30 p.m.—8:30 p.m.	Community Hall

Clear Hills County Agricultural Trade Show 2020

Dave Shaw Memorial Complex
Hines Creek, AB



Legend:	
Inside:	
	- booths 1 - 31 are 8' X 10' with 8' back draping & 3' side draping
	- booths 40 - 82 are 10' X 10' with 8' back draping and 3' side draping
	- booths M1 - M11 are 400 sq ft (approx 20' X 20' with 8' back draping & 3' side draping)
Outside:	
	- booths A, B, C, D are 40' X 40'
	- booths O1 - O4 are 10' X 20'

Registration Form

April 18, 2020 Dave Shaw Memorial Complex, Hines Creek, Alberta

Company/Organizations: _____

Contact Name: _____

Address: _____ **Postal Code:** _____

Telephone No. _____ **Cell:** _____ **Fax:** _____

Email: _____

Sponsorship

Platinum Sponsor: \$ _____ **Gold Sponsor:** \$ _____

Silver Sponsor: \$ _____ **Bronze Sponsor:** \$ _____

Exhibitors

Booth	Early Bird Price (March 31st)	Price After March 31st Deadline	Quantity Required	Power (\$25)	Total
Curling Rink Standard Booth (10x10ft)	\$125.00	\$150.00			
Arena Standard Booth (10x10ft)	\$175.00	\$200.00			
Indoor Machinery Booth (20x20ft)	\$375.00	\$400.00			
Outdoor Machinery Booth (40x40ft)	\$175.00	\$200.00			
Options: Additional Table	\$25.00	\$50.00			
Options: Additional Chairs	\$0.00	\$0.00			
Banquet Tickets (Adult 15+)	\$20.00	\$20.00			
Banquet Tickets (Youth 8-14)	\$10.00	\$10.00			
Banquet Tickets (7 & Under)	\$0.00	\$0.00			
Sponsorship					
				Total:	

Booth No. Preferences: (List 3)

List of products or services you will be advertising/selling: _____

Check List

Registration Form Payment

Exhibitor Agreement (pg. 8) Certificate of Insurance

Please mail cheque or money order to:

Clear Hills County
Box 240
Worsley, Alberta
T0H 3W0

Exhibitor Agrees to the following Terms & Conditions

1. Clear Hills County, in its sole discretion, reserves the right to assign, decline, and/or change booth locations without notice.
2. Clear Hills County, in its sole discretion, reserves the right to accept or reject any request to exhibit or participate in the show at any time.
3. Clear Hills County, in its sole discretion, reserves the right to reject, move or prohibit any exhibit in whole or in part or its representative if in the opinion of Show Management the exhibit or the activities the exhibitor or its representative violates the Agreement or is detrimental to the aims, goals and purpose of the show.
4. Clear Hills County prohibits any abusive conduct and inappropriate behaviour toward Show Management, attendees, guests or any affiliated representative of the show.
5. Clear Hills County does not assume responsibility for any loss, damages and/or theft of exhibitor's displays, materials, supplies, etc. Security will be onsite during the entire show.
6. Exhibitor's will hold Clear Hills County harmless for any damage, expense, or liability arising from any injury or damage to said exhibitor, its agents, servants or employees, resulting from any acts or omissions of the exhibitor, its agents, employees or representatives, for which the exhibitor is legally responsible for.
7. Exhibitors are entirely responsible for leased space and agree to reimburse for any damage to property, facilities, furnishings, or equipment occurring on the premises of the event, providing such damage is due to negligence of the exhibitor, its servants, agents or others for whom the exhibitor is, by law, responsible for.
8. Exhibitors are required to provide a valid Certificate of Insurance for the event and booth rental.
9. Exhibitors materials, supplies, equipment, displays, materials, supplies etc. must not be extended beyond the exhibitor's designated booth space.
10. The exhibitor agrees to remove the exhibit, equipment, displays, materials, supplies, etc. from the show building by 6:30 p.m. on the day of the show, and not before 4:30 p.m.
11. Clear Hills County has the authority to establish and interpret rules and regulations necessary for the orderly conduct of exhibitors and/or agents for the mutual benefit of all parties.

I, _____ (please print) have read, understand and agree to the terms and conditions stated above.

Position/Title: _____

Company/Organization: _____

Signature: _____ Date: _____



Here for you

CN Public Inquiry Line

CN's Public Inquiry Line is the central point of contact for the public with non-emergency concerns, such as:

- Noise
- Train whistling
- General property maintenance
- Etc.

To contact the team:

(Monday to Friday, from 8 a.m. to 6 p.m., ET)

1-888-888-5909 | contact@cn.ca

CN Police

CN Police staff will answer emergency calls and dispatch officers when appropriate.

There are many reasons to call CN Police, such as:

- Trespassing on tracks
- Unlawful activity
- Crossing signal defect
- Etc.

To contact CN Police

Emergencies: **1-800-465-9239** (24/7)

Non-urgent suspicious activities: CNPoliceTipLine@cn.ca



CN Public Inquiry Line

Monday to Friday

8 a.m. to 6 p.m., ET

1-888-888-5909

contact@cn.ca

CN Police

24/7

1-800-465-9239

CNPoliceTipLine@cn.ca



21 Day Notice

Metis Nation of Alberta Association

Fort Vermilion Local Annual General Meeting

February 19, 2020

Community & Cultural Complex
5001 44 Ave Fort Vermilion, AB

Registration 5:00 pm
Supper 6:00 pm
Meeting 7:00 pm

In accordance with the Bylaws of the Métis Nation of Alberta Association. NOTICE IS HEREBY GIVEN that the Annual General Meeting of Fort Vermilion Local #74 will be held on February 19th, 2020 at the Fort Vermilion Community & Cultural Complex .



VOL. 1 | JANUARY 2020

QUARTERLY NEWS BULLETIN

Update from the Chair

Happy New Year to all of the Water North Coalition members! We hope you enjoyed the holiday season and are ready for the year ahead. The new year makes for a perfect time for the first edition of the WNC Quarterly News Bulletin. This news release has been created for the purpose of sharing the great work we do with municipal councils, mayors, reeves, water partners and colleagues. This past quarter we have been working hard on finalizing a resolution to bring to AUMA and RMA and working with our partners in Alberta Environment and Parks on priority issues, to be discussed at the January teleconference. We look forward to continuing to share with you!
Chair, Bob Marshall.



COALITION NEWS:

- Appointment letters have been received. Welcome to new and returning members to WNC! If you haven't yet, please send yours in!
- The position of Vice-Chair will be decided at the January 16th teleconference. Thanks to Corinna Williams of Northern Sunrise County for her contributions as Vice-Chair.
- Members are encouraged to like or follow the WNC social media accounts and to share posts as much as possible.
- Twitter:
<https://twitter.com/WaterNorthCo>
- Facebook:
https://www.facebook.com/pg/WaterNorthCoalition/photos/?ref=page_internal

Updates from the Subcommittees

Advocacy:

· The resolution for stable, reliable funding for water and wastewater will be brought forward to RMA and AUMA. Examples of how government regulations around water result in increased expenses are also being collected.

· Bob Buckle, Councillor with the City of Cold Lake, is the chair of this subcommittee. Members who would like to co-chair this subcommittee are encouraged to express their interest.

Education and Awareness:

· The fall fact sheet on septic system tips was shared by members on the WNC social media accounts. Suggested topics for the next fact sheet are managing runoff and ensuring water quality.

· Meghan Payne, Executive Director of the Lesser Slave Lake Watershed Council, has stepped down as chair of this subcommittee. Members who would like to chair/co-chair this subcommittee are encouraged to express their interest.



Recruitment, Training, and Retention:

Efforts are underway to:

· Map levels of operators by location in northern Alberta;

· Address the implications of discipline-specific requirements outlined in the five year strategic plan for water and wastewater operator certification (increases in training budgets, training gaps at post-secondary institutions, renewals coming up simultaneously).

· Grant Dixon of Advanced Technology Applications (ATAP) will co-chair this subcommittee with Jennifer Besinger of the County of Grande Prairie.

**Next meeting update:
May 21, 2020 - Big Lakes County (location to be determined)**

